

Academic Calendar of Lingaya's Vidyapeeth, 2023-24 (Even Semester)

S.No.	Description	Dates	Responsibility
1	Requisition of books and lab equipment, Faculty Requirement, Maintenance of Lab and Readiness of labs for Even semester 2023-24	02.1.2024	HOD
2	Preparation of Department Teaching load for Even semester	02.01.2024	HOD
3	Allocation of teaching load / subjects	02.01.2024	HOD
4	Announcement of CC, course coordinator, Floor Incharge, Dept. Exam Coordinator, Time Table Incharge, Lab In charges & ERP Coordinator	02.01.2024	HOD
5	Finalization of Time Table / Updation on website	03.01.2024	HOD/Centralized Time Table In charge
6	Preparation of course files & lab manuals	03.01.2024	HOD
7	Sending Even semester scheme, list of CC, course coordinator, Floor Incharge, Dept. Exam Coordinator, Time Table Incharge, Lab Incharge, ERP Coordinator & copy of time table to Dean (Academics)	03.01.2024	HOD
8	Submission of Class Representatives (Student's Name) to office of DAA	16.01.2024	HOD
9	Registration opens for the Even semester 2023-24	02-08 Jan, 2024	Academic Section
10	Commencement of Classes for Last semester of all courses	02.01.2024	HOD
10-A	Commencement of Classes 4 th , 6 th & 8 th for respective courses	02.01.2024	HOD
10-B	Commencement of Classes for 2 nd Semester	29.01.2024	HOD
11	Forwarding Roll List to HODs, Exam Cell, ERP & Account Section	09.01.2024	Dean (Academics)
12	Verification of Student list in ERP	10.01.2024	HOD
13	Downloading report of ERP attendance by all the departments	Last day of Every Month	HOD
14	Submission of Monthly Report of School/ Department to Dean (Academics) followed by Dashboard presentation	1st day of Subsequent Month	HOD
15	Status of Students attendance to be displayed on the University Website/Notice board	2nd day of Subsequent Month	HOD
16	Review of Course file	09.02.2024	HOD/ Dean (Academics)
17	Quiz Based Assignment – 1	12-15 Feb 2024	HOD
18	Preparation of Mid semester examination date sheet and uploading on Website	23.02.2024	Examination Department
19	Tech Fest & Sports day	23-24 Feb 2024	Tech Fest & Sports In charge
20	Issue of Yellow cards & inform to the students /parents about attendance /marks through course coordinator	26.02.2024	HOD
21	Submission of Question Bank / Question Papers for Mid-Semester Examination and End-Semester Examination.	26.02.2024	HOD
22	Audit/ Moderation of Question Bank/ Question Papers for ESE	27-29 Feb 2024	COE
23	Mid Semester Exam – I	18-24 March 2024	COE
24	Feedback of the students on teaching learning	26-28 March 2024	Dean (Academics)
25	Remedial Classes for weak Students Mentor-Mentee Interaction	Every Friday	HOD
26	Issue of Yellow cards & inform to the students /parents about attendance/ marks through course coordinator	26.03.2024	HOD
27	Quiz Based Assignment – II	12.04.2024	HOD
28	Preparation of Mid semester examination- II(Pharmacy) date sheet and uploading on Website	12.04.2024	Examination Department
29	Issue of Yellow cards & inform to the students/ parents about attendance/ marks through course coordinator	22.04.2024	HOD
30	Quiz Based Assignment – III	26.04.2024	HOD
31	Mid Semester Audit of the Schools/ Department	13.04.2024	Dean (Academics)
32	Mid Semester Exam - II(Pharmacy)	22-26 April 2024	COE
33	Remedial Classes for Weak Students	22-30 April 2024	HOD
34	Preparation of End semester examination date sheet and uploading on Website	22 April 2024	Examination Department
35	Display of Detention List due to shortage of Attendance	26 April 2024	Dean (Academics)
36	End of Classes	30 April 2023	HOD
37	External Practical Exam	2- 4 May 2024	HOD/COE
38	Preparatory Leave for End Semester Exam	6-11 May 2024	
39	End Semester Exams	13-31 May 2024	COE
40	Declaration of Results	Within 15 Days after completion of Examinations	COE
41	Summer Break	01 June -30 June 2024	
42	Academic Audit	22 June 2024	IQAC
43	Start of Next Odd Semester	1 July 2024	
44	Registration opens for the odd semester 2024-25	25 June- 1July 2024	HOD/ Academic Section

List of Holidays

Holiday	Date
Republic Day	26-Jan-24
Holi	25-Mar-24
Id-ul-Fitr	11-April-24
Mahavir Jayanti	21-April-24

Dean (Academics)