

Academic Calendar - Lingaya's Vidyapeeth, 2020-2021 (Odd Semester)			
Sr. No.	Description	Timeline	Responsibility
1	Mandatory online Registration for the Odd semester 2020-21 for existing students	15th-31st May,2020	Academic Section
2	Requisition of books and lab equipment,Faculty Requirement,Maintenance of Lab and Readiness of labs for odd semester 2020-21	10th July, 2020	HOD
3	Allocation of teaching load / subjects	15th July, 2020	HOD
4	Announcement of CC, course coordinator, Dept. Exam Coordinator, Attendance Coordinator, Time Table Incharge & Lab Incharges	21st July, 2020	HOD
5	Finalization of Time Table	24th July , 2020	HOD / Centralized Time Table Incharge
6	Sending odd semester scheme, list of CC, course coordinator, Dept. Exam Coordinator, Time Table Incharge, Lab Incharge & copy of time table to Dean (Academics)	27th July,2020	HOD
7	Preparation of course files & lab manuals	30th July, 2020	HOD
8	Forwarding Roll List to HODs, Exam Cell, ERP & Account Section	3rd August,2020	Dean(Academics)
9	Verification of Student list in Schoofi	3rd August,2020	HOD
10	Commencement of online Classes for registered existing students	4th August,2020	HOD/ Dean(Academics)
11	Downloading report of Byndr attendance by all the departments	last day of every month	HOD
12	Status of Students attendance to be displayed on the University Website/ schoofi	2nd day of subsequent month	HOD
13	Submission/filling of online class report	daily	faculty members/HOD
14	Submission of monthly report of School/Department to Dean Academics	3rd day of subsequent month	HOD
15	Teaching/learning evaluation through Assignments to students	every week	
16	Review of Course file	Last week of August 2020	HOD/ Dean(Academics)
17	Quiz/Test-1 Based on Assignments (except 1st Yr)	1st-3rd Sept,2020	HOD
18	Issue of Yellow cards & inform to the students /parents about attendance /marks through cc	6th-10th Sept,2020	HOD
19	Deptwise online Oreientation for new students	11th Sept, 2020 (tentative)	Dean(Academics) /HODs
20	Commencement of online classes for new Students	14th Sept,2020 (tentative as per regulatory bodies guidelines)	HOD
21	Preparation of Mid semester exam datesheet and uploading on website	20th Sept, 2020	Exam section
22	submission od question Bank / question papers for Mid term Examination by school/ departments to Exam section	15th Sept, 2020	HOD
23	Mid Semester Exam - I	5th-10th October,2020	COE
24	Quiz/Viva /test -II Based on Assignments	28th - 30 October,2020	HOD
25	Issue of Yellow cards & inform to the students /parents about attendance /marks through cc	6th 10th Nov,2020	HOD
26	Payment of Fees of Even Semester,2020-21	20th October -10th November,2020	
27	Feedback of the students on teaching learning	16th -20th Nov,2020	Dean(Academics)
28	Quiz/ test -III Based on Assignments	16th - 18th November,2020	HOD
29	Mid Semester Exam - II(Pharmacy)	23rd -28th November,2020	COE
30	submission od question Bank / question papers for End semester Examination by school/ departments to Exam section	25th Nov , 2020	HOD
31	Practical classes for courses in which online classes were not possible	30th Nov -16th Dec, 2020	HOD
32	Preparation of End semester exam datesheet and uploading on website	1st Dec, 2020	Exam section
33	End of Classes (except 1st Yr)	4th Dec,2020	
34	Publishing Detention List for odd semester 2020-21	7th December,2020	Dean(Academics)
35	Preparatory Leave for End Semester Exam	5th -16th Dec,2020	
36	Hall ticket generation for those who are not in the detention list. (after Compliance of no dues)	7th December,2020	Academic section
37	External Practical Exam	17th -22nd December,2020	HOD/ COE
38	End Semester Exams	24th Dec- 9th January,2021	COE
39	Winter Break	10th -19th January,2021	
40	Start of Next Even Semester 2020-21	20th January,2021	
List of Holidays			
Id-uz-Zuha(Bakrid)		Saturday, 1st August,2020	
Janmashtmi		Wednesday, 12th August, 2020	
Independence Day		Saturday, 15th August,2020	
Mahatma Gandhi Birthday		Friday, 2nd October,2020	
Dussehra		Sunday, 25th October, 2020	
Diwali		Saturday, 14th November, 2020	
Guru Nanak's Birthday		Monday, 30th November,2020	
Christmas Day		Friday, 25th December,2020	
Republic Day		26th January, 2021	

*Detailed academic Calendar for 1st yr. will be prepared later as per regulatory bodies guidelines



Lingaya's Vidyapeeth, Faridabad

Deemed-to-be-University u/s section 3 of UGC Act. 1956

Approved by MHRD/ AICTE/ PCI/ BCI/ COA/ NCTE

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Academic Calendar of Lingaya's Vidyapeeth, Session 2020-2021 (Even Semester)

S.No.	Description	Responsibility	Existing Students	First Year Batch
1	Requisition of Books, Lab equipment etc. for Even semester 2020-21	HOD	4th Jan. 2021	30th March 2021
2	Allocation of Teaching load/Subjects	HOD	5th Jan. 2021	31st March 2021
3	Announcement of CC (Class Coordinator), Course Coordinator, Floor Incharge, Dept. Exam Coordinator, Attendance Coordinator, Time Table Incharge, Lab Incharges, ERP Coordinator	HOD	7th Jan. 2021	2nd April 2021
4	Finalization of Time Table and updation on Website	HOD/ Centralized Time Table Incharge	11th Jan. 2021	6th April 2021
5	Submission of Even semester Scheme, list of CC, Course Coordinator, Floor Incharge, Dept. Exam Coordinator, Time Table Incharge, Lab Incharges & copy of Time Table to Academics and ERP section	HOD	12th Jan. 2021	7th April 2021
6	Preparation of Course plan files and Lab manuals	HOD	15th Jan. 2021	9th April 2021
7	Registration opens for the Even Semester (2020-21)	Academics Section	20th-25th Jan. 2021	12th-16th April 2021
8	Commencement of Classes	HOD	27th Jan. 2021	19th April 2021
9	Internship starts for final year students (B.Tech/MCA)	HOD/ T&P	28th Jan. 2021	
10	Forwarding Roll List to HOD's, Exam Cell, ERP, Library & Accounts Section	Academics Section	29th Jan. 2021	21st April 2021
11	Verification of Student list in Schoofi software	HOD	1st Feb. 2021	23rd April 2021
12	Course withdrawal for Final year Students	Academics Section	1st-10th Feb. 2021	
13	Submission of monthly report of School/ Department to Dean (Academics)	HOD	By 5th of every month for previous month report	
14	Downloading attendance report from Schoofi by all departments	HOD	Last day of every month	
15	Status of students attendance to be displayed on the University website/Notice board	HOD	2nd day of subsequent month	
16	Review of Course plan file	HOD/ Dean Academics	2nd week of Feb. 2021	1st week of May 2021
17	Quiz Based On Assignment-I	HOD/ Department	24th-26th Feb. 2021	3rd-6th May 2021
18	Issue of Yellow cards & inform to the students/parents about attendance/marks through CC	HOD	27th Feb. 2021	15th May 2021
19	Tech Fest & Sports Day	Tech Fest Incharge/ Sports Incharge	To be decided depending upon opening of University for students	
20	Submission of Question Bank/ Question Papers for Mid term Examination by school/ departments to Exam. section	HOD	8th March 2021	1st June 2021
21	Mid Semester Exam-I	Exam Section	22nd-27th March 2021	14th-17th June 2021
22	Issue of Yellow cards & inform to the students/parents about attendance/marks through CC	HOD	1st April 2021	11th June 2021
23	Quiz Based On Assignment-II	HOD/ Department	14th-16th April 2021	28th June 2021
24	Feedback of the students on Teaching & Learning	ERP/ Academics	2nd week of April 2021	Last week of June 2021
25	Issue of Yellow cards & inform to the students/parents about attendance/marks through CC	HOD	27th April 2021	2nd July 2021
26	Preparation of End semester exam datesheet and uploading on website	Exam section	30th April 2021	5th July 2021
27	Quiz Based on assignment-III	HOD/ Department	3rd-6th May 2021	9th July 2021
28	Submission of Question Bank/ Question Papers for End term Examination by school/ departments to Exam. section	HOD	17th May 2021	12th July 2021
29	Mid Semester Exam-II (pharmacy)	Exam section	10th-13th May 2021	12th-14th July 2021
30	Display of Detention List due to shortage of attendance	Academics Section	14th May 2021	9th July 2021
31	End of Classes		21st May 2021	17th July 2021
32	External Practical Exam	HOD/ Department	24th-27 May 2021	20th-24th July 2021
33	Preparatory Leave for End Semester Exam/ Revision classes		28th May-4th June 2021	
34	End Semester Exams	Exam Section	7th-21st June 2021	26th-29th July 2021
35	Evaluation of Internship	HOD/ Department	22nd-25th June 2021	
36	Summer Break		22nd June to 31st July	30th-31st July 2021
37	Start of Next Odd Semester and classes (Continuing Students)	HOD/ Department	2nd Aug. 2021	2nd Aug. 2021
38	Orientation for New Students	HOD/ Dean Academics	6th Aug. 2021	
39	Commencement of Odd Semester Classes for New students	HOD/ Department	9th Aug. 2021	

Note : The holiday list will be released separately.

Prof. (Dr.) Vishwajeet V. Jituri - Dean (Academics)

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Academic Calendar for First Year Students- Lingaya's Vidyapeeth, 2020-2021 (Odd Semester)

Sr. No.	Description	Timeline	Responsibility
1	Allocation of teaching load/ subjects	20th November, 2020	HOD
2	Finalization of Time Table	24th November , 2020	HOD/ Centralized Time Table Incharge
3	Sending odd semester scheme, list of CC (Class Coordinator), Course Coordinator, Lab Incharge and copy of time table to Dean (Academics)	27th November,2020	HOD
4	Preparation of course plan file and lab manuals	27th November, 2020	HOD
5	Orientation for new students	1st to 3rd December 2020	Dean (Academics)/ HODs
6	Forwarding Roll List to HODs, Exam Cell, ERP & Accounts Section	4th December 2020	Dean (Academics)
7	Verification of Student list in Schoofi	4th December 2020	HOD
8	Commencement of Online Classes for students	7th December 2020	HOD/ Dean (Academics)
9	Mandatory Online Registration for the Odd semester 2020-21 for students	7th-9th December 2020	Academics Section
10	Downloading report of Schoofi attendance by all the departments	last day of every month	HOD
11	Status of Students' attendance to be displayed on the University Website/ Schoofi	2nd day of subsequent month	HOD
12	Submission/ filling of Online class report	daily	faculty members/ HOD
13	Submission of monthly report of School/ Department to Dean (Academics)	By 5th of every month for previous month report	HOD
14	Review of Course plan file	First week of January 2021	HOD/ Dean (Academics)
15	Quiz/ Viva/ Test-1 based on Assignments	4th-6th January 2021	HOD
16	Issue of Yellow cards and informing students/ parents about attendance/ marks through CC	11th-14th January 2021	HOD
17	Preparation of Mid semester exam datesheet and uploading on website	15th January 2021	Exam. section
18	Submission of Question Bank/ Question Papers for Mid term Examination by school/ departments to Exam. section	20th January 2021	HOD
19	Mid Semester Exam - I	1st-6th February 2021	COE
20	Quiz/ Viva / Test -II based on Assignments	22nd-24th February 2021	HOD
21	Issue of Yellow cards & inform to the students/ parents about attendance/ marks through CC	1st-3rd March 2021	HOD
22	Payment of Fees of Even Semester 2020-21	22nd February-10th March 2021	Accounts Section
23	Feedback of students on teaching/ learning	8th -11th March 2021	Dean (Academics)
24	Quiz/ Viva/ Test -III Based on Assignments	15th-17th March 2021	HOD
25	Mid Semester Exam - II (Pharmacy)	1st-6th March 2021	COE
26	Submission of Question Bank / Question Papers for End Semester Examination by school/ departments to Exam. section	10th March 2021	HOD
27	Preparation of End Semester Exam. datesheet and uploading on website	10th March 2021	Exam. section
28	End of Classes	26th March 2021	
29	Publishing Detention List for Odd Semester 2020-21	22nd March 2021	Dean (Academics)
30	Admit Card/ Hall Ticket generation for those who are not in the detention list (after Compliance of no Dues)	24th-26th March 2021	Academics section
31	External Practical Exam.	29th March-1st April 2021	HOD/ COE
32	End Semester Exams.	2nd-14th April 2021	COE
33	Winter Break	15th-18th April 2021	
34	Start of Next Even Semester 2020-21	19th April 2021	

Note: The holiday list will be released separately.

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Dean (Academics)

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