

Academic Calendar of Lingaya's Vidyapeeth, 2023-24 (Odd Semester) First Year

| S.No | Description | Dates | Responsibility |
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| 1 | Requisition of books and lab equipment, Faculty Requirement, Maintenance of Lab and Readiness of labs for Odd semester 2023-24 | 04.09.2023 | HOD |
| 2 | Preparation of Department Teaching load for Odd semester | 06.09.2023 | HOD |
| 3 | Allocation of teaching load / subjects | 08.09.2023 | HOD |
| 4 | Announcement of CC, course coordinator, Floor Incharge, Dept. Exam Coordinator, Time Table Incharge, Lab In charges & ERP Coordinator | 08.09.2023 | HOD |
| 5 | Sending Odd semester scheme, list of CC, course coordinator, Floor Incharge, Dept. Exam Coordinator, Time Table Incharge, Lab Incharge, ERP Coordinator & copy of time table to Dean (Academics) | 09.09.2023 | HOD |
| 6 | Preparation of course files & lab manuals | 11.09.2023 | HOD |
| 7 | Induction Program | 11.09.2023 | Dean(Academics) |
| 8 | Registration opens for the Odd semester 2023-24 | 11-18 Sep,2023 | Academic Section |
| 9 | Finalization of Time Table / Updation on website | 15.09.2023 | HOD/Centralized Time Table In charge |
| 10 | Submission of Class Representatives (Student's Name) to office of DAA | 18.09.2023 | HOD |
| 11 | Forwarding Roll List to HODs, Exam Cell, ERP & Account Section | 18.09.2023 | Dean(Academics) |
| 12 | Verification of Student list in ERP | 20.09.2023 | HOD |
| 13 | Orientation Program | 23.09.2023 | Dean(Academics) |
| 14 | Commencement of Classes | 25.09.2023 | HOD |
| 15 | Downloading report of ERP attendance by all the departments | Last day of Every Week | HOD |
| 16 | Submission of Monthly Report of School/ Department to Dean (Academics) followed by Dashboard presentation | First day of Subsequent Month | HOD |
| 17 | Status of Students attendance to be displayed on the University Website/Notice board | First day of Subsequent week | HOD |
| 18 | Review of Course file | 25.10.2023 | HOD/Dean(Academics) |
| 19 | Issue of Yellow cards & inform to the students /parents about attendance /marks through course coordinator | 25.10.2023 | HOD |
| 20 | Quiz Based Assignment – I | 25.10.2023 | HOD |
| 21 | Preparation of Mid semester examination date sheet and uploading on Website | 25.10.2023 | Examination Department |
| 22 | Submission of Question Bank / Question Papers for Mid-Semester Examination and End-Semester Examination. | 25.10.2023 | HOD |
| 23 | Mid Semester Exam – I | 31 Oct-03 Nov ,2023 | COE |
| 24 | Feedback of the students on teaching learning | 06.11.2023 | Dean(Academics) |
| 25 | Parents Teacher Meeting (PTM) | 25.11.2023 | HOD |
| 26 | Quiz Based Assignment – II | 28.11.2023 | HOD |
| 27 | Preparation of Mid semester examination- II(Pharmacy) date sheet and uploading on Website | 04.12.2023 | Examination Department |
| 28 | Issue of Yellow cards & inform to the students/ parents about attendance/ marks through course coordinator | 08.12.2023 | HOD |
| 29 | Remedial Classes for weak Students (Based on the performance of ABQ) | Last working day of Every Month | HOD |
| 30 | Mid Semester Audit of the Schools/ Department | 09.12.2023 | Dean(Academics) |
| 31 | Mid Semester Exam - II(Pharmacy) | 11-15 Dec,2023 | COE |
| 32 | Quiz Based Assignment – III | 18.12.2023 | HOD |
| 33 | Remedial Classes for Weak Students | Last working day of Every Month | HOD |
| 34 | Display of Detention List due to shortage of Attendance | 22.12.2023 | Dean(Academics) |
| 35 | End of Classes | 30.12.2023 | HOD |
| 36 | Preparation of End semester examination date sheet and uploading on Website | 30.12.2023 | Examination Department |
| 37 | Audit/ Moderation of Question Bank/ Question Papers for ESE | 02-04 Jan,2024 | COE |
| 38 | External Practical Exam | 03-05 Jan,2024 | HOD/COE |
| 39 | End Semester Exams | 09.01.2024 to 27.01.2024 | COE |
| 40 | Declaration of Results | Within 6 weeks after completion of Examinations | COE |
| 41 | Academic Audit | Within one week after completion of Examinations | Dean (Academics) |
| 42 | Start of Next Even Semester | 29.01.2024 | |

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| Janmashtami | 07.09.2023 |
| Gandhi Jayanti | 02.10.2023 |
| Vijaya Dashmi | 24.10.2023 |
| Diwali | 12.11.2023 |
| Guru Nanak's Birthday | 27.11.2023 |
| Christmas Day | 25.12.2023 |

Dean(Academics)