

## SCHOOL OF LAW

### BBA-LL.B- 5 Year Course Curriculum (2018 -2023)

BBA LL.B- 1st Year Course Curriculum			Semester			I
S.No	Course Code	Course Name	Periods			Credits
			L	T	P	
1	BBALLB 111	Principles of Management	4			4
2	BMA401	Business Statistics	4			4
3	BBALLB 112	Financial Accounting	4			
4	BBALLB 113	Business Economics	4			4
5	LLB 101	Law of Contract-I	4			4
6	LLB 109	Jurisprudence (Legal Methods, Indian Legal system, and the basic Theory of Laws)	4			4
7	PDG101	Professional Development and Grooming			2	1
		<b>TOTAL</b>	24		2	25
BBA LL.B- 1st Year Course Curriculum			Semester			II
S.No	Course Code	Course Name	Periods			Credits
			L	T	P	
1	BBA LLB 121	Cost accounting	4			4
2	BMA402	Quantitative Analysis	4			4
3	BBA LLB 122	Business Communication	4			4
4	BBA LLB 124	Business Organization and Environment	4			4
5	BBALLB102	Special Contract/ Law of Contract -II	4			4
6	BBALLB 104	Law of Torts (MV Accident and Consumer Protection Laws)	4			4
7	SS*	Social Service			2	1
		<b>Total</b>	24		2	25

BBA LL.B- 2nd Year Course Curriculum			Semester			III
S.No	Course Code	Course Name	Periods			Credits
			L	T	P	
1	BBA LLB 212	Marketing Management	4			4
2	BBA LLB 214	Human Resource Management	4			4
3	BCE 201	Environment Science	4			4
4	BBALLB 201	Family Law-I	4			4
5	BBA LLB 203	Constitutional law-I	4			4
6	BBA LLB 205	Legal English and Communication	4			4
7	BBALLB251	Communication and IT Lab			2	1
		Total	24			25
BBA LL.B- 2nd Year Course Curriculum			Semester			IV
S.No	Course Code	Course Name	Periods			Credits
			L	T	P	
1	BBALLB 221	Financial Management	4			4
2	BBA LLB 222	Strategic Management	4			4
3	BCS 201	Management Information System	4			4
4	BBA LLB 202	Family Law –II	4			4
5	BBA LLB 204	Constitutional law-II	4			4
6	BBA LLB 206	Public International Law	4			4
7	PDP201	Personality Development and Grooming			2	1
		Total	28			25

BBA LL.B- 3rd Year Course Curriculum			Semester			V
S.No	Course Code	Course Name	Periods			Credits
			L	T	P	
1	BMA 403	Operation Management	4			4
2	BBALLB 311	Service Marketing	4			4
3	BBA LLB 301	Law of Crime -I: Indian Penal Code	4			4
4	BBA LLB 303	Corporate Law	4			4
5	BBA LLB 305	Labour & Industrial Law-I	4			4
6	BBA LLB 307	Professional Ethics, Lawyer's Accountability & Bar-Bench Relation (Theory)	4			4
7	BBA LLB 351	Professional Ethics, Lawyer's Accountability & Bar-Bench Relation (Practical)			2	1
		Total	24		2	25
BBA LL.B- 3rd Year Course Curriculum			Semester			VI
S.No	Course Code	Course Name	Periods			Credits
			L	T	P	
1	BBA LLB 223	Entrepreneurship Development	4			4
2	BBALLB 225	Sales and Distribution Management	4			4
3	BBA LLB 302	Law of Crime-II: Criminal Procedure Code	4			4
4	BBA LLB 304	Law relating to Right to Information	4			4
5	BBALLB 306	Labour & Industrial Law-II	4			4
6	BBA LLB 308	Arbitration, Conciliation & Alternative Dispute Resolution Systems (Theory)	4			4
7	BBA LLB 352	Arbitration, Conciliation & Alternative Dispute Resolution Systems (Practical)			2	1
		Total	24		2	25

BBA LL.B- 4th Year Course Curriculum			Semester			VII
S.No	Course Code	Course Name	Periods			Credits
			L	T	P	
1	BBALLB 313	Project Management	4			4
2	BBA LLB 401	Property Law	4			4
3	BBA LLB 403	Law of Evidence	4			4
4	BBALLB 405	Principles of Taxation	4			4
5	BBA LLB 407	Land Laws including Ceiling and other Local Laws	4			4
6	BBA LLB 409	Drafting, Pleading and Conveyancing (Theory)	4			4
7	BBA LLB 451	Drafting, Pleading and Conveyancing (Practical)			2	1
		<b>Total</b>	<b>24</b>		<b>2</b>	<b>25</b>

BBA LL.B- 4th Year Course Curriculum			Semester			VIII
S.No	Course Code	Course Name	Periods			Credits
			L	T	P	
1	BBA LLB 315	Goods and Services tax (GST)	4			4
2	BBA LLB 402	Civil Procedure Code. 1908 (Including Limitation act 1963 & specific Relief act 1963)	4			4
3	BBA LLB 404	Intellectual Property Law	4			4
4	BBA LLB 406	Information Technology and Cyber Laws	4			4
5	BBA LLB 408	Administrative Laws	4			4
6	BBA LLB 452	Moot Court, Pre-Trial preparation a Participation in Trial Proceeding (including Interviewing Techniques)	2		6	5
		<b>Total</b>	<b>22</b>		<b>6</b>	<b>25</b>

BBA LL.B- 5th Year Course Curriculum			Semester			IX
S.No	Course Code	Course Name	Periods			Credits
			L	T	P	
1	BBA LLB 501	Banking & insurance Laws	4			4
2	BBA LLB 503	Investment Law	4			4
3	BBA LLB 505	Financial Market Regulation	4			4
4	BBA LLB 507	Foreign Trade	4			4
5	BBA LLB 509	Transportation Laws	4			4
6	BBA LLB 551*	Internship (lawyer/law firms)			10	5
		TOTAL	20		10	25

BBA LL.B- 5th Year Course Curriculum			Semester			X
S.No	Course Code	Course Name	Periods			Credits
			L	T	P	
	BBA LLB 502	Bankruptcy & Insolvency	4			4
	BBA LLB 504	Corporate Governance	4			4
	BBA LLB 506	Mergers and Acquisitions	4			4
	BBA LLB 508	Equity and Trust	4			4
	BBA LLB 510	Law of Project Finance	4			4
	BBA LLB 552	Dissertation and Viva Voce			10	5
		TOTAL	20		10	25

<p>SCHOOL OF LAW SYLLABUS OF BBA-LL.B 5 YEARS PROGRAM (2018-2023)</p>	
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BBALLB 111	Principles of Management	SEMESTER I	L-T-P	Credits
			4-0-0	4

**Objectives:** The course aims at providing fundamental knowledge and exposure to the concepts, theories and practices in the field of management.

### Course Contents

#### Unit I:

Introduction: Concept, Nature, Process and Significance of Management; Managerial levels, skills, Functions and Roles; Management vs. Administration; Coordination as Essence of Management; Development of Management Thought: Classical, Neo-Classical, Behavioral, Systems and Contingency Approaches.

#### Unit II:

Planning: Nature, Scope and Objectives of Planning; Types of plans; Planning Process; Business Forecasting; MBO: Concept, Types, Process and Techniques of Decision-Making; Bounded Rationality.

Organizing: Concept, Nature, Process and Significance; Principles of an Organization; Span of Control; Departmentation; Types of an Organization; Authority-Responsibility; Delegation and Decentralization; Formal and Informal Organization.

#### Unit III:

Staffing: Concept, Nature and Importance of Staffing.

Motivating and Leading: Nature and Importance of Motivation; Types of Motivation; Theories of Motivation: Maslow, Herzberg, X, Y and Z; Leadership: Meaning and Importance; Traits of a leader; Leadership Styles – Likert's Systems of Management, Tannenbaum & Schmidt Model and Managerial Grid.

**Unit IV:** Controlling: Nature and scope of Control; Types of Control; Control Process; Control Techniques – Traditional and Modern; Effective Control System.

### Text Books

1. Robbins, (2009). *Fundamentals of Management: Essentials Concepts and Applications*, 6th edition, Pearson Education.
2. Stoner, Freeman and Gilbert Jr. ((2010) *Management*, 8th Edition, Pearson Education.
3. Koontz, H. (2008), *Essentials of Management*, McGraw Hill Education.
4. Gupta, C.B. (2008), *Management Concepts and Practices*, Sultan Chand and Sons, New Delhi.
5. Ghilyer, A, W., (2008) *Management- A Real World Approach*, McGraw Hill Education.

*Mukherjee, K, (2009), Principles of Management, 2nd Edition, McGraw Hill Education*

BMA401	Business Statistics	SEMESTER	L-T-P	Credits
		I	4-0-0	4

**Course Objective:** The central **objective** of the undergraduate major in **Statistics** is to equip students with consequently requisite quantitative skills that they can employ and build on in flexible ways.

#### UNIT 1

**Population and Sample:** Definition of Statistics, Scope of Statistics in Economics, Management Sciences and Industry. Concept of population and sample with illustration. Methods of Sampling – SRSWR, SRSWOR, Stratified, Systematic. (Description of sampling procedures only)

#### UNIT II

**Data Condensation and graphical Methods:** Raw data, attributes and variables, classification, frequency distribution, cumulative frequency distributions; Graphs - Histogram, Frequency polygon. / Diagrams - Multiple bar, Pie Subdivided bar.

#### **Measures of Central Tendency: (6)**

Criteria for good measures of central tendency, Arithmetic mean, Median and Mode for grouped and ungrouped data, combined mean.

#### UNIT III

**Measures of Dispersion:** Concept of dispersion, Absolute and relative measure of dispersion, Range, Variance, Standard deviation, Coefficient of variation, Quartile Deviation, Coefficient of Quartile deviation.

#### UNIT IV

**Correlation and Regression (for ungrouped data ):** Concept of correlation, positive & negative correlation, Karl Pearson's Coefficient of correlation, meaning of regression, Two regression equations, Regression coefficients and properties.

#### **Recommended Books:**

1. S.C. Gupta – Fundamentals of Statistics - Sultan chand & Sons, Delhi.
2. D.N. Elhance – Fundamentals of Statistics – Kitab Mahal, Allahabad.
3. Satayanarayana, Lalitha Raman- Management operations Research.

BBALLB 112	Financial Accounting	SEMESTER	L-T-P	Credits
		I	4-0-0	4

**Objectives:** The objective of this subject is to give understanding of the basic accounting principles and techniques of preparing the accounts for users of accounting information.



## **Course Contents**

### **Unit I**

**Meaning and Scope of Accounting:** Objectives and nature of Accounting, Definition and Functions of Accounting, Book Keeping and Accounting, Interrelationship of Accounting with other Disciplines, Branches of Accounting, Limitation of Accounting, Accounting Principles and Standards: Accounting Principles, Accounting Concepts and Conventions, Meaning and relevance of GAAP, Introduction to Accounting Standards Issued by ICAI.

### **Unit II**

**Journalizing Transactions:** Journal Entries, compound Journal entries, Opening Entry.

**Ledger Posting and Trial Balance:** Preparation of Ledger, Posting, Cash book, Sales and Purchase book and Trial Balance.

**Company Final Accounts: Preparation** of Final Accounts with adjustments, Trading Account, Profit & Loss Account, Balance Sheet.

### **Unit III**

**Depreciation Provisions and Reserves:** Concept of Depreciation, Causes of Depreciation, Basic Features of Depreciation, Meaning of Depreciation Accounting, Objectives of Providing Depreciation, Fixation of Depreciation Amount, Method of Recording Depreciation, Methods of Providing Depreciation, Depreciation Policy, AS-6 (Revised) Provisions and Reserves, Change of method of Depreciation (by both current and retrospective effect).

**Contemporary Issues & Challenges in Accounting:** Human Resource Accounting, Green Accounting, Inflation Accounting, Price level Accounting, Social Responsibility Accounting

### **Unit IV**

**Shares and Share Capital:** Introduction to Joint Stock Company, Shares, Share Capital, Accounting Entries, Under Subscription, Oversubscription, Calls in Advance, Calls in Arrears, Issue of Share at Premium, Issue of Share at Discount, Forfeiture of Shares, Surrender of Shares, Right Shares.

**Issue and Listing of Securities:** Stock Exchange of India, Control of SEBI, Regulating business in stock exchange (Elementary Knowledge only).

## **Text Books**

1. *Tulsian, P.C., (2012) Financial Accountancy, Pearson Education.*
2. *Maheshwari, S.N. and Maheshwari, S. K., (2012) An Introduction to Accountancy, Vikas Publishing House*

## **Reference Books**

1. *Bhattacharyya, Asish K., (2010) Essentials of Financial Accounting, Prentice Hall of India.*
2. *Rajasekaran, (2012), Financial Accounting, Pearson Education.*
3. *Bhattacharya, S.K. and Dearden, J., (2010) Accounting for Manager – Text and Cases. VKP*

BBALLB 113	Business Economics	SEMESTER	L-T-P	Credits
		I	4-0-0	4

**Objectives:** The objective of this subject is to give understanding of the basic concepts and issues in business economics and their application in business decisions.

### **Course Contents**

#### **Unit I** **Hours: -10**

**Introduction to Business Economics and Fundamental concepts:** Nature, Scope, Definitions of Business Economics, Difference between Business Economics and Economics, Contribution and Application of Business Economics to Business. Micro vs. Macro Economics. Opportunity Costs, Time Value of Money, Marginalism, Incrementalism, Market Forces and Equilibrium, Risk ,Return and Profits.

#### **Unit II** **Hours: -12**

##### **Consumer Behavior and Demand Analysis:**

Cardinal Utility Approach: Diminishing Marginal Utility, Law of Equi-Marginal Utility. Ordinal Utility Approach: Indifference Curves, Marginal Rate of Substitution, Budget Line and Consumer Equilibrium. Theory of Demand, Law of Demand, Movement along vs. Shifting Demand Curve, Concept of Measurement of Elasticity of Demand, Factors affecting Elasticity of Demand, Income Elasticity of Demand, Cross Elasticity of Demand, Advertising Elasticity of Demand. Demand Forecasting: Need, Objectives and Methods (Brief)

#### **Unit III** **Hours: -12**

**Theory of Production:** Meaning and Concept of Production, Factors of Production and Production function, Fixed and Variable Factors, Law of Variable Proportion (Short Run Production Analysis), Law of Returns to a Scale (Long Run Production Analysis) through the use of ISOQUANTS.

#### **Unit IV** **Hours: -10**

**Cost Analysis & Price Output Decisions:** Concept of Cost, Cost Function, Short Run Cost, Long Run Cost, Economies and Diseconomies of Scale, Explicit Cost and Implicit Cost, Private and Social Cost. Pricing under perfect competition, Pricing under Monopoly, Control of Monopoly, Price Discrimination, Pricing Under Monopolistic Competition, Pricing Under Oligopoly.

#### ***TextBooks:***

1. Samuelson, P & Nordhaus, W. (2010) *Economics*, McGraw Hill Education.
2. Dwivedi, D.N.( 2010) *Managerial Economics*, Vikas Publishing House.

#### ***Reference Books:***

1. Salvatore, D. (2014) *Managerial Economics in a Global Economy*, Oxford University Press.
2. Kreps, D. (2010) *Microeconomics for Managers*, Viva Books Pvt. Ltd.
3. Mankiw, NG, (2011), *Principles of Economics*, Cengage Learning.
4. Peterson, L. and Jain (2012), *Managerial Economics*, Pearson Education.

BBALLB 101	Law of Contract I	SEMESTER I	L-T-P	Credits
			4-0-0	4

**Objective:** -The objective of this paper is to make students familiar with various principles of contract formation enunciated in the Indian Contract Act, 1872.

#### UNIT-I

1. Definition of Contract, Agreement, Offer, Acceptance and Consideration (Section-2)
2. Communication and Revocation of Offer and Acceptance (Section 3-9),
3. Essentials of Contract (Section 10).
4. Competency to Contract (Section 11-12)
5. Leading Case: Lalman Shukla V. Gauri Dutt (1913) 11 ALL L.J. 489

#### UNIT-II

1. Consent, Free Consent, Consent by Coercion, Undue Influence, Fraud, misrepresentation and mistake (Section 14-22),
2. Legality of object and consideration (section 23-24),
3. Void Agreements (Section 25-30),
4. Contingent Contracts (Section 31-36)
5. Leading Case: Mohiri Bibee Vs. Dharmodas Ghose (1903) 30 I.A. 114 (PC)

#### UNIT-III

1. Contract which must be performed (Section 37-39),
2. By whom contract must be performed (Section 40-45),

#### UNIT-IV

1. Time and Place for performance of Contract (Section 46-50)
2. Performance of Reciprocal Promises (Section 51-55),
3. Discharge of Contract (Section 56-57).

#### UNIT-V

1. Certain Relations resembling to those created by Contract (Section 68-72)
2. Certain Relations resembling to those created by Contract (Section 73-75).
3. Privacy of contract.
4. Contract which can be enforced.
5. Alteration and Ennovation of contract
6. Remedies against breach of contract.

#### BOOKS RECOMMENDED

1. AS. Dalal. *Law of Contract, The Specific Relief Act* (Bright Law House, 1st Ed. 2015) pollock & Mulla, *The Indian Contract Act, 1872*, (Lexis Nexis, Nagpur, 14th Ed. 2013)
2. S K. Kapoor, *Law Contract-I & The Specific Relief Act*, (Central Law Agency, Allahabad, 13th Ed. 2013)
3. Avatar Singh, *Law of Contract and Specific Relief Act*, 1963, (Eastern Book Company, Lucknow, 12th Ed. 2017)
4. R. K. Bangia, *Indian Contract Act*, (Allahabad Law Agency, Allahabad, 14th Ed. 2015) Ritu Gupta, *Law of Contract includes The Specific Relief Act*, 1963, (LexisNexis, New Delhi, 1st Ed. 2015)

BBALLB 109	Jurisprudence (Legal methods, Indian Legal systems and Basic Theory of Laws)	SEMESTER I	L-T-P	Credits
			4-0-0	4

**Objectives:** -It includes sources of Law, Administration of Justice, Law and Morality, Schools of Jurisprudence, Legal Rights and Duties, Ownership and Possessions, Legal Personality, Obligation and Liability etc. The subject is very important for Law Students as it helps in understanding the evolution and nature of Law and the fundamental functions of Law from different perspectives. Moreover, the students are also exposed to the information relating to functioning of various legal systems. This helps in making laws and tackling socio-legal problems prevalent in our country by studying the remedial measures in India.

#### **Unit I:**

1. Definition, nature and province/scope of Jurisprudence
2. Theory of Natural Law and jurisprudence,
3. Analytical school- Austin's theory of Law, Kelson's pure theory of Law, Bentham's theory of Law.

#### **Unit II:**

1. Historical school
2. Sociological School
3. Realist school

#### **Unit III:**

1. Administration of Justice
2. Socio-Economic Approach and Philosophy: Law and Social Change, Legal Aid & Public Interest Litigation

#### **Unit IV:**

### Sources of law —

1. Custom
2. Precedent
3. Legislation

### Unit V:

1. Rights and Duties
2. Possession and Ownership
3. Persons

### BOOKS RECOMMENDED-

1. *B.S: Mani Tripathi, The Legal Theory, (Allahabad Law Agency, Allahabad, 18th Ed. 2012)*
2. *N.V. Paranjapai, Studies in Jurisprudence and Legal Theory, (Central Law Agency, Allahabad 7thEd.2013)*
3. *Nomita Aggarwal, Jurisprudence, (Central Law Agency, Allahabad, 10th Ed. (rep)2016)*
4. *S.P: Dwivedi, Jurisprudence & Legal Theory, (Central Law Agency, Allahabad 7th Ed. 2017)*
5. *Salmond, John William, Sir, Jurisprudence or the theory of the law, (Hard Press Publishing (2013)*
6. *R.W.M. Dias, Jurisprudence, (Jain Law Book Agency, Delhi, 12th Edition, 20 14)*
7. *Edgar Bodenheimer, Jurisprudence, (Harvard University Press, 1974 (Revised Ed.)*
8. *Amartya Sen, The Idea of Justice, (Cambridge, Mass.: Belknap Press/Harvard University Press, Ed. 2009)*
9. *Granville Austin, Indian Constitution, (The Cornerstone of a Nation, New Delhi, Oxford University Press, Ed. 2007)*

PDG101	Professional Development and grooming	SEMESTER I	L-T-P	Credits
			0-0-2	1

### Objectives

1. To develop the skills of the professional undergraduate students for proper self-expression, social communication, spoken English, correct pronunciation, voice modulation and business etiquettes.
2. The students should improve their personality, communication skills and enhance their self-confidence.

## **Course Contents**

### **Unit-I**

Fundamental of Grammar and their Usage: How To Improve Command Over Spoken and Written English with Stress on Noun, Verb, Tense and Adjective. Sentence Errors, Punctuation, Vocabulary Building to Encourage the Individual to Communicate Effectively, Common Errors in Business Writing.

### **Unit-II**

**Introduction to Business Communication:** Basic Forms of Communication, Process of Communication, Principles of Effective Business Communication, 7Cs; Media of Communication: Types of Communication: Barriers of Communication (Practical exercise in communication)

### **Unit-III**

**Business letter writing:** Need, Functions and Kinds, Layout of Letter Writing, Types of Letter Writing: Persuasive Letters, Request Letters, Sales Letters, Complaints and Adjustments; Departmental Communication: Meaning, Need and Types: Interview Letters, Promotion. Letters, Resignation Letters, News Letters, Circulars, Agenda, Notice, Office Memorandums, Office Orders, Press Release.

### **Unit-IV**

#### **Business Etiquettes and Public Speaking:**

Business Manners. Body Language Gestures, Email and Net Etiquettes, Etiquette of the Written Word, Etiquettes on the Telephone, Handling Business Meetings; Introducing Characteristic, Model Speeches, Role Play on Selected Topics with Case Analysis and Real Life Experiences.

#### ***Text Books:***

1. Boove, C.L., Thill, J.V., and Chaturvedi, M., (2009) *Business Communication Today*, Pearson Education.
2. Murphy and Hildebrandt, (2008) *Effective Business Communication*, McGraw Hill Education.

#### ***Reference Books:***

1. Krizan, A. C. Buddy, and Merrier, Patricia (2008) *Effective Business Communication*, 7th Edition, Cengage Learning.

2. *Lesikar, (2009), Business Communication: Making Connections in a Digital World, McGraw Hill Education.*
3. *McGraw, S. J., (2008) Basic Managerial Skills for AI, 8th edition, Prentice Hall of India.*
4. *Wren & Martin, (2008), English Grammar and Composition, Sultan chand & Sons.*

BBALLB 121	Cost Accounting	SEMESTER II	L-T-P	Credits
			4-0-0	4

**Objectives:** The primary objective of the course is to familiarize the students with the basic cost concepts, allocation and control of various costs and methods of costing.

### Course Contents

#### Unit I

**Meaning and Scope of Cost Accounting:** Basic Cost Objectives and scope of cost accounting, Cost centers and cost units, Difference between financial, cost and management accounting. Basic Cost concepts - Cost classification and elements of cost.

**Materials Control:** Meaning, Steps Involved, Materials and Inventory, Techniques of Material/Inventory Control (EOQ, FSND, ABC, Stock Levels, JIT, VED), Valuation of Inventory (FIFO, LIFO, Weighted average); Practical's of EOQ, stock levels, FIFO, LIFO

#### Unit II

**Labour Cost:** Attendance and payroll procedures, overtime, idle time and incentives, direct and indirect labour, remuneration systems and incentive schemes (Halsey, Rowan, Taylor, Merrick, Bedaux, Emerson plans practical).

**Overheads: Functional analysis** – factory, administration, selling, distribution, research and development, fixed, variable, semi variable and step cost; Factory overheads, Administration overheads and selling and distribution overheads (in brief about types of overheads). (Overhead rate, Machine rate, under & over absorption practical).

#### Unit III

**Cost Sheet** – Preparation of Cost Sheet (simple problems).

**Process Costing** - Meaning and computation of normal profits, abnormal effectives and abnormal loss.

#### Unit IV

**Contract Costing:** Progress payments, retention money, escalation clause, contract accounts, accounting for material, accounting for plant used in a contract, contract profit and balance sheet entries.

Operating Costing (basic problems related to transport only).

### Text Books

1. Maheshwari, S. N. and Mittal, S. N. (2015), *Cost Accounting – Theory and Problems*, Shri Mahavir Book Depot.
2. Arora, M.N., (2012), *Cost Accounting*, Vikas Publishing House.



### **Reference Books**

1. Lal, Jawahar and Srivastava, Seema, (2013), *Cost Accounting*, McGraw Hill Education.
2. Pandey, I.M., (2014), *Management Accounting*, Vikas Publishing House, Delhi.
3. R. Palaniappan & Hariharan; (2012), *Cost Accounting Theory & Practices*, I.K. International Publishing House, Delhi.

BMA402	Quantitative Analysis	SEMESTER II	L-T-P	Credits
			4-0-0	4

**Objectives:** To make the students understand the concepts of quantitative analysis and probability.

#### **Unit I**

**Time Series** - Concept, Additive and Multiplicative models, Components of time series, Trend analysis: Least Square method - Linear and Non- Linear equations, Applications in business decision-making.

#### **Unit II**

**Index Numbers:** - Meaning, Types of index numbers, uses of index numbers, Construction of Price, Quantity and Volume indices: - Fixed base and Chain base methods.

#### **Unit III**

**Probability:** Probability: basic concepts and approaches, addition, multiplication and Bayes' theorem. Probability distributions meaning, types and applications, binomial, Poisson and normal distributions.

#### **Unit IV**

**Hypothesis Testing:** Null and Alternative Hypothesis; Type I and Type II errors; Testing of Hypothesis: Large Sample Tests, Small Sample test, (Z Test and Chi Square Test)

### **RECOMMENDED BOOKS**

1. Gupta, S.P. & Gupta, M.P. "*Business Statistics*", Sultan Chand & Sons. Delhi
2. Levin and Rubin, "*Statistics for Business*", Prentice Hall of India.
3. Hooda. R.P., "*Statistics for Business and Economics*", McMillan India Ltd.
4. N.P.Bali "*Engineering Mathematics III/IV*", Laxmi Publications

BBALLB 122	Business Communication	SEMESTER II	L-T-P	Credits
			4-0-0	4

To familiarize the students with the fundamentals of communication for professional purposes and to enable them in writing and speaking well.

### UNIT I

**INTRODUCTION:** Meaning, nature, objective, need and importance, 7 Cs of effective communication, process of communication, and its various components. Types of communication: verbal and non-verbal, formal and informal. Barriers to effective communication: physical and mental barriers, language or semantic barriers, socio-psychological barriers, organizational and personal barriers, overcoming barriers.

### UNIT II

**WRITING AND SPEAKING SKILLS:** Sub-processes and effective of writing skills (unified and coherence writing skills), Importance of speaking skills, skills required in telephonic conversation. Business letters: Characteristics of a good business letter, structure/layout of a business letter (fully block, semi block, hanging intended and NOMA style). Types of business letters: sales, orders, complaint, adjustment, enquiry, follow ups, recommendation, acknowledge, cover letter of registration. Other types: business circulars, thank you, request, congratulatory.

### UNIT III

**E-COMMUNICATION:** E-mail and its popularity, guidelines for writing e-mails, effective e-mail, limitations of e-mail. Official communication: Memorandum, minutes of meeting-objective, difference between agenda and minutes types (resolution and narration), contents and guidelines for writing minutes, writing resume, difference between resume and CV, modern tools of communication (WhatsApp, twitter, Facebook etc.)

### UNIT IV

**BUSINESS REPORTS:** concept, importance, characteristics of a good report, types of reports (oral, written, formal, informal, informational, interpretive, routine), steps in writing a business report, layout/style of business report. Interview: Nature, types of interviews (personal, traditional, evaluation, telephonic, group, panel, lunch/dinner, case, structured, semi-structured, unstructured and stress interview), procedure of interview, and facing an interview. Do's and don't's of interview.

### RECOMMENDED BOOKS

1. Chhabra, T. N. *Effective business communication*. New Delhi: Sultan Chand & Sons.
2. Lesikar, R. V. *Business communication*. New Delhi: Tata McGraw Hill.
3. Pal, R., & Korlahalli, J. S. *Essentials of business communication*. New Delhi: Sultan Chand & Sons.

4. Sharma, R. C. & Mohan, K. *Business correspondence & report writing*. New Delhi: Tata McGraw Hill

BBALLB 124	Business Organization and Environment	SEMESTER	L-T-P	Credits
		II	4-0-0	4

**Objective-** To enable the students in terms of understanding the various concepts related to business organizations and administrative aspects

## UNIT I

**BUSINESS ORGANIZATION:** Concept, nature and scope of business, business objectives, distinction between business, commerce and trade; Forms of business organization –Sole proprietorship, partnership, joint stock company, joint Hindu family; types of company-cooperative societies; multinational corporations.

## UNIT II

**BUSINESS COMBINATIONS & ASSOCIATIONS:** Concept and causes of business combinations between government and business; Types and forms of combinations; chambers of commerce and industries in India – FICCI, CII Association, ASSOCHAM, AIMO etc..

## UNIT III

**BUSINESS ENVIRONMENT:** Nature, components and determinants of business environment; basic nature of Indian economic system; growth of public and private corporate sector; social responsibility of business; economic reforms since 1991 – an overview. Review of industrial policy developments and pattern of industrial growth since 1991; Industrial licensing policy; public sector reforms; privatization and liberalization trends.

## UNIT IV

**OVERSEAS BUSINESS:** Trend and pattern of India's foreign trade and balance of payments; latest foreign trade policy; India's overseas investments; policy towards foreign direct

investment; globalization trends in Indian economy; role of MNCs; impact of multilateral institutions (IMF, World Bank and WTO) on Indian business environment.

### **RECOMMENDED BOOKS**

1. *Vasishth, Neeru, Business Organization, Taxman, New Delhi*
2. *Taloo, Thelman J., Business Organizational and Management, TMH, New Delhi*
3. *Tulsian, P.C., Business Organization, Pearson Education, New Delhi*
4. *F. Cherunilum, Business Environment, Himalaya Publishing House, New Delhi*
5. *Biswanath Ghosh, Economic Environment & Business, Vikas Publishing House, New Delhi*
6. *N.K. Sengupta, Government and Business, Vikas Publishing House, New Delhi*
7. *K. Ashwathappa, Business Environment for Strategic Management, Himalaya Publishing House, New Delhi*

<b>BBALLB102</b>	<b>Special contract/ Law of Contract-II</b>	<b>SEMESTER II</b>	<b>L-T-P 4-0-0</b>	<b>Credits 4</b>
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**Objective:-** This paper will impart comprehensive information on indemnity, guarantee, agency, partnerships, sale of Goods Act and Negotiable instrument.

### **Unit-1:**

#### **(A) Indemnity**

- A) The concepts
- B) Need for indemnity to facilitate commercial transactions.
- C) Definition of Indemnity
- D) Nature and extent of liability of the indemnifier
- E) Commencement of liability of the indemnifier
- F) Situations of various types of indemnity creations.
- G) Agreements of indemnity

#### **(B) Guarantee**

- A) Definitions of guaranteed as distinguished from indemnity
- B) Basic essentials for, a valid guarantee contract.
- C) Continuing guarantee.
- D) Nature of surety's liability -Duration and termination of such liability
- E) Creation and identification of continuing guarantees.
- F) Rights of surety

- G) Co-surety and manner of sharing liabilities and rights.
- H) Extent of surety's liability.
- I) Discharge of surety's liability

## **Unit-2:**

### **A) Bailment**

1. Manner of creation of Bailment contracts
2. Commercial utility of bailment
3. Definition of Bailment
4. Kinds of Bailees
5. Duties of Bailor and Bailee towards each other
6. Rights of bailor and bailee
7. Finder of goods as a bailee
- a. Liability towards the true owner
- b. Obligation to keep the goods safe
- c. Right to dispose off the goods.

### **(B)Pledge**

1. Pledge comparison with bailment
2. Commercial utility of pledge transactions
3. Definition of pledge under the Indian contract Act
4. Other statutory regulations(State & Centre)regarding pledge, reasons for the same
5. Rights of the pawner and pawnee.
6. Pledge by certain specified persons mentioned in the Indian Contract Act.

## **Unit: 3: Agency**

1. Identification of different kinds of agency transactions in day to day life in the commercial world
2. Kinds of agents and agencies Distinction between agent and servant.
3. Essentials of a agency transaction
4. Various methods of creation of agency
5. Delegation
6. Duties and rights of agent
7. Scope and extent of agent's authority.
8. Liability of the principal tor acts of the agent including misconduct and tort of the agent.
9. Liability of the agent towards the principal
10. Personal liability towards the parties
11. Methods of termination of agency contract

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## **Unit-4 : Sale of Goods**

1. Concept of sale as a contract
2. Illustrative instances of sale of goods and the nature of such contracts.
3. Essentials of contract of sale
4. Essential conditions in every contract of sale
5. Implied terms in contract of sale
6. The rule of caveat emptor and the exceptions thereto under the Sale of Goods Act.
7. Changing concept of caveat emptor
8. Effect and meaning of implied warranties in a sale
9. Transfer of title and passing of risk
10. Delivery of goods various rules regarding delivery of goods
11. Unpaid seller and his rights
12. Remedies for breach of contract

### **Unit-V Partnership:**

1. Nature of partnership: definition
2. Distinct advantages and disadvantages vis-a-vis partnership and private limited company
3. Mutual relationship between partners
4. Authority of partners
5. Admission of partners.
6. Outgoing of partners.
7. Registration of Partnership
8. Dissolution of Partnership

### **Referred Case Laws:**

1. *United India Insurance Company v M/s Aman Singh Munshilal* AIR 1994 P& H 206
2. *State Bank of India MulaSahakari Sakharkarkhana Ltd*, AIR 2007 SC 2361
3. *Bank of Bihar vs Damodar Prasad*, AIR 1969 SC 297
4. *Syndicate Bank v ChannaveerappaBaleri* AIR 2006 SC 1874
5. *Sita Ram Gupta v Punjab National Bank*. AIR 2008 SC 2416
6. *AmritLal v State Bank of Travancore* AIR 1968 SC 1432
7. *State of M. P. v Kaluram* AIR 1967 SC 1105
8. *Mahadeodas y Gherulal Parekh* AIR 1958 Cal 703
9. *Cox v Hickman* (1860) 5 H.L.C. 268

### **Book Recommendation:**

- *Avtar Singh. Law of Contract and Specific Relief*, Eastern Book company, 2013 (11<sup>th</sup>Edn)
- *Pollock & Mulla, Indian Contract and Specific Relief Act*, Lexis nexis, @013 (14<sup>th</sup>Edn)
- *S.K. Kapoor, Contract- II*, Central Law Agency, 2015
- *B.M. Prasad and Manish Mohan, Khergamvala on the Negotiable Instrument Act*, 2013, Lexis Nexis, 2013 (21<sup>st</sup>Edn)
- *P. Mulla, The Sale of Goods and Indian Partnership Act*, Lexis, Nexis, 2013 (10 Edn)
- *Bhashyam and Adiga, The Negotiable Instruments Act (19956)*, Bharath, Allahbad.
- *M.S. Parthasarathy (ed.), J.S. Khergamvala, The Negotiable Instrument act.*
- *J.P. Verma (ed.), Singh and Gupta, The Law of partnership in India (1999)*, Orien Law House, New Delhi.

BBALLB104	Law of Torts (MV Accident and consumer protection laws)	SEMESTER II	L-T-P	Credits
			4-0-0	4

### **OBJECTIVE**

The Law of Torts is primarily concerned with redress of wrongful civil actions by awarding compensation. In a society where men live together, conflict interests are bound to occur and they may from time to time cause damage to one or the other. In addition with the rapid industrialization tortious liability has come to be used against manufacturers and industrial units. As the Law of Torts is basically a Judge made law, students are required to study it in the light of judicial pronouncements. They are required to equip themselves with the latest developments extending to the entire course.

This paper is to make students understand the nature of Torts and conditions of liability with established cases along with the Motor Vehicle Act, 1988 and Consumer Protection Act 1986.

### **UNIT-I:**

1. Nature & Definition of Tort
2. Motive,
3. Capacity
4. Joint Tortfeasors
5. General defences,

### **UNIT-II:**

1. Vicarious liability,
2. Remoteness of Damage
3. Extinction of liability,
4. Strict liability and Absolute liability,

### **UNIT-III:**

1. Negligence
2. Nervous shock
3. Nuisance

### **UNIT-IV:**

1. Trespass to land and goods
2. Defamation,
3. Assault & Battery

### **UNIT-V:**

1. Evolution of Consumer Law,
2. The Consumer Protection Act, 1986
3. Remedies under Motor Vehicle Act

**TEXTBOOKS:**

- 1) *Ratanlal and Dhirajlal- Law of torts*
- 2) *RK Bangia-Law of torts*
- 3) *The Law of Torts (Lexis-Nexis, 10th Ed. 2007)*

SS*	Social Service	SEMESTER II	L-T-P	Credits
			0-0-2	1

**OBJECTIVE**

This course is for the empowerment of individuals regarding issues involving the law. Legal awareness helps to promote consciousness of legal culture, participation in the formation of laws and the rule of law. This course aims to empower the youth of our country with the knowledge of their legal rights and duties, ultimately to be able to share power equally, gain full access to the means of development and to inspire a whole generation to work together towards achieving gender equality and justice.

SOCIAL SERVICES (Any two PARTICIPATION-Semester wise)				
S.NO	CODE	Social Service		Credit
1	SS01	SWACCH BHARAT(SB)		1
2	SS02	GREEN BHARAT(GB)		1
3	SS03	COMMUNITY WELFARE(CW)		1



BBALLB 212	Marketing Management	SEMESTER III	L-T-P	Credits
			4-0-0	4

**Objectives:** The objective of this paper is to identify the foundation terms and concepts that are commonly used in marketing. This course will give complete relationship between marketing and other management functions.

### **Course Contents**

#### **Unit I**

**Introduction to Marketing:** Nature, Scope and Importance of Marketing, Basic concepts, Marketing Environment, Consumer Behavior, Market Segmentation, Targeting and Positioning.

#### **Unit II**

**Product:** Product Levels, Product Mix, Product Strategy, Product Development, Product Lifecycle and Product Mix.

**Pricing Decisions:** Designing Pricing Strategies and Programs, Pricing Techniques.

#### **Unit III**

**Place:** Meaning & importance, Types of Channels, Channels Strategies, Designing and Managing Marketing Channel, Retailing, Physical Distribution, Marketing Logistics and Supply Chain Management.

#### **Unit IV**

**Promotion:** Promotion Mix, Push vs. Pull Strategy; Promotional Objectives, Advertising-Meaning and Importance, Types, Media Decisions, Promotion Mix, Personal Selling-Nature, Importance and Process, Sales Promotion – Purpose and Types; Publicity and Public Relations-Definition, Importance and Methods.

**Emerging Issues in Marketing:** Integrated Marketing, Online Marketing, Online Payments, Rural Marketing, Social Marketing, Green Marketing (Introductory aspects only).

#### ***Text Books***

- 1.Kotler, Armstrong, Agnihotri and Haque, (2012), *Principles of Marketing- A South Asian Perspective*, Pearson Education.
- 2.Ramaswamy and Nam Kumar (2013), *Marketing Management Global Perspective: Indian Context*, McMillan, Delhi.

#### ***References***

- 1.Saxena, Rajan, (2012), *Marketing Management*, McGraw Hill Education.
- 2.Lamb, Charles W, (2012), *MKTG: a South Asian Perspective*, Cengage Learning.
3. Russel, Winer, (2012), *Marketing Management*, Pearson Education.
4. Kotler, Koshi Jha, (2014), *Marketing Management*, Pearson Education.

BBA LLB 214	Human Resource Management	SEMESTER III	L-T-P	Credits
			4-0-0	4

**Objectives:** The objective of this course is to make students familiarize with basic concepts of human resource management and people related issues.

#### **Course Content :**

##### **Unit I**

**Human Resource Management:** Concept and Functions, Role, Models, Status of HR, HR Policies, Evolution of HRM. Emerging Challenges of Human Resource Management; workforce diversity, empowerment, Downsizing; VRS; Human Capital; HRIS.

##### **Unit II**

**Human Resource Planning:** Human Resource Planning- Quantitative and Qualitative dimensions; **Recruitment** – Concept and sources; (E-recruitment, recruitment process outsourcing etc.); **Selection** – Concept and process; test and interview; placement induction. Job analysis – job description and job specification; job design; Job Enlargement; Job Enrichment and flexi-time; Career Planning; Succession Planning.

##### **Unit III**

**Training and Development:** Concept and Importance; Identifying Training and Development Needs; Designing Training Programs; Role Specific and Competency Based Training; Evaluating Training Effectiveness; Management Development; Career Development;

**Performance appraisal:** Nature and objectives; Techniques of performance appraisal; potential appraisal and employee counseling; Internal mobility – promotions, demotion, transfers and separation. Compensation: concept and policies; job evaluation.

##### **Unit IV**

**Maintenance:** Employee health and safety; employee welfare; social security; Industrial relations- an overview. Grievance handling and redressal Industrial Disputes causes and settlement machinery.

**Strategic HRM:** HRD audit, managing globalization; technology and HRM.

#### **Text Books**

1. Gary Dessler. (2013) *A Framework for Human Resource Management*. Pearson.
2. David A. Decenzo, Stephen P. Robbins, Susan L. Verhulst, *Human Resource Management*, (2015), Wiley India Private Limited.

#### **Reference Books**

1. Bohlendar and Snell, *Principles of Human Resource Management*, (2013) Cengage Learning.
2. K. Aswathappa, *Human Resource Management* (2013), McGraw Hill Education (India) Private Limited.

3. Chhabra, T.N. *Essentials of Human Resource Management*. (2014) Sun India Publication New Delhi.
4. Robert L. Mathis and John Jackson, *Human Resource Management* (2011), South-Western Publisher.

BCE 201	Environment Science	SEMESTER III	L-T-P	Credits
			4-0-0	4

**Objectives:** Environmental Studies is a multidisciplinary area, the issues of which everyone should know. The aim of the course is to make everyone aware of environmental issues like continuing problems of pollution, loss of forest, solid waste disposal, and degradation of environment. Issues like economic productivity and national security, global warming, the depletion of ozone layer and loss of biodiversity are other serious concerns before the mankind.

### Learning Outcomes

**On the completion of the course, students should be able to:** Understand fundamental terms related to environment and aware environmental problems; Analyze the complexities of environmental problems and should know remedies available to them and implement them at their own level: Move forward in their professional life with an environmental conscious mind and preserve our environment much as they can.

**UNIT I MULTIDISCIPLINARY NATURE OF ENVIRONMENTAL STUDIES:** Basic definitions related to environment: Scope, vis-à-vu environmental science and environmental engineering: causes of environmental degradation, atmospheric composition and associated spheres,

**UNIT 2-NATURAL RESOURCES:** Renewable and non-renewable resources, food resources, modern agriculture and its impact, problem associated with fertilizer and pesticides, water logging, salinity; energy resources, renewable and non-renewable energy sources, solar energy. wind energy, hydro energy, biomass energy, geothermal energy. nuclear energy and its associated hazards; land as a resource, land degradation, man induced landslides, soil erosion and desertification.

**UNIT 3 - ECOSYSTEMS:** Concept of an ecosystem, structure and function of an ecosystem, producers, consumers and decomposers, food chains, food webs and ecological pyramids; hot spots of biodiversity; value of biodiversity-consumptive use, productive use, social, ethical aesthetic and option values.

**UNIT 4 ENVIRONMENTAL POLLUTION AND SOCIAL ISSUES:** Causes, effects and control measures of air pollution, water pollution, sound pollution; global warming, acid rain, ozone layer depletion.

## RECOMMENDED BOOKS

1. Agarwal, K.C., "Environmental Biology", 2nd Edition, Nidhi Publ. Ltd., Bikaner, 2001.
2. Bharucha Erach, "The Biodiversity of India", 2nd Edition, Mapin Publishing Pvt. Ltd, 2006.
3. Brunner R. C., "Hazardous Waste Incineration", 1st Edition McGraw Hill Inc., 1989.
4. Clark R.S., "Marine Pollution", 1st Edition Clanderson Press Oxford, 1989
5. Cunningham, W.P., Cooper, T.H. Gothani, E. & Hepworth, M.T. Environmental Encyclopedia", 2nd Edition, Jaico Publ. House, 2001.
6. De, A. K. "Environmental Chemistry", 2nd Edition, Wiley Eastern, 1989
7. Jadhav, H. and Bhosale, V.M., "Environmental Protection and Laws", 1st Edition, Himalaya Pub. House, Delhi, 1995.
8. Mckinney, M.L. and Schoel. R.M., "Environmental Science Systems & Solutions", 2<sup>nd</sup> Edition, Web enhanced edition, 1996.
9. Rao M.N. and Datta, A.K. "Waste Water Treatment", 2nd Edition, Oxford & IBH Publ.Co., 1987.
10. Sharma B.K., "Environmental Chemistry", 2nd Edition, Goel Publ. House, Meerut, 2001  
Trivedi R.K. and Goel, P.K., "Introduction to Air Pollution", 2nd Edition, Techno science Publications, 1996

BBALLB 201	Family Law-I	SEMESTER III	L-T-P	Credits
			4-0-0	4

**Objective:** -Hindu law refers to the code of laws applied to Hindus, Buddhists, Janis and Sikhs. It also refers to the legal theory, jurisprudence and philosophical reflections on the nature of law discovered in ancient and medieval era. It gives us the base of the society i.e. family. It deals with different families' positions, traditions, rights and duties, family problems and legal solutions to them which directly relate to the society. The main objective of the subject is to resolve the socio-legal disputes arising in the society regarding marriage, divorce, property rights, partition, succession, maintenance, guardianship, adoption etc. It also sensitizes the students about Hindu society for their legal rights and duties.

## UNIT-I

1. Application of Hindu Law,
2. Sources of Hindu Law,
3. Schools of Hindu Law,
4. Hindu Joint Family, Joint Families, Coparcenary, Classification of Property,
5. Karta of Joint Family, Position, Liabilities and Powers of Karta.,

6. Coparcener's Power of Alienation, Coparcener's Right to Challenge Improper Alienation,
7. Alienee's Rights and Remedies.

## **UNIT-II**

1. The nature and concept of Hindu Marriage,
2. Essential Conditions for Valid Hindu Marriage, and Ceremonies of Marriage,
3. Registration of Hindu Marriages,
4. Remedy of Restitution of Conjugal Rights,
5. Void and Voidable Marriages,
6. Judicial Separation and Divorce,
7. Various Types of Grounds for Divorce and Judicial Separation,

## **UNIT-III**

1. Nature and Scope of The Hindu Succession Act, 1956,
2. Effects of the Hindu (Succession) Amendment, 2005,
3. Rules of succession to the Property of Hindu Male, Succession to the Property of Hindu Female, Succession to the Mitakshara Coparcener's Interest,
4. General Rules of Succession, Partition, Subject matter of Partition, Persons who have a Right to Partition Right to Share.

## **UNIT-IV**

1. Nature and Scope of The Hindu Minority and Guardianship Act, 1956,
2. Concept of Minority and Guardianship.
3. Types of Guardians-Natural Guardians and their Powers,
4. Testamentary Guardian: Appointment and Powers,
5. Certified Guardian,
6. Defacto Guardian
7. Guardian By Affinity,

## **UNIT-V**

1. The Hindu Adoption & Maintenance Act, 1956,
2. Nature of Adoption,
3. Essential Conditions for Valid Adoption,
4. Effects of Adoption,
5. Registration of Adoption,
6. Personal Obligation,
7. Maintenance of Dependents,
8. Quantum of Maintenance,
9. Maintenance As a Charge on Property

## **BOOKS RECOMMENDED**

1. *Ranganath Misra, Mayne's Treatise on Hindu Law & Usage (16th ed., 2008)*
2. *Satyajeet A. Desai, Mulla Principles of Hindu Law, (Vol. I & II 21st ed., 2010)*
3. *Paras Diwan and Peeyushi Diwan, Modern Hindu Law (Allahabad Law Agency, Reprint 2018)*

4. *Duncan M. Derrett, A Critique of Modern Hindu Law (1970)*
5. *Basant K. Sharma. Hindu Law. (Central Law Publication Sth Ed. 2017)*

BBA LLB 203	Constitutional law-I	SEMESTER	L-T-P	Credits
		III	4-0-0	4

**Objective:** - Constitution of India is the pillar on which the governance of our country rests. The course aims to examine the political, social and economic value structure of the Constitution of India. The balancing of positive responsibility of the state to establish a economy of growth, social justice and political aspiration of all sections of the Indian society through Constitutional Governance. The objective of this course is to make students understand the basic concepts of Indian constitution.

#### UNIT-I

1. Nature, Silent features and Preamble of the Constitution of India
2. Union and its Territory
3. Citizenship

#### UNIT-II

1. Fundamental Rights in general ( Article-12 and 13.
2. Right to Equality (Art. 14),
3. Special Provision for Weaker Sections of the Society,
4. Reservation Policy.

#### UNIT-III

1. Fundamental Freedoms under Art.19,
2. Freedom of Press.
3. Protection in respect of conviction of offence (Art-20),
4. Right to Life and Personal Liberty Article 21).
5. Protection against Arrest and Detention (Art 22),

#### UNIT-IV

1. Right against Exploitation (Art-23 & 24),
2. Right to Religion (Art 25-28).
3. Cultural & Educational Rights of Minorities (Art.29 & 30),

#### UNIT-V

1. Right to Constitutional Remedies (Art, 32), 226
2. Directive Principles of State Policy,
3. Fundamental Duties.

#### **BOOKSRECOMMENDED**

1. *Kagzi, M.C. Jain. The Constitutional of India, Vol. 1 & 2, New Delhi, India Law House, 2001)*
2. *Pylee, MV. Constitutional Amendments in India (Delhi, Universal Law, 2003)*
3. *Hasan, Zoya& E. Sridharan. India's Living Constitution: Ideas, Practices, Controversies*

- (Delhi, Permanent Black, 2002 ed.)
4. Basu, Durga Das. *Commentary on the Constitution of India*, (Calcutta, Debidas Basu, 1989 Ed.)
5. Seervi, H.M. *Constitutional Law of India* (Vol. I & II, III, Bombay N.M. Tripathi, 1991)
6. Chaube, Shibankinkar. *Constituent Assembly of India* (New Delhi, Wadhwa and Com. Pvt. Ltd. 2002 ed.)
7. Bakshi, P.M. *The Constitution of India* (Delhi Universal Law Publishing, 2002)
8. Jain Subhash C. *The Constitution of India; Select Issues & Perceptions* (New Delhi Taxmann Publications, 2000)

BBA LLB 205	Legal English and communication	SEMESTER III	L-T-P	Credits
			4-0-0	4

### Objectives: -

This course will focus on enhancement of student's thought, ideas and vision for practical application in their professional life combined with legal writing and drafting.

### UNIT I:

#### Basic Grammar

1. Basic sentence, Structure & verb, Tense
2. Transformation: Active-Passive Voices, Narrations
3. Punctuation, Articles, Determiners
4. Correction of Common errors

### UNIT II:

1. Brief writing and drafting of Law Reports
2. Writing of case comments
3. Formal Legal correspondence
4. Essay writing on topics of Legal interest

### UNIT III:

1. Legal Expression, Foreign words and phrases, Legal Maxims
2. Synonyms and Antonyms
3. Consulting a dictionary
4. Preparing a bibliography

### UNIT IV

Translation- English to Hindi, Hindi to English (on Legal Topics)

## UNIT -V

Comprehension of Legal Text

### Textbooks:

1. *Abbet Parry: seven lamps of Advocacy*
2. *Mogha's Conveyancing*
3. *R.P. Bhatnagar & R. Bhargava : Law & Language*
4. *Lord Denning "command of language" the discipline of law*
5. *O.S. Horn: dictionary of law*
6. *Nesfield: English Grammar, composition, and usages*

BBA LLB 251	Communication and IT lab	SEMESTER III	L-T-P	Credits
			0-0-2	1

Lab would be based on the following topics:

### 1. All commands specified in unit III using Windows

#### 2. Introduction to MS-Word:

Introduction to Word Processing, it's Features, Formatting Documents, Paragraph Formatting, Indents, Page Formatting, Header and Footer, Bullets and Numbering, Tabs, Tables, Formatting the Tables, Finding and Replacing Text, Mail Merging etc.

#### 3. Introduction to MS-Excel:

Introduction to Electronic Spreadsheets, Feature of MS-Excel, Entering Data, Entering Series, Editing Data, Cell Referencing, ranges, Formulae, Functions, Auto Sum, Copying Formula, Formatting Data, Creating Charts, Creating Database, Sorting Data, Filtering etc.

#### 4. Introduction to MS PowerPoint

PowerPoint, Features of MS PowerPoint Clipping, Slide Animation, Slide Shows, Formatting etc.



BBA LLB 221	Financial Management	SEMESTER	L-T-P	Credits
		IV	4-0-0	4

**Objectives:** *Efficient Management of a business enterprise is closely linked with the efficient management of its finances. Accordingly, the objective of the course is to acquaint the students with the overall framework of financial decision- making in a business unit.*

### **Course Contents**

#### **UNIT I**

**Financial Management:** *Meaning, Scope, Objectives of Financial Management, Profit Vs. Wealth Maximization. Financial Management and other Areas of Management, Methods of Financial Management, Organization of Finance Function.*

**Sources of Financing:** *Classification of Sources of Finance.*

#### **UNIT II**

**Capital Structure:** *Meaning and Theories of Capital Structure: Net Income, Net Operating Income and MM Approach and Traditional Approach, Factors Determining Capital Structure.*

**Cost of Capital:** *Concept, Importance, Classification and Determination of Cost of Capital (Cost of Equity, Preference, debt and WACC), Leverage: Financial, operating & composite leverage*

#### **UNIT III**

**Capital Budgeting:** *Concept, Importance and Appraisal Methods: Pay Back Period, Accounting Rate of Return, Net Present Value Method (NPV), Profitability Index, and IRR. Capital Rationing.*

**Dividend Policy:** *Theories for Relevance and Irrelevance Concepts of Dividend.*

#### **UNIT IV**

**Working Capital Management:** *Operating cycle, Working Capital Estimation, Concept, Management of cash: Preparation of Cash Budget.*

### **Text Books**

1. Khan M.Y, Jain P.K., (2014), *Financial Management*, McGraw Hill Education.
2. Pandey I. M., (2015), *Financial Management*, Vikas Publishing House.
3. Brigham and Houston (2013) *Financial Management*, CENGAGE Learning

### **Reference Books**

1. Kapil, Sheeba, (2012), *Financial Management*, Pearson Education.
2. Chandra Prasanna (2011), *Financial Management: Theory and Practice*, McGraw Hill.
3. Maheshwari, S.N. (2013), *Financial Management: Principles and Practice*, Sultan Chand.
4. Tulsian, P.C. (2010), *Financial Management: A self-study textbook*, S. Chand.

BBA LLB 222	Strategic Management	SEMESTER IV	L-T-P	Credits
			4-0-0	4

**Objectives:** The course aims to acquaint the students with the nature, scope and dimensions of Business Policy and Strategy Management Process.

### **Course Contents**

#### **UNIT I**

**Introduction:** Nature, Scope and Importance of Business Policy; Evolution; Recasting, Long-Range Planning, Strategic Planning and Strategic Management.

**Strategic Management Process:** Formulation Phase– Vision, Mission, Environmental Scanning, Objectives and Strategy; Implementation phase–Strategic Activities, Evaluation and Control.

#### **UNIT II**

**Environmental Analysis:** Need, Characteristics and Categorization of Environmental Factors; Approaches to the Environmental Scanning Process – Structural Analysis of Competitive Environment; ETOP a Diagnosis Tool.

**Analysis of Internal Resources:** Strengths and Weakness; Resource Audit; Strategic Advantage Analysis; Value-Chain Approach to Internal Analysis; Methods of Analysis and Diagnosing Corporate Capabilities–Functional Area Profile and Resource Deployment Matrix, Strategic Advantage Profile; SWOT analysis. McKinney’s 7s Framework.

#### **UNIT III**

**Formulation of Corporate Strategies:** Approaches to Strategy formation; Major Strategy options– Stability, Growth and Expansion: Concentration, Integration, Diversification, Internationalization, Cooperation and Digitalization, Retrenchment, Combination Strategies.

#### **UNIT IV**

**Choice of Business Strategies:** BCG Model; Stop-Light Strategy Model; Directional Policy Matrix(DPM) Model,Product/MarketEvolution–MatrixandProfitImpactofMarketStrategy(PIMS) Model.

**Major Issues involved in the Implementation of strategy:** Organizational Cultural and Behaviour factors, Organization Structure; Role of Leadership, Resource Allocation.

### ***Text Books***

1. Kazmi, Azhar,(2014),*Strategic Management and Business Policy*, Mc Graw Hill Education.

2. Ghosh, P.K.,(2012),*Strategic Planning and Management*, Sultan Chand & Sons, New Delhi.

### **Reference Books**

1. Hill, Charls WL and Jones Gareth R. (2011), *An Integrated Approach to Strategic Management*, Cengage Learning.
  2. Walker, Gordon, (2012), *Modern Competitive Strategy*, McGraw Hill Education.
  3. Weelen, (2012), *Concepts in Strategic Management and Business Policy*, Pearson Education.
  4. Fred, David, (2011), *Strategic Management: Concepts and Cases*, Prentice hall of India
- Note: Latest edition of text books may be used.**

BCS 201	Management Information System	SEMESTER IV	L-T-P	Credits
			4-0-0	4

**Objectives:** The objective of the course is to acquaint the students about the concept of information system in business organizations, and also the management control systems.

### **Course Contents**

#### **UNIT I**

**Introduction:** Definition, Purpose, Objectives, and Role of MIS in Business Organization, pre-requisites for effective MIS, MIS Applications in Business.

**Information in Decision Making:** Meaning and importance, Sources and Types of Information, information requirements with particular reference to Management Levels, Relevance of Information in Decision Making, Strategic Business objectives of information system.

#### **UNIT II**

**Cost Benefit Analysis:** Quantitative and Qualitative Aspects, Assessing Information needs of the Organization.

**System Development:** Concept of System, Types of Systems – Open, Closed, Deterministic, Probabilistic, etc., System Approaches - System Development Life Cycle (SDLC), Prototyping, End User Development, Waterfall and Spiral method, System Analysis, Design and Implementation.

#### **UNIT III**

**Types of information system:** Transaction Processing System, Expert System, Decision Support System, Executive Information system and Knowledge Management System.

**Information Technology:** Recent Developments in the Field of Information Technology, Impact of IT on Organization, Multimedia Approach to Information Processing, Centralized and Distributed Processing.

#### **UNIT IV**

**Emerging Concepts and Issues in Information Systems:** ERP - An overview, Characteristics, and Role of ERP in Business Organization, Customer Relationship Management, Business

Intelligence, Introduction to Database, Data Warehousing, Data Mining and its Applications, MIS and Information Security Challenges (Introductory aspects only).

### **Text Books**

1. *Laudon and Laudon, Management Information Systems, Pearson Education, 2014.*
2. *Javadekar, W.S., "Management Information Systems", Tata McGraw Hill Publication, 2014.*

### **Reference Books**

1. *O'Brien, James A., "Management Information System", Tata McGraw Hill, 2014.*
2. *Davis, B. Gordon, "Management Information System", Tata McGraw Hill Publication, 2012.*
3. *Goyal D.P., "Management Information Systems", Macmillan Publication, 2014.*
4. *M Azam, "Management Information System", Tata McGraw Hill, 2012.*

BBA LLB 202	Family Law -II	SEMESTER	L-T-P	Credits
		IV	4-0-0	4

**Objective:** - This subject gives us an overview of Muslim law in its historical and evolutionary perspective. It includes a critical analysis of the history, development, and the schools of Muslim law. classical and modern theories, evolution of the law up to the present and its contemporary applications. It comprehensively covers the law of marriage, dissolution of marriages, guardianship. talaq, maintenance, paternity and the concept of legitimacy among Muslim and deals with debts and bequest (wasiyat), hiba (gift) and Muslim law of inheritance, the family courts, the civil Marriage Law, the Special Marriage Act etc. The main objective of the subject is to sensitize the students about the Islamic society, their legal rights and duties.

### **UNIT-I**

1. Status and Scope of Muslim Law in India,
2. Statutory Application of Muslim Law including Act, 1937:
3. Sources of Muslim Law and their position in India
4. Schools of Muslims in India,

### **UNIT-II**

1. Muslim Marriage (Nikah)- legal requirements including all forms of Marriage and Legal impediments thereon,

2. Effects of marriage
3. Marital Rights, including dower and its Characteristics and Enforcement;
4. Special terms and conditions in marriage and their enforcement;
5. Post Marriage Conversion to Islam
6. Post Marriage renunciation of Islam,

### **UNIT- III**

1. Divorce and its Policy in Islam
2. Forms of divorce in Muslim Law of India, including divorce by wife outside and through courts under the Dissolution of Muslim Marriages Act, 1939,
3. Post-Divorce Rights of parties including iddat period, remarriage.
4. Maintenance including the Muslim Women (Protection of Rights on Divorce) Act, 1986 and Maintenance of Wife and Widow under Ss 125-128 Cr.P.C., 1973

### **UNIT-IV**

1. Surviving Spouse- his or her right to inherit;
2. Deceased wife's dower, widow's lien/wife's right to retain.
3. Rights of deceased husband's heirs, transferability and inheritability of dower.
4. Parent Child relations including acknowledgement of paternity and concept of Legitimacy.
5. Concept of Minority and puberty including guardianship and custody of minor's person property: Parents maintenance under Muslim Law and Cr.P.C. (Ss 125-128),

### **UNIT-V**

1. Disposition of property including gifts(hiba), debts and bequests(wasiyat);
2. Revocation and lapse of legacies, and death-bed transactions,
3. Bequest to heirs, and bequeathable third
4. Muslim Law of inheritance including Women's right to inherit and disqualification of heirs,
5. Muslim Law on Increase and return,
6. Muslim Law relating to wakfs and their administration including the Wakf Act, 1995.

### **BOOKS RECOMMENDED**

1. *M.Hidayatullah Arshad, Hidayatullah, Mulla, Principles of Mahomedan Law (19th ed., 1990) Outlines of Muhammadan Law (5th ed., 2008) (reprint 2010) Asaf A.A. Fyzee,*
2. *Tahir Mohammad. Introduction to Muslim Law (Universal Law Publisher, 2nd Ed. 2014)*
3. *Paras Diwan. Muslim Law in India. (Allahabad Agency, Reprint 2017)*
4. *M.P. Tandon. Muslim Law in Modern India. (Allahabd Law Agency, Reprint 2012)*
5. *M.A. Qureshi. Muslim Law. (Centra l Law Publication, 5th Ed. 2015)*
6. *H.D. Kohli. Muslim Law Cases & Material. (Universal Law Publication, 1st Ed. 2012)*
7. *Tahir Mohammad. Muslim Law in India and Abroad (Universal Law Publisher, 2nd Ed.2016)*

BBA LLB 204	Constitutional law-II	SEMESTER	L-T-P	Credits
		IV	4-0-0	4

**Objective:** - Constitution of India is the pillar on which the governance of our country rests. The course aims to examine the political. Social and economic value structure of the Constitution of India. The balancing of positive responsibility of the state to establish an economy of growth, social justice and political aspiration of all section of the India Society through constitutional governance.

The objective of the paper is to aspire the students with the laws relating to system of Governance at the Union and State Level.

### **Unit I: The Union Executive**

1. Forms of Government –Presidential and parliamentary
2. The nature and extent and executive power – the position, Powers and function of the president
3. Procedure for the election and impeachment of president.
4. Constitutional position of the President.
5. Vice President – Power, Function, Election and removal.
6. Council of Ministers.
7. Attorney General of India.

### **State Executive**

1. Constitutional position of Governor.
2. The position, Powers and function of the president
3. Advocate general for the state.
4. Comparison between Presidential Power and Power of Governor.

### **Unit II: Union Legislature & State Legislature**

1. Powers of Chairman- Deputy Chairman, Speaker and Deputy Speaker- their removal from office – salaries and privileges of parliament and its member.
2. Legislative procedure various stages in the enactment of a statute – sittings of house- procedure relating to ordinary bills, money bills and other financial bills.
3. Composition and duration of the house – the Legislative procedure and privileges by the house.
4. The Doctrine of Pleasure.

### **Unit III: Judiciary**

#### **Union Judiciary**

1. Establishments and constitution of the Supreme Court.
2. Qualification, Appointment & removal of Judges.
3. Original, Appellate and Advisory jurisdiction of Supreme Court.

### **State Judiciary**

1. High Court judges appointment, qualification, condition of services.
2. Removal and Transfer of Judges.
3. Powers and jurisdiction of High Court.
4. Subordinates Courts- appointments of district judges- control over subordinate courts.
5. Doctrine of Stare Decisis.

### **Unit IV: Legislative relations**

1. Distribution and Legislative Powers between the Union and State
2. Freedom of Trade, Commerce and Intercourse

### **Unit V: Miscellaneous Provisions**

1. Civil Service under Constitution.
2. Government Liability in contract and torts.
3. Election Commission: Constitution, Powers of election commission.
4. Emergency Provision
5. Constitutional Amendments

### ***Text Books:***

1. *J.N. Pandey- Constitutional Law of India. Central Law Agency*
2. *M.P. Jain- Constitutional Law, Wadhwa and Company, Nagpur*

### ***Reference Books:***

1. *V.N. Shukla- Constitution of India. Eastern Book Company.*
2. *D.D. Basu - Introduction to the Constitution of India, Lexis Nexis India*
3. *H.M. Seervai - Constitutional Law of India, Universal Law Publishing Company Ltd*
4. *K.C. Wheare - Modern Constitution, Thomas and Hudson 1990*
5. *P.M. Bakshi - The Constitution of India Universal Law Publication.*

BBA LLB 206	Public International Law	SEMESTER IV	L-T-P	Credits
			4-0-0	4

**OBJECTIVE:** To apprise the students about the similarities and difference between Municipal law and International Law, various sources, explanation of the term. State including types of states, recognition of state, extradition, asylum, diplomatic agents, Amicable and Coercive modes of settlement of dispute, War, Blockade, evolution of Human Rights and its National and International perspective.

#### **UNIT-I**

1. Definition, Nature and Sanctions of International Law,
2. Relationship between International Law and Municipal Law,
3. Sources and subjects of International Law including position of individual

#### **UNIT-II**

1. State Territory,
2. State Jurisdiction,
3. Recognition of States and Governments,
4. Acquisition and loss of State Territory,

#### **UNIT-III**

1. State Succession,
2. Extradition,
3. Asylum,
4. Settlement of Disputes

#### **UNIT-IV**

1. Nature, Definition and Effects of War,
2. Belligerent Occupation,
3. War Crimes,
4. Contraband,
5. Blockade,
6. Prize Counts,
7. Enemy Character, Rules of Warfare

#### **UNIT-V**

1. Human Rights: Concept of Human Rights,
2. Provisions of U.N. Charter relating to Human Rights,
3. Universal Declaration of Human Rights, 1948 and its Legal Significance,
4. Covenant on Civil and Political Rights, 1966
5. Covenant on Economic, Social and Cultural Rights,
6. National Commission on Human Rights



## **BOOKS RECOMMENDED**

1. *Starke's International Law* (Oxford University Press Butterworth & Co. publisher Ltd. 11th Ed. 2013)
2. *V.K. Ahuja. Public International Law* (Lexis Nexis, 1st Ed. 2016)
3. *V.C. Govindaraj. Conflict of Laws-Cases and Materials* (Lexis Nexis, 1st Ed. 2017)
4. *Aggarwal, H.O. Public International Law and Human Rights* (Central Law Publications Ed. 2012)
5. *Kapoor, S.K. International Law* (Central Law Publications 2013)
6. *Harris, D.J. Cases and Material on International Law* (Sweet & Maxwell Ed. 2013)
7. *Greig, DW. International Law* (Butterworths and Co. (Publishers) Ed. 2007)

PDP201	Personality Development and Grooming	SEMESTER IV	L-T-P	Credits
			0-0-2	2

### **OBJECTIVE**

1. To develop the project writing and presentation skills of the undergraduate students.
2. The students should be able to act with confidence, should be clear about their own personality, character and future goals.

### **Unit I**

Project and Report writing and Proposals: – How to write an Effective Report, Basics of Project writing, Paragraph writing, Paper reading and Voice modulation, Basics of Project presentation.

### **Unit II**

How to Make a Presentation, the Various Presentation Tools, along with Guidelines of Effective Presentation, Boredom Factors in Presentation and How to Overcome them, Interactive Presentation & Presentation as Part of a Job Interview, Art of Effective Listening.

### **Unit III**

Resume Writing Skills, Guidelines for a Good Resume, How to Face an Interview Board, Proper Body Posture, Importance of Gestures and Steps to Succeed in Interviews. Practice Mock Interview in Classrooms with Presentations on Self; Self Introduction – Highlighting Positive and Negative Traits and Dealing with People with Face to Face.

### **Unit IV**

Leadership –

Qualities of a Leader, Leadership Quiz with Case Study, Knowing Your Skills and Abilities; Introduction to Group Discussion Techniques with Debate and Extempore, Increase Your Professionalism.

Audio Video Recording and Dialogue Sessions on Current Topics, Economy, Education System, Environment, Politics.

***Text Books***

1. Bovee, Thill and Chaturvedi, (2010), *Business Communication*, 2nd edition, Pearson Education.
2. Lilian, Chaney, (2008), *Intercultural Business Communication*, 4th edition, Pearson Education.

***Reference Books:***

1. Chaturvedi, Mukesh, (2009), *Business Communication: Concepts, Cases & Applications*, 1st edition, Pearson Education.
2. McGraw, S. J., (2008), *Basic Managerial Skills for All*, 8th edition, Prentice Hall of India.
3. Michaul, V. K., (2007), *Communication & Research for Management*, Himalaya Publication House.

BMA 403	Operation Management	SEMESTER	L-T-P	Credits
		V	4-0-0	4

### **Objectives:**

To develop basic understanding of concepts, theories and techniques of production process and operation management.

### **Unit I**

Introduction to Operation Management: Basic Concept of Production / Transformation, Types of Transformation

### **Unit II**

Quality Management & Statistical Quality Control: TQM, Quality Specification, Design Quality, Quality at Source, Zero Defects, Cost of Quality, Continuous Improvement, Benchmarking, Poka – Yokes, Quality Awards; Statistical Quality Control: Acceptance Sampling, AQL & LTPD, P—Chart, X & R Chart.

### **Unit III**

Facility Location and Layout: Issue in Facility Location, Plant Location Methods, Factor Rating, Centre of Gravity Methods, Analytic Delphi Method, Four Basic Layout Formats, Assembly Line Balancing, splitting Tasks, Problems in Facility Layout.

### **Unit IV**

Waiting Line & Inventory Management: Economics of Waiting Line, Queuing System, Four Waiting Line Models along with application: Inventory management and Waiting Line Management, Inventory Models.

### **Text Books**

1. Muhleman, (2008), *Production and Operations Management*, 6th edition, Pearson Education.
2. B.Mahadevan, (2010), *Operations Management, Theory and Practical*, Pearson Education.

### **References Books**

1. Kachru, Upender, (2006), *Production and Operation Management*, Excel Books.
2. Chary, S.N and Paneerselvam R., (2009), *Production and Operations Management*, McGraw Hill Education.
3. Stevenson, W. J, (2007), *Operations Management*, 9th Edition, McGraw Hill Education.
4. Gaither, Norman and Frazier, G., (2004), *Operations Management*, 9th Edition, Cengage Learning.

BBALLB 311	Service Marketing	SEMESTER	L-T-P	Credits
		V	4-0-0	4

**Objective:** This course aims at enabling students to apply marketing concepts and principles to the unique challenges and opportunities of services marketing to create customer value.

### Course Contents:

#### UNIT – I

**Introduction to Services Marketing:** Meaning and Nature of Services Growing Importance of Services Sector; Classification of Services and Marketing Implications; Services Marketing Management Process.

#### UNIT – II

**Understanding Consumer Behavior in Services;** Customer Expectations and Perceptions; Defining and Measuring Service Quality and Customer Satisfaction, Servqual, House of Quality, Return on Quality; GAPs Model; Service Recovery.

#### UNIT – III

**Services Marketing Mix:** Service Positioning, Services Design and Development; Service Blueprinting; Service Process; Pricing of services; Services Distribution Management; Managing the Integrated Services Communication Mix; Physical Evidence and Servicescape; Managing Service Personnel; Employee and Customer Role in Service Delivery.

#### UNIT - IV

**Marketing Applications in Select Service Industries:** IT, Hospitality Services, Airlines, Tourism Services, Health Care and Wellness: Banking and Insurance Services.

#### Text Books

1. Zeithaml V. A., Bitner M. J. and Pandit, A. (2013), *Services Marketing*, Tata McGraw Hill Publishing Co. Ltd. New Delhi.
2. Lovelock C. H., Wirtz, J. and Chatterjee, J. (2012). *Service Marketing: People, Technology, Strategy*, Pearson Education, New Delhi.

#### Reference Books

1. Hoffman, K. D. & Bateson, J. E.G. (2012), *Marketing of Services*, Cengage Learning.
2. Kurtz D. L. and Clow K. E. (2013). *Services Marketing*. Biztantra, New Delhi.
3. Nargundkar, Rajendra, (2012), *Services Marketing Text and Cases*, Tata McGraw Hill Publishing Co. Ltd.
4. Fitzsimmons, JA, and Fitzsimmons, M.J (2012) *Service Management: Operations, Strategy, and Information Technology*, Irwin/McGraw-Hill

**Note:** Latest edition of text books may be used

BBALLB 301	Law of Crime -I: Indian Penal Code	SEMESTER	L-T-P	Credits
		V	4-0-0	4

**Objectives:** - This paper will deal with the basic principles of criminal law determining Criminal liability and punishment.

#### **Unit I: Introduction**

1. Extent and operation of the Indian Penal Code
2. Definition of Crime
3. Fundamental elements of crime
4. Punishment Theories: Deterrent, Retributive, Preventive, Expiatory and Reformatory Theory.
5. Stages in commission of a Crime- Intention, Preparation, Attempt, Essentials of the Attempt, Impossible Attempt, Attempt & Preparation distinguished) etc.
6. Punishment under the IPC: Fine, Life Imprisonment, Death Sentence.
7. Commutation of Sentence, Solitary Confinement.
8. Common Intention, Same Intention, Unlawful Assembly
9. Constructive Joint Family

#### **Unit II: General Exceptions**

1. Mistake
2. Judicial and Executive acts
3. Accident
4. Necessity
5. Infancy
6. Insanity
7. Intoxication
8. Consent
9. Good Faith
10. Private Defence against Body and Property

#### **Unit-III: Abetment, Criminal Conspiracy & Attempt**

1. Abetment
2. Criminal Conspiracy
3. Attempt

#### **Unit-IV: Offences affecting the Human Body**

1. Offences affecting life, causing of miscarriage or injuries to unborn children
2. Offences of Hurt, Wrongful restraint & Wrongful Confinement.
3. Offences of Criminal Force & Assault, Offences of Kidnapping and Abduction.

4. Offences against women
5. Obscene Acts & Songs
6. Outraging the modesty of a women
7. Rape
8. Offences relating to marriage: Cruelty by Husband or relative of husband
9. Defamation

**Unit V: Offences against Property**

1. Theft, Extortion, Robbery & Dacoity
2. Criminal Misappropriation & Criminal Breach of Trust
3. Cheating
4. Mischief

**Text Book References:-**

1. *K.D. Gaur, Criminal Law-Cases & material, Universal Law Publishing Co.*
2. *R.C. Nigam, Law of Crimes- Principles of Criminal Law, Asia Publication House.*
3. *K.I. Vibhute (Rev.), P.S.A Pillai's Criminal Law, Lexis Nexis Butterworths India 2008*
4. *V.B. Raju, Indian Penal Code, 1860, State Mutual book & Periodical Service Ltd.*
5. *K.N.C. Pillai & Shabistan Aquil (Rev.) Essays on the Indian Penal Code (The Indian Law Institute, 2005)*
6. *K.T. Thomas & MA Rashid, Ratanlal & Dhirajlal, The IPC, Lexus Nexis, 2015*

<b>BBALLB 303</b>	<b>Corporate Law</b>	<b>SEMESTER V</b>	<b>L-T-P</b>	<b>Credits</b>
			<b>4-0-0</b>	<b>4</b>

**Objectives: -** To introduce students to the economic function of the company a legal structure for business, its advantages and disadvantages compared to other structures available such as the partnership and the Limited Liability Partnership, and in particular to the company's limited liability. To explain the legal nature and significance of limited liability and the price which those using a company as a business structure are required to pay for it. To provide students with knowledge and appreciation of the major core topics in Company Law including the legal nature of the company as a business structure, the legal implications of separate corporate personality including limited liability, the validity of contracts made with companies, the role of the board of directors and their legal duties as directors and the legal protection of shareholders. Moreover, the legal basis of the control exercised by a company's board of directors over a company's management and affairs, the legal limitations and constraints on this control. and the effectiveness of these limitations and constraints in practice are also critical analysed in the class room instructions to train the student.

## **Course Contents.**

### **UNIT -I**

**Company:** Meaning, features, types, privileges of private company, lifting of corporate veil, formation of company. Memorandum of Association: meaning importance, clauses of memorandum of association and their alteration; Doctrine of ultra-vires; Articles of Association: meaning, contents alteration of articles of association; Constructive notice and doctrine of indoor management.

### **UNIT -II**

**Prospectus:** Definition, contents of prospectus, Statement in lieu of prospectus, Share Capital: Types of Share capital, alteration of share capital, reduction of share capital, share and stock, share certificate and share warrant; Company Management: Introduction, qualification and disqualification of directors, appointment, vacation, removal, duties and liabilities of directors, managerial remuneration.

### **UNIT -III**

**Company Meetings and Resolution:** Kinds of company meetings requisites of valid meeting, proxy, voting. Agenda, Minutes of Meetings, Resolution-meaning and types :Winding Up :meaning, compulsory winding up, voluntary winding up, winding up under the supervision of Court, consequences of winding up.

### **UNIT-IV**

Merger, Amalgamation, Acquisition, Companies Amendment Rules

### **UNIT-V**

**Company Secretary:** Meaning of company secretary, qualifications, qualities, functions, position, role and importance of company secretary. Appointment, powers and rights, duties and liabilities of company secretary.

### **Books Recommended**

1. Kuchal M.C., (2009) *Modern Indian Company Law*, Shri Mahavir Books, Noida.
2. Kapoor N.D., (2010). *Company Law: Incorporating the provisions of t Act*, S.Chand companies Amendment
3. Singh Avtar, (2007), *Company Law*, Eastern Book Company, Lucknow.
4. Sharma, A.. (2010). *Company Law and secretarial practice*, V.K. publications.
5. Ghosh K M.. Chandratre K. R., (2009). *Company law with secretarial practice*, Bharat law house pvt. Ltd.
6. Jain, N.K. (2007), *Company Law and Practice*, Deep & Deep Publication.

<b>BBALLB 305</b>	<b>Labour &amp; Industrial Law-I</b>	<b>SEMESTER V</b>	<b>L-T-P 4-0-0</b>	<b>Credits 4</b>
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**Objectives:** -To apprise the students with application of various laws for the raising of living standards of labourers and peaceful resolution of Industrial DISPUTES. In this regards the functions of Labour Court, strike, Lockout, Role of Trade Unions and the factories act etc. are explained in detail.

#### **Unit-I: THE INDUSTRIAL DISPUTE ACT 1947**

1. Object and main features of the Act.
2. Definitions: Appropriate Government, Employer. Industry, Industrial Dispute, Workmen, Public Utility Service, Industrial Establishment or Undertaking,
3. Authorities under the Act (Section 3-9 and 11-15)
4. Notice of change (Section 9-A)
5. Reference of Disputes to Boards, Court and Tribunal (Section 10-A)
6. Voluntary Reference of Disputes to Arbitration (Section 10-A)
7. Power of labour Court and Tribunal to give relief in case of Discharge or Dismissal of Workmen (Section 11-A)
8. Awards and Settlement (Section, 16-21)

#### **UNIT-II: THE INDUSTRIAL DISPUTES ACT 1947**

1. Definition of Strike and Lockout (section-2), other Statutory Provision of ID Act, 1947 relating to strikes and Lockouts (section- 22-28)
2. Layoff and Retrenchment (section 2, 25A-26E and 25 F- 25H)
3. Compensation to Workmen in case of Transfer of Undertakings (section 25 FF),
4. 60 Days' Notice to be given Intention to Close Down the Undertaking (section 25 FFA)
5. Compensation to workmen in case of closing down of undertaking (section 25 FFF), special provision relating to lay off, retrenchment and closure in certain establishments (section 25K- 25 S)
6. Unfair labour practice (section 25 I-25 U), scope of section 33 and 36 of ID Act, 1947.

#### **UNIT –III THE TRADE UNIONS ACT, 1926**

1. Development of Trade Unions Law in India,
2. Definition: Executive, Registrar, Trade Union,
3. Registration of Trade Union (section 3-9), Cancellation of Registration (section-10)
4. Appeals (section-II),
5. Incorporation of Registered Trade Union (Section 13)

#### **UNIT –IV: THE TRADE UNIONS ACT, 1926**

1. Right and Liabilities of Registered Trade Union (Section 15-18)
2. Right to inspect Books of trade Union (section 20)
3. Right of Minor to be Membership of trade Union (Section 21)
4. Disqualification of Office Bearers of Trade Unions (Section -21a)
5. Proportion of Office Bearers to be connected with an Industry (section 22)



6. Change of Name and Amalgamation of Trade Union (section 23 to 26)
7. Dissolution and Returns (Section 27 & 28)

#### **UNIT –V: THE FACTORIES ACT, 1948**

1. Definition: Adult, Adolescent, Child Hazardous Process, Manufacturing Process, Worker, factory,
2. Approval of Licensing and Registration of Factories (Section 6)
3. Notice by Occupier and Duties of Occupier (Section 7)
4. Inspector and Certifying Surgeons (section 8 to 10)
5. Statutory Provisions relating to Health and Safety (section 11 to 41)
6. Welfare (section 42 to 50)
7. Working Hours of adult (51-66)
8. Employment of Young Persons (section 67-77)
9. Annual Leave with wages (section 78-84)

#### **Books Recommended**

1. C.B. Memoria and Satish Memoria. *Dynamics of industrial relations*. (Himalaya publishing House- Mumbai 2007 part II and III. Latest ED.)
2. Dr. V. G. Goswami. *Labour and industrial law*, (Central Law Agency Allahabad, 2005, part VI. Latest )
3. Nirmal Singh and S. K. Bhatia. *Industrial relations and Collective bargaining*, (Deep and deep publications Pvt. Ltd.- Delhi Ed. 2000.)
4. Srivastava K. *Industrial Peace and labour in India*, (Kitab mahal Allahabad, Ed. 2003)
5. Indian law Institute. *Labour Law labour Relations*, (Ed. 2002)
6. Km Pillai. *Labour problems and remedies*, (Universal Book Traders, Delhi Ed. 2006)
7. SN Mishra. *Labour and Industrial Law*, (Central law Agency, Faridabad, Haryana Ed)
8. HL Kumar. *Labour problems and remedies*, (Universal Book Traders, Delhi, Ed. 2006)
9. Giri VV, *Labour Problems in India Industry*, (Asian Publishing House, Bombay, ed. 1965)
10. C.B. Memoria and Satish Memoria. *Dynamics of industrial relations*, (Himalay Publishing House- Mumbai Ed. 2007 Part VIII)
11. Dr. V. G. Goswami. *Labour and Industrial law* ( Central law agency Allahabad, Ed. 2005 part II, III, IV)

BBALLB 307	Professional Ethics, Lawyer's Accountability & Bar-Bench Relation (Theory)	SEMESTER V	L-T-P	Credits
			4-0-0	4

**OBJECTIVE:** To explain the students about the importance of ethics in Legal profession, various qualities of advocates, various skills to maintain Bench Bar relation, role of BCI and

State Bar Council and various types of contempt of Court as well as leading cases on professional misconduct.

#### **UNIT-I**

1. Meaning of Legal Profession
2. Background to Legal Profession in India
3. Meaning and Necessity of Professional Ethics
4. Standards of Professional Conduct and Etiquette

#### **UNIT-II**

1. Status and Virtues of an Advocate
2. Qualifications and Disqualification for Enrolment
3. Qualities of an Advocate
4. Right and Various Duties of Advocate
5. Bench-Bar Relation

#### **UNIT-III**

1. Establishment of Bar Council of India
2. Functions and Powers of Bar Council
3. Establishment of State Bar Councils
4. Functions and Powers of State Bar Councils

#### **UNIT IV**

1. Meaning and Scope of Professional and other Misconducts
2. Background to Law of Contempt
3. Categories of Contempt of Courts
4. Contempt by Lawyers and Judges

#### **UNIT V**

1. Powers of State Bar Council to Punish for Professional and other Misconduct
2. Powers of High Court to Punish Contempt of Subordinate Courts

#### ***BOOKS RECOMMENDED:***

1. *S.P. Gupta. Professional Ethics, Accountancy for Lawyers & Bench Bar Relations, (latest Ed.2012)*
2. *KailashRai, Professional Ethics, Accountancy for Lawyers & Bench Bar Relations (Latest.Ed 2014)*
3. *Dr. Sirohi, Professional Ethics, Accountancy for Lawyers & Bench Bar Relations (Latest Ed.2010)*

BBALLB 351	Professional Ethics, Lawyer's Accountability & Bar-Bench Relation (Practical)	SEMESTER V	L-T-P	Credits
			0-0-2	1

**Objective:** This course will be taught in association with the practicing Lawyers / retired Judges/ retired Law Teachers. The students will be given Assignment by the subject teacher. Students will record answer to all the Assignment by preparing a Project File. The Project File will be evaluated by the Board of Examiners at the time of Practical/ Viva-voce examination. The course shall comprise of the following:

#### **UNIT: I**

- (1) Historical Perspective and Regulation of Legal Profession.
- (2) Admission, Enrolment and Rights of Advocate, Bar Councils.
- (3) Nature and Characteristics of:
  - (a) Ethics of Legal Profession,
  - (b) Legal Profession

#### **UNIT: II**

- (1) Contempt of Court:
  - (a) Civil Contempt
  - (b) Criminal Contempt
  - (c) Punishment for Contempt
  - (d) Defences Against Contempt.
  - (e) Constitutional Validity of Contempt Law.
  - (f) Contempt by Lawyers, Judges, State, and Corporate Bodies

#### **UNIT: III**

Strike by the Lawyers

#### **UNIT: IV**

Extent of Professionalization of Legal Profession

- (a) Code of Ethics for Lawyers
- (b) Professional Misconduct and its Control

#### **UNIT: V**

1. Bar-Bench Relations
2. Accountability of Lawyers towards Court, Clients and Society
3. Role of Law and Legal Profession in Social Transformation

### ***BOOKS RECOMMENDED***

1. *Gupta S.P., Professional Ethics, Accountancy for Lawyers & Bench Bar Relations.*
2. *Rai Kailash, Professional Ethics, Accountancy for Lawyers & Bench Bar Relations.*
3. *Sirohi (Dr.), Professional Ethics, Accountancy for Lawyers & Bench Bar Relations.*

BBALLB 223	Entrepreneurship Development	SEMESTER VI	L-T-P 4-0-0	Credits 4
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**Objectives:** It provides exposure to the students to the entrepreneurial cultural and industrial growth so as to prepare them to setup and manage their own small units.

### **Course Contents**

#### **Unit I**

**Introduction:** The Entrepreneur: Definition, Emergence of Entrepreneurial Class; Theories of Entrepreneurship.

#### **Unit II**

**Promotion of a Venture:** Opportunity Analysis; External Environmental Analysis Economic, Social and Technological; Competitive factors; Legal requirements of establishment of an unit and Raising of Funds; Venture Capital Sources and Documentation Required, Forms of Ownership.

#### **Unit III**

**Entrepreneurial Behaviour:** Innovation and Entrepreneur; Entrepreneurial Behaviour and Psycho- theories, Social responsibility.

**Entrepreneurial Development Programs(EDP):** EDP, Their Role, Relevance and Achievements; Role of Government in Organizing EDP's Critical Evaluation.

#### **Unit IV**

**Role of Entrepreneur:** Role of an Entrepreneur in Economic Growth as an Innovator, Generation of Employment Opportunities, Complimenting and Supplementing Economic Growth, Bringing about Social Stability and Balanced Regional Development of Industries: Role in Export Promotion and Import *Substitution*, *Forex Earnings*.

#### ***TextBooks***

1. Hisrich, Robert and Peters, Michael, (2012), *Entrepreneurship*, McGraw Hill Education.
2. Charantimani, (2014), *Entrepreneurship Development and Small Business Enterprise*, Pearson Education.

#### ***Reference Books***

1. Balaraju, Theduri, (2012), *Entrepreneurship Development: An Analytical Study*, Akansha Publishing House.
2. David, Otes, (2014), *A Guide to Entrepreneurship*, Jaico Books Publishing House, Delhi.
3. Kaulgud, Aruna, (2012), *Entrepreneurship Management*, Vikas Publishing House, Delhi.
4. Chhabra, T.N. (2014), *Entrepreneurship Development*, Sun India.

BBALLB 225	Sales and Distribution Management	SEMESTER	L-T-P	Credits
		VI	4-0-0	4

**Objective:** The course aims to impart the knowledge and skills needed to manage the sales force and distribution functions in a business organization so as to help gain a competitive advantage.

#### **Course Contents:**

##### **Unit I**

**Introduction to Sales Management:** Scope and Importance; The Evolving Face of Personal Selling; Personal Selling Process and Approaches; Sales Organization Structure; Sales Strategies, Sales Forecasting; Sales Territory Design.

##### **Unit II**

**Sales Force Management:** Sales Force Job Description; Recruitment and Selection; Training Sales Personnel; Sales Force Motivation; Compensation; Sales Quotas; Evaluating Sales Performance; Information Technology in Sales Management;

##### **Unit III**

**Distribution Planning and Control:** Functions of Intermediaries; Types and Role of Channel Intermediaries in India for Consumer and Industrial products: Wholesale and Retail Structure, Channel Strategy and Design; Selection, Motivation and Evaluation of Intermediaries; Managing Channel Dynamics, Relationships and Channel Conflict; Ethical and Legal Issues in Sales and Distribution Management in Indian context.

##### **Unit IV**

**Distribution System and Logistics:** Physical Distribution System –Objectives and Decision Areas; Customer Service Goals; Logistics Planning; An overview of Transportation, Warehousing and Inventory Decisions; Efficient Supply Chain Management (SCM); Integration of Sales and Distribution Strategy.

#### **Text Books**

1. Still. K.R., Cundiff. E.W & Govoni. N.A.P (2014). *Sales Management*. Pearson Education, New Delhi.
2. Rosenbloom, Bert (2014) *Marketing Channels: A Management View*, Cengage Learning, New Delhi.

#### **Reference Books**

1. Jobber , David and Lancaster, Geoffery (2012), *Selling and Sales Management*, Pearson Education, New Delhi
2. Tanner Jr., J.F., Honeycutt Jr., E.D. and Erffmeyer, R.C. (2014), *Sales Management*., Pearson Education, New Delhi
3. Panda, T.K. and Sahadev, S (2012) *Sales and Distribution Management*, Oxford University Press, New Delhi.

4. *Havaldar, K K. and Cavale, VM. (2012), Sales and Distribution Management: Text and Cases, Tata McGraw Hill, New Delhi.*

BBALLB 302	Law of Crime-II: Criminal Procedure Code	SEMESTER VI	L-T-P	Credits
			4-0-0	4

**Objectives:** - Of all the branches of law, criminal law is the most important branch of law, because it closely touches and concerns man in his day-to-day affairs. The Criminal Procedure is an inseparable part of the penal law. Without the Criminal Procedure code, the substantive criminal law will become Worthless and meaningless. Our law of criminal procedure is mainly contained in the Code of Criminal Procedure 1973. It provides the machinery for the detection of crime, apprehension of suspected criminals, collection of evidence, determination of the guilt or innocence of the suspected person and the imposition of suitable punishment on the guilty person. With this perspective this subject is designed to make the student understand how the Criminal Procedure Code controls and regulates the working of the machinery set up for the investigation and trial of offence.

**Unit I:**

1. Constitution of Criminal Courts and Offices (Section 6-25),
2. Power of Courts (Section 26-35),
3. Power of Superior Officers of Police (Section-36),
4. Arrest of Persons (Section 41-60),
5. Difference between Summons and Warrant,
6. Difference between cognizable and non-cognizable offences,
7. Rules regarding Proclamation and attachment (Section 82-86),
8. Difference between Bailable and non-bailable offence,
9. Difference between compoundable and non-compoundable offences

**Unit II:**

1. Provisions as to Bail and Bonds (Section 436-450),
2. Order for maintenance of wives, children and parents (Section 125-128),
3. Information to the Police and their powers to Investigate (Section 154-176),
4. Jurisdiction of Criminal courts in Inquiries and Trials (Section 177-189),
5. Complaints to Magistrate and commencement of Proceeding before Magistrate (Section 200-210)

**Unit III:**

1. The Charge (Section 211-224),
2. Trial before a Court of Session (Section 225-237)

3. Trial of Warrant cases by Magistrates (Section 238-250)
4. Trial of Summons Cases by Magistrate (Section 251-259),
5. Summary Trials (Section 260-265), Plea Bargaining (Section 265-A, 265-L)
6. Pleas of Autrefois Acquit and Autrefois Convict (Section 300)

#### **Unit IV:**

The Juvenile Justice (Care and Protection of Children) Act 2015, Section (1-55)

#### **Unit V:**

1. The Judgement (Section 353-365),
2. Submission of Death Sentence for confirmation Section (366- 371),
3. Appeals (Section 372-394),
4. Reference and Revision (Section 395-405),
5. Transfer of Criminal Cases (Section 406-412),
6. Limitation for taking cognizance of Certain Offences (Section 467-473),
7. The Probation of Offender Act 1958, Section (1-5 and 12-14)

#### **BOOKS RECOMMENDED:**

1. C.K. Thakker 'Takwani' & MC. Thakker, *Criminal Procedure* (Lexis Nexis, New Delhi, 4th Ed.2014)
2. K.N. Chandrasekhar Pillai, *Criminal Procedure* (Eastern Book Company, Lucknow, 16" Ed.2016)
3. RatanLal & Dhirajlal, *The Code of Criminal Procedure*, (Lexis Nexis, New Delhi, 22" Ed, 2017)
4. NV. Paranjape, *the Code of Criminal Procedure*, (Central Law Agency, Allahabad, 6" Ed.2017)
5. *Law Commission Reports*
5. *Forty first Report of the Law commission of India on the Code of Criminal Procedure*, 1898
6. *Thirty seventh Report of the Law commission of India on the Code of Criminal Procedure*, 1898
7. *Fourteenth Report of the Law commission of India on the Reform of Judicial Administration*



BBALLB 304	Law relating to Right to Information	SEMESTER VI	L-T-P	Credits
			4-0-0	4

**Objectives:** The course aims to give knowledge about provisions of the Act- How Right to Information Law is bringing, Transparency and accountability in the working of the government and to study the role of judiciary on RTI and also about Media & Law.

### **UNIT-I: INTRODUCTION**

1. Meaning and Scope of Right to Information
2. Media Access to Official Information
3. Right to Information and Human Rights Violations.
4. Difference between Right to Information and Right to Obtain Information
5. Right to Information Law- Basic Elements
- 6 Factors Restricting Free Flow of Information

### **UNIT-II: THE RIGHT TO INFORMATION ACT, 2005**

1. Preliminary (Section 1 to 2)
2. The Central Information Commission (Section 12 to 14)
3. Right to information and Obligations of Public Authorities (Section 3 to 11)
4. The State Information Commission (Section 15 to 17)
5. Powers & Function of the Information Commission, appeals & penalties (Section 18 to 20)
6. Miscellaneous (Section 21 to 31)

### **UNIT-III: JUDICIARY ON RIGHT TO INFORMATION**

1. Free flow of Information for Public Record
2. Right to information: Fundamental Right
3. Disclosure of Information
4. Right to Know
5. Right to Acquire & Disseminate Information
6. Direction on Voter's Right to Information
7. Third Party Information
8. Public Authority under art, 12 of the Indian Constitution

### **UNIT-IV: MEDIA & LAW.**

1. Media & Criminal Law (Defamation/obscenity/Sedition)
2. Media & Tort Law (Defamation and Negligence)
3. Media and Legislature-Privileges of the Legislature
4. Media and Executive-Official Secrets Act, 1923
5. Media & Judiciary-contempt of Court

### **UNIT-V: MEDIA IN CONSTITUTIONAL FRAMEWORK**

1. Freedom of Expression in Indian Constitution
2. Interpretation of Media Freedom
3. Issues of Privacy
4. Pre-Trial by Media and Free Expression
5. Media and Human Rights

### **RECOMMENDED BOOKS**

1. J.N. Barowalia, *Commentary on the Right to Information Act* (University Law Publication, Delhi, Ed. 2016)
2. P.K. Das, *Hand Book on the Right to Information Act* (Universal Law Publication, Delhi, Ed 2016)
3. Dheera Khandelwal and KK. Khandelwal, *A Commentary and Digest on the Right to Information Act 2005*.(Vol-2, The Bright Law House, Delhi, Ed. 2014)
4. A.S. Yadav, *Right to Information Act 2005: An Analysis* (Central Law Publication, Allahabad, Ed. 2016)
5. N.V. Paranjape, *Right to Information Law in India* (Lexis Nexis, Ed. 2014).

BBALLB 306	Labour & Industrial Law-II	SEMESTER VI	L-T-P	Credits
			4-0-0	4

**Objectives:** - To apprise the students with application of various laws for the raising of living Standards of labourers. In this regard we teach students about applications of The Workmen's Compensation Act, 1923, the Minimum Wages Act, Law of Gratuity and the Equal Remuneration Act, 1976 in detail.

### **Unit I: The Employee's Compensation Act, 1923**

1. Main Features of the Act,
2. Definitions Compensation, Dependent, Employer, Workman, Partial Disablement, Total Disablement,
3. Employer's Liability for Compensation(section-8),
4. Notice and claims of the Accident (section-10),
5. Commissioner (Section 19 to 29),
6. Appeals (section 30),
7. Medical Examination (Section 11)

### **Unit II: The Minimum Wages Act, 1948**

1. Objects and Constitutional Validity of the Act,

2. Salient Features of the Act
3. Definitions: Employer, Cost of Living Index, Scheduled Employment, Wages,
4. Minimum Wages, Fair Wage and Living Wage,
5. Fixation and Revision of Minimum Rates of Wages, Working Hours,
6. Determination of Wages and Claims (section 3, 20 and 21),

### **Unit III: Payment of Wages Act, 1936**

1. Definition, Employer, industrial and other Establishment, Wages,
2. Payment and Deduction from Wages (Section 3-13),
3. Inspector (section 14),
4. Authority to Hear claims (section 15)
5. Appeal (section-17)

### **Unit IV: The Industrial Employment (Standing Orders) Act, 1946,**

1. Procedure for Certification & Adoption of Standing Orders.
2. Certifying Officer,
3. The Employees' State Insurance Act, 1948
4. Employees' State Insurance Corporation,
5. Standing Committee, Medical Benefit Council,
6. Contributions, Benefits, Employees Insurance Court

### **Unit V: The Equal Remuneration Act, 1976-**

1. Definition Clause
2. Payment of Remuneration at Equal Rates (section 4 to7)
3. Inspector,
4. Penalties and Cognizance of Offences under the Act,

### **The Payment of Bonus Act, 1965-**

1. Eligibility, Disqualification for Bonus (section 8,9)
2. Minimum & Maximum Bonus (5,10,11);
3. Proportionate Reduction (5, 13)
4. Recovery of Bonus Due (5, 21)
5. Customary Bonus, Productivity Bonus.

### **The Payment of Gratuity Act, 1972.**

1. Definitions, Eligibility, Payment, Determination,
2. Recovery and Protection of Gratuity, Sec. 2-A, 4, 7, 8, and 13

### **BOOKS RECOMMENDED:**

1. *C.B. Memoria and Satish Memoria, Dynamics of industrial Relations, (Himalaya Publishing House-Mumbai Part II and III. Ed. 2007*
2. *Dr. V.G. Go swami. Labour and Industrial law, (Central Law Agency Allahabad, Part VI. Ed.2005)*

3. *Nirmal Singh and S.K. Bhatia, Industrial Relations and Collective Bargaining, (Deep and Deep Publications Pvt, Ltd. - Delhi, Ed. 2000.)*
4. *Srivastava K. Industrial Peace and Labour in India, (KitabMahal Allahabad, Ed. 2003)*
5. *Indian Law Institute. Labour Law and Labour Relations, (Ed. 2002)*
6. *KM Pillai, Labour and Industrial Law, (Allahabad Law Agency, Faridabad Haryana, Part I. Ed. 2005)*
7. *S.N. Mishra, Labour and Industrial Law, (Central Law Publications, Allahabad, Part I. Ed. 2004)*
8. *HL Kumar, Labour problems and remedies, (Universal Book Traders, Delhi, Ed. 2006)*

BBALLB 308	Arbitration, Conciliation & Alternative Dispute Resolution Systems(Theory)	SEMESTER	L-T-P	Credits
		VI	4-0-0	4

**Objectives:** -To find out the various Dispute Resolution Techniques used at International and National level. To trace out the differences between most prominent dispute resolution methods including traditional litigation, arbitration (in many forms including International Commercial Arbitration mediation and conciliation etc. The system of ADR is less time consuming as well as informal.

Therefore, cost of litigation is also subsequently reduced. With the help of this paper, the students learn new techniques of resolution of disputes in certain cases.

#### Unit I:

1. Evolution of ADR, ADR in India,
2. Advantages & disadvantages of ADR,
3. ADR Processes Pretrial Mediation,
4. Mediation, Negotiation, Conciliation,
5. ADR in family disputes, Conciliation under CPC

#### Unit II:

1. Concept, Meaning & Growth of Lok Adalats,
2. Lok Adalats under Legal Services Authorities Act, 1987,
3. Nyaya Panchayats-Historical Perspectives,
4. Advantages of Nyaya Panchayats,
5. Composition & Jurisdiction of Nyaya Panchayats

#### Unit III:

1. Arbitration & Conciliation Act (Section 1-43),

2. Definition of Arbitration,
3. International Commercial Arbitration,
4. Objectives of the Act,
5. Arbitration Agreement
6. Composition and jurisdiction of Arbitral Tribunal,
7. Conduct of Arbitral Proceedings

#### **Unit IV:**

1. Making of Arbitral Awards and Termination of Proceedings,
2. Recourse Against Arbitral Award,
3. Finality and Endorsement of Arbitral Award.
4. Appealable orders,
5. Lien on Arbitral Awards and Deposits as to costs,
6. Effect on Arbitration Agreement of Death and parties insolvency

#### **Unit V:**

1. Arbitration & Conciliation Act (Section 44-60),
2. Foreign Awards-Definition,
3. Enforcement of Certain Foreign Awards,
4. New York Convention Awards,
5. Geneva Convention Awards,
6. Convention on Recognition and Enforcement of Foreign Arbitral Awards (Schedule 1),  
Protocol on Arbitration Clauses (Schedule 11),
7. Convention on Execution of Foreign Arbitral Awards (Schedule III),
8. Conciliation under Arbitration and Conciliation Act, 1996(Sections 61-81),
9. Role of Conciliator, Confidentiality in conciliation.

#### **BOOKS RECOMMENDED:**

1. *Anupam Kurlwal, An Introduction to Alternative Dispute System (ADR), (Central Law Publication, Allahabad, Ed. 2014).*
2. *S.C. Tripathi, Arbitration and Conciliation Act, 1996 with Alternative means of settlement of dispute, (Central Law Publication, Allahabad, Ed. 2015).*
3. *Avtar Singh, Law of Arbitration and conciliation, (Eastern Book Company, Lucknow, Ed. 2013).*
4. *Ashwinie Kumar Bansal, International Commercial Arbitration Practice and Procedure, (Universal Law Publishing Co., New Delhi, Ed. 2012)*
5. *G.K. Kwatra, Arbitration and conciliation Law of India, (Universal Law Publication Co. New Delhi, Ed. 2014).*

BBALLB 352	Arbitration, Conciliation & Alternative Dispute Resolution Systems (Practical)	SEMESTER VI	L-T-P	Credits
			0-0-2	1

**Objectives:** - The Course will be taught partly through class room lectures including simulating exercise and partly through extension programme like Lok-Adalat, etc. The Course will be taught in association with practicing lawyers / retired Judges / retired Law Teachers. The Class room instructions shall include lessons on the concepts and practice of Arbitration, Conciliation and Alternate Dispute Resolution. Students shall be required to maintain the Diary of the Sessional Work for this paper in which they shall record the written exercises assigned to them by the subject teacher during the session and their observations about the field work / training work of Lok Adalat etc. organized by the Law Department of the College / University and attended by them. The course shall comprise the followings:

#### **Unit I:**

1. Existing Justice Delivery System in India - Effectiveness and Menaces.
2. Reforms in the Legal System for Achieving Effective and Speedy Resolution of Disputes  
Public Interest Litigation

#### **Unit II:**

1. Alternate Dispute Resolution System - Objectives, Meaning and Advantages.
2. Types of ADR System - Mini Trial, Mediation — Arbitration, Neutral Fact Finding Expert, Early Neutral Evaluation, Court-annexed Arbitration, Mediation and Hybrid Process, Judicial Settlement Conferences etc., Multi-Door Court House.

#### **Unit III:**

1. Other Amicable Settlement Process-n LOK ADALAT
2. Arbitration Agreement, International Commercial Arbitration, Composition and Jurisdiction of Arbitral Tribunals.

#### **Unit IV:**

1. Conduct of Arbitral Proceedings and its Termination and Making of Arbitral Award
2. Finality and Enforcement of Arbitral Award - Recourse Against Arbitral Award, enforcement of Foreign awards (New York Convention Awards and Geneva Convention Awards).

#### **Unit V:**

1. Conciliation - Commencement of Proceedings, Appointment and Role of Conciliators, Submission of Statement to Conciliators, Settlement Agreement, Termination, Cost and Deposits of Proceedings, Protection for Conciliation Proceedings.
2. Mediation - Meaning, Advantages, Techniques, Common Errors of Mediation Advocacy.

### ***BOOKS RECOMMENDED***

- (a) Rao P.C, *Alternative Dispute Resolution*,
- (b) Basu N.D., *Law of Arbitration and Conciliation*.
- (c) Kwatra G.K., *The Arbitration and Conciliation Law of India*.
- (d) Bansal A.K., *Law of International Commercial Arbitration*,
- (e) Saraf B.P. & Jhunjhnuwala M., *Arbitration and Conciliation*.
- (f) Mathotra O.P., *The Law and Practice of Arbitration and Conciliation*
- (g) Shaffer Thomas L., *Legal Interviewing and Counselling in Nutshell*.
- (h) Binder David A. & Bergman Paul et al, *Lawyers as Counsellors*
- (i) Law Commission of India Report :Law Commission of India Report on Grama Nyayalayas Law Commission of India Report on Urban Litigation- Mediation

BBALLB 313	Project Management	SEMESTER VII	L-T-P	Credits
			4-0-0	4

### Objectives:

The basic objective of this course is to familiarize the students with the various aspects of Projects and key guidelines relevant to project planning, analysis, financing, selection, implementation and review.

### Course Contents

#### UNIT - I

**Introduction:** Projects, Project Management, Objectives and Importance of Project Management, Tools and Techniques for Project Management, Project Team, Roles and Responsibilities of Project Manager, Determinants of Project Success.

**Project Life Cycle:** Phases of Project Life Cycle, Classification of Projects.

**Project Management Process and Project Selection:** Process of Project Management, Project Selection Methods, Project Selection Criteria.

**Generation and Screening of Project Ideas:** Generation of Ideas, SWOT Analysis, Monitoring the Environment, Corporate Appraisal, Profit Potential of Industries (Porter Model, analysis for Project Ideas, Preliminary Screening, Project Rating Analysis, Entry barriers Analysis, Review of Project Planning.

**Project Organizational Structure:** Forms of Organizational Structure- Functional Organization, Project Organization, Matrix Organization.

#### UNIT-II

**Technical Analysis:** Factors Considered in Technical Analysis, Factors Affecting Selection of Locations, Need for Considering Alternatives, Technology Selection, Sources of Technology, Appropriate Technology.

**Market Analysis:** Conduct of Market Survey, Characterization of Market, Market Planning (Introductory aspects only).

**Network Techniques:** Network Analysis, Programme Evaluation and Review Technique (PERT), Critical Path Method (CPM), Identifying critical path, Probability of Completing the project within given time, Project Cost Analysis, Project Crashing (Simple problems only).

#### UNIT-III

**Financial Estimates and Projections:** Feasibility Study, Types of Feasibility Study, Steps of Feasibility Study, Importance and Steps of Financial Feasibility, Components of Cost of Project and Its Estimation (Introductory aspects only).

**Financing of Projects:** Capital Structure, Sources of Long-term Finance, Debt Financing, Characteristics of Debt, Types of Debts, Equity Financing, Preferential Shares, Equity Shares, Retained Earnings, Short-term Sources for Working Capital, Newer Sources of Finance, Venture Capital.



#### UNIT-IV

**Project Evaluation and Control:** Project Monitoring and Controlling, Project Evaluation, Post Project Evaluation (Post Audit), Abandonment Analysis.

**Social Cost Benefit Analysis:** Social Cost, Social Benefit.

**Risk Analysis:** Process of Risk Management, Sources of Risk in Project Management, Managing Risk.

**International Project Management:** Introduction, Types of International Projects, Process of International Project Management, Financing International Projects, Risks Associated with International Projects.

**Emerging Concepts and Issues in Project Management:** Role of Information Technology in Project Management, Future of Project Management.

#### **Text Book.**

1. Chandra, Prasanna, "Projects: Planning, Analysis, Financing, Implementation and Review", Tata McGraw Hill Publishing Company Limited, 2014.
2. Nagarajan, K., "Project Management", New Age International (P) limited, Publishers, 2015.

#### **Reference Books**

1. R. Panneer selvam. R, Senthil kumar. P., "Project Management", PHI Learning, (P) limited, Publishers, 2013.
2. Maheshwari, S.N., "Financial and Management Accounting", Sultan Chand & Sons, 2012.
3. Jeffrey K. Pinto, "Project Management: Achieving Competitive Advantage", Pearson Education, 2012.
4. Desai, Vasant, "Project Management", Himalaya Publishing House, 2013.

**Note: Latest edition of text books may be used.**

BBALLB 401	Property Law	SEMESTER VII	L-T-P	Credits
			4-0-0	4

**Objectives:** - Property Law is one of the basic fundamental laws. It mainly deals with transfer of Immovable Property among the Living persons, the students are made aware regarding the basic Principles of Transfer of Property as well as specific transfer like Election, Part Performance, Sale,

Mortgage, Lease, Charge and Gift. This paper is very useful in practice for advocates since most of the Common disputes are directly and indirectly associate with the Right to Property.

#### **Unit I:**

1. Object and Scope of the Transfer of Property, 1882,

2. Interpretation Clause(Section-3), Definition of Transfer of Property,
3. Subject Matter of Transfer,
4. Persons competent to Transfer, Oral Transfer,
5. Condition restraining alienation ,restriction repugnant to interest created
6. Transfer for the benefit of Unborn Person

#### **Unit II:**

1. Rule Against Perpetuity,
2. Vested and Contingent Interests,
3. Conditional Transfer
4. Doctrine of Election
5. Apportionment,
6. Transfer of Property by Ostensible Owner(Section-41)

#### **Unit III:**

1. Transfer by unauthorized Person who subsequently acquires Interest in Property Transferred,
2. Transfer by One Co-owner,
3. Joint Transfer for Consideration,
4. Priority of Rights created by Transfer,
5. Fraudulent Transfer,
6. Doctrine of LIS-Pendent,
7. Doctrine of Part-Performance

#### **Unit IV:**

1. Definition of Sale,
2. Rights and Liabilities of Buyer and Seller
3. Marshaling by Subsequent Purchaser,
4. Definition of Mortgage and kinds of Mortgage (Section58-59)
5. Rights and Liabilities of Mortgagor (Section 60 to 66),
6. Rights and Liabilities of Mortgage (Section 67 to 77),
7. Priority (Section 78 to 80).

#### **Unit V:**

1. Charge (Section 100)
2. Definition of Lease,
3. Rights and Liabilities of Lessor and Lessee (Section105 to 108),
4. Different Modes of Determination of Lease (Section 111),
5. Gift (Section 122 to 129)

#### **BOOKS RECOMMENDED:**

1. *D.F. Mulla. Transfer of Property Act (Lexis Nexislth Ed. 2013)*
2. *Shukla S.N. Transfer of Property, reprint (Allahabad Law 4, Agency, Ed, 2017)*
3. *Sinha R.K. The Transfer of Property Act (Central Law Agency Ed. 2016)*

4. *Tripathi G.P. The Transfer of Property Act (Central Law Publication 19th Ed. 2016)*

BBALLB 403	Law of Evidence	SEMESTER VII	L-T-P	Credits
			4-0-0	4

**Objectives:** - The law of evidence is one of the most important branches of adjective law. Evidence is the pivot on which the whole edifice of administration of justice rests. It involves several questions, such as what is evidence, typology of evidence, how it is produced before a Judicial Authority and what is the role of the evidence in the administration of justice. The study of the law of evidence is most important in the field of legal education

- To acquaint the students with basic principles of the law of evidence;
- To enable them to understand the importance of evidence in the system of administration of justice.
- To enable them to analyse critically the rules of evidence and its application to a given fact situation.

**Unit I:**

1. History of Law of Evidence
2. Meaning Nature, Scope and Object of Evidence,
3. Types of Evidence,
4. Fundamental Rules of Law of Evidence,
5. Fact in issue and relevant facts, Fact Proved, not proved, disproved (S. 3),
6. Presumption(S-4), Relevancy of Facts (S-5-16),

**Unit II:**

1. Res Gestate (Section - 6), Occasion, cause & effect of fact in Issue (Section7),
2. Motive, Preparation & Conduct (S-8),
3. Identification (S-9),
4. Conspiracy (S-10),
5. Facts not otherwise Relevant (S-11),
6. Relevancy of State of Mind & State of Body & Bodily feeling (Section-14),
7. Evidence of similar occurrences (Section-15)

**Unit III:**

1. Meaning of Admission & Confession (17-31),
2. Difference between Admission & Confession,
3. Circumstances under which confession is admissible and not admissible,
4. Evidentiary value of admission & confession,
5. Dying Declaration, Expert Opinion,

**Unit IV:**

1. Evidence of Character in Civil & Criminal Cases
2. Principles relating to direct evidence (S-60),
3. Law relating to admissibility of documentary evidence (S. 61-66),
4. Proof as to genuineness of document i.e. execution & attestation (S 63-67),
5. Public Document and Private documents (S 74-78),
6. Exclusion of oral by documentary evidence(S-91-99),

#### **Unit V:**

1. Meaning of Proof & Presumption,
2. On whom burden of proof lies, Standard of Proof in Civil & Criminal Cases
3. Estoppel: Meaning & Scope (115-117), Principles Governing Doctrine of Estoppel,
4. Witness: Meaning, Types (126-127), Who may be a Witness,
5. Privileges of certain witnesses & Communication (135-136),
6. Examination of Witness (137-166)

#### **BOOKS RECOMMENDED:**

1. *S. Sarkar Ahmed Ejaz, Law of Evidence, (Ashoka Law House, Delhi, 6th Ed. 2002)*
2. *Vepa P Sarathi, Law of Evidence, (Eastern Book Company, 6th Ed. 2006)*
3. *Ranchhoddas Ratanlal Thakore and DhirajLal, The Law of Evidence, (Wadhwa & Wadhwa, Nagpur, 22nd Ed. 2006)*
4. *MC. Sarkar, 8.C. Sarkar, Law of Evidence in India, Pakistan, Bangladesh, Burma and Ceylon, (Wadhwa &Wadhwa, Nagpur, 15th Ed. 2000)*
5. *Wigmore John Henary, Wigmore on Evidence, (Aspen Law & Business Publications 4<sup>th</sup> Ed. 1983)*
6. *Adrian Zuckerman, The Principles of Criminal Evidence, (Oxford University Press, London, 1989)*

BBALLB 405	Principles of Taxation	SEMESTER VII	L-T-P	Credits
			4-0-0	4

**Objectives:** - *Taxation is a general law made by governments to collect revenue from people and organizations. A tax formula contains at least three elements: the definition of the base, the rate, structure, and the identification of the legal taxpayer. The base multiplied by the appropriate rate gives a product, called the tax liability, which is the legal obligation that the taxpayer must meet at specified dates. A tax is identified by the characteristics of its base, such as income in the case of an income tax. The paper is helpful to the students in understanding the theoretical as well as practical aspects of Taxation Policy of the Government.*

#### **Unit I:**

1. Definition: Income-Meaning, Concept, Application and Diversion of. Income, Agricultural Income, Assesse, Assessment year and Previous Year, Residential Status and Tax Liability of Assesse.
2. Distinction between Capital Receipt and Revenue Receipt.
3. Capital Expenditure and revenue.

#### **Unit II:**

1. Heads of Income
  - Salary
  - Income from house property
  - Capital gains
2. Income of other persons included in Assesses Total Income
3. Set out and Carry Forward of Losses

#### **Unit III:**

1. Assessment Procedure
2. Rectification of Mistakes
3. Deduction under Section 80 C, 80D, 80 CCE, 80 G, 80 U

#### **Unit IV:**

1. Appeal, Reference and Revision
2. Penalties (Section 271 to 275)
3. Income Tax Authorities
4. Liability in Special Cases (Sec 159-181)

#### **Unit V:**

1. Rebate of Income Tax (Sec 87-88)
2. Relief from Income Tax (Sec 89)
3. Double Taxation Relief (Sec 90-91)
4. Collection, Recovery and Refund (Sec 190 to 234 and Sec 237-245)

#### **BOOKS RECOMMENDED:**

1. *Kailash Rai, Taxation Law, (Allahabad Law Agency 16th Ed. 2017)*
2. *V.K. Singhania. Students Guide to Income Tax (Taxman Publication Pvt. Ltd. Ed. 2015)*
3. *Kanga & Palkiwala. The Law and Practice of Income Tax (N.M. Tripathi Pvt. Ltd. Latest Ed.)*
4. *Sampathlyengar. Law of Income Tax (Bharat Law House Pvt. Ltd. New Delhi, Ed. 2014 Ed.)*

<b>BBALLB 407</b>	<b>Land Laws including Ceiling and other Local Laws</b>	<b>SEMESTER VII</b>	<b>L-T-P</b>	<b>Credits</b>
			<b>4-0-0</b>	<b>4</b>

**Objectives:** - To create awareness about the concept of Intellectual property, various conventions, Provision of copy Act, 1957, The Trade Mark Act 1999 and The Patents Act 1970. The students can understand the Process of Registration of Copyright work, trade mark and patents with the help of this paper.

#### **Unit I: PUNJAB LAND REVENUE ACT 1887**

1. Definition of Key Words,
2. Revenue Officers: Their Power and Functions, Preparation of Revenue
3. Record: Like Documents of Jamabandi, Girdawari, Mutation, Intkaal, Sijra Nasab (Pedigree Table) Sirjra Axe (Map of the Village),
4. Arbitration (Sections 127-135), Concepts & Procedure of Partitions

#### **Unit II:**

##### **A. THE PUNJAB TENANCY ACT -1887**

1. Definition of Key Words under the Act,

2. Class of Tenants, Law relating to Rent, Law relating to
3. Occupancy of Tenant,
4. Law of Ejectment of Tenants

#### **B. HARYANA CEILING OF LAND HOLDING ACT - 1972**

1. Definition of Key Words (Section-3),
2. Concept of Permissible Area and Surplus Area (Ss-4 to 6),
3. Ceiling on Land, Acquisition and Disposal of Surplus Area (SS 7 to 15)
4. Appeal by the Aggrieved Party (Section-18)

#### **Unit III:**

#### **HARYANA RENT CONTROL ACT, 1973**

1. Definitions (SS 1-4),
2. Rights & Duties of Tenants,
3. Rights and Duties of Landlords,
4. Grounds of Ejectment of Tenants.

#### **Unit IV:**

#### **HARYANA PANCYAYATI RAJ ACT 1994 (SS 1 to 54) (Chapter 1 to 6)**

1. Definition of Key Words,
2. Constitution of Gram Sabha and Gram Panchayat,
3. Gram Panchayat's Duties,
4. Functions and Powers, Finance and Taxation,
5. Control of Gram Panchayat,
6. Sources of Income and Expenditure of Gram Panchayat.

#### **Unit V:**

#### **HARYANA PANCHAYATI RAJ ACT 1994, PANCHAYATI SAMITI (CHAPTER 7 TO 11) AND SECTION 55 TO 116)**

1. Definition of Key Words,
2. Conduct of Business of Panchayat Samities,
3. Servant of Panchayat Samities,
4. Duties and Powers of Panchayat Samiti, Finance and Taxation,
5. Sources of Income of Panchayat Samiti, Control of Panchayat Samiti

#### **BOOKS RECOMMENDED:**

- *Harshali Chowdhary, Punjab & Haryana Land Laws, (Central Law Publications, Allahabad, 1st Ed, 2016)*

- *Badrudin, Commentary on Revenue Laws, Panchayat Laws and Rent Laws, (The LayHouse, Rohtak, 4th Ed, 2015) ;*
- *NeetyKaul, Land Laws in Punjab and Haryana (Chawla Publications (P) Ltd., Chandigarh, 6th Ed. 2014),*
- *P. Narula, Punjab and Haryana Land Laws, (Allahabad Law Agency, Ed. 2012)*



BBALLB 409	Drafting, Pleading and Conveyance (Theory)	SEMESTER VII	L-T-P	Credits
			4-0-0	4

**Objectives:** - The Object is to present the substantive Law in the context of Pleading, Drafting, and Conveyance and show how those transactions are influenced by Legal considerations. A well drafted document instantly attracts the attention of the Court. It develops the skill of drafting of documents among students. It helps the students in making a good lawyer and Judge.

**Unit I:**

1. General Principles of Drafting
2. Fundamental Rules of Pleadings (Civil),
3. Plaint
4. Written Statement
5. Interlocutory Application
6. Amendment of Pleadings

**Unit II:**

1. Affidavit
2. Execution Petition
3. Memorandum of Appeal (Civil)
4. Revision (Civil)
5. Writ Petition
6. Review

**Unit III:**

1. Petition under Hindu Marriage Act, 1955
2. Complaint (Criminal)
3. Claim petition under Motor Vehicle Act, 1988
4. Bail Application
5. Anticipatory Bail Application
6. Revision (Criminal)  
(138 NIAC + 125 W.P.C)

**Unit IV:**

1. Sale Deed
2. Mortgage Deed
3. Lease Deed

4. Gift Deed
5. Promissory Note
6. Power of Attorney (GPA & SPA)
7. Will

**Unit V:**

1. Notice
2. Adoption Deed
3. Partnership Deed
4. Exchange Deed
5. Agreement Sale
6. Leave and License

**BOOKS RECOMMENDED:**

- *Mulla, D-F.: The Code of Civil Procedure, 1908, (Lexis Nexis, New Delhi 11th Edition 2016)*
- *Sarkar, The Law of Civil Procedure, (Eastern Book Co., Lucknow 5<sup>th</sup> Ed. 2016)*
- *Chaturvedi, A.N., Pleading, Conveyancy & Drafting & Legal Professional, (11th Ed. 2016)*
- *Chaturvedi, R.N. Pleading, Drafting & Conveyancing, (Central Law Agency, Allahbad 4<sup>th</sup> Ed. 2016)*
- *Dr. A.B. Kafaltiya, Pleading Drafting & Conveyancing, (Universal Lexis Nexis, New Delhi 11th Ed. 2014)*

BBALLB 451	Drafting, Pleading and Conveyance (Practical)	SEMESTER VII	L-T-P	Credits
			0-0-2	1

**Objectives:** - This course aims at acquainting the students about the various fundamentals of drafting to develop the skills of pleading and conveyance. It provides an insight into the functions and objectives of pleadings and suggests tools to help approach the task of drafting Pleadings. The course contents of this study material have been so designed as to provide Practical orientation and develop necessary acumen ship in drafting legal documents. The object is to present substantive laws in the context of pleadings and conveyance and to show how those transactions are influenced by the legal considerations. A well drafted document instantly attracts the attention of the court. Any failure however little in bringing out the material issues would be fatal to the matter under consideration.

#### **Unit I:**

- General Principles of Drafting and relevant substantive rules
- Pleading and its essentials
- Importance in civil and criminal matter

#### **Unit II:**

- Complaint
- Written Statement
- Interlocutory Application
- Original Petition

#### **Unit III:**

- Affidavit
- Execution Petition
- Memorandum of Appeal and Revision in civil matters
- Petition under Article 226 and Article 32 of the Constitution of India

#### **Unit IV:**

- Complaints

- Criminal and Miscellaneous Petition
- Bail Application
- Memorandum of Appeals and Revision in criminal matters

#### **Unit V:**

- Sale Deed
- Mortgage Deed
- Lease Deed
- Gift Deed
- Promissory note
- Power of Attorney (General and Special)
- Will

#### ***BOOKS RECOMMENDED:***

- *Mulla, D.F.: The Code of Civil Procedure, 1908, (Lexis Nexis, New Delhi 1 Ith Edition 2016)*
- *Sarkar, The Law of Civil Procedure, (Eastern Book Co., Lucknow 5<sup>th</sup> Ed, 2016)*
- *Chaturvedi, A.N., Pleading, Conveyance of Drafting & Legal Professional, (11th Bd. 2016)*
- *Chaturvedi, RN. Pleading, Drafting & Conveyancing, (Central Law Agency, Allahbad 4<sup>th</sup> Ed. 2016)*
- *Dr. AB. Kafaltiya, Pleading Drafting & Conveyancing, (Universal Lexis Nexis, New Delhi Ed. 2014)*

BBALLB 315	Goods and Services tax (GST)	SEMESTER VIII	L-T-P	Credits
			4-0-0	4

**Objective:** The Objective of the course is to acquaint the student about the introduction of GST in India and the replacement of all Indirect Taxes with GST to make India Level playing field with outside world.

### Unit-I

**Indirect Taxes** – Meaning and Types of Indirect Taxes, Central Excise Duty - features, nature, scope, salient features of central excise Duty Act; Procedure for excise registration and documents needed; CENVAT MODVAT provisions; Exemptions to small scale industries; Introduction to custom duties; its types, calculation and related issues.

### Unit-II

**VAT** – Introduction, meaning, features, merits and demerits, tax calculation, difference from sales tax, value addition with example; Different forms for VAT; VAT refund; Importance of CST Act 1956 Various Provisions; Different categories; CST Calculations; Introduction to Services Tax Act 2007; Types of Services covered; relevant provisions; Rates of Service Tax and its calculation.

### Unit-III

**Goods and Service Tax (GST)** - Constitutional Amendment, Features of GST, Importance and benefits; Difference between GST and other Taxes; Migration to GST; Registration of dealers under GST, Exempted List; Rate Structure under GST; Procedure for obtaining registration certificate, concept of IGST; CGST; SGST and its calculation with working examples.

### Unit-IV

**Implementation of GST:** GST Council, its members; composition; its role; GST Infrastructure; Impact of GST on Business; Salient features of GST Model. How to file refund under GST, Transfer of Input Tax credit and its related issues; Penalties and appeals under GST; Future of GST in India.

### Text Books

1. Mehrotra H.C., Agrawal V. P., (2016), *Indirect Taxes*, SahityaBhawan Publication.
2. B. Viswanathan, (2016), *Goods and Services Tax in India*, New Century Publications.

### Reference Books

1. Singhaia Vinod K. &Singhanian Monica, (2016), *Students Guide to Indirect Tax Laws*, Taxman Publications.
2. Datey V S. (2017), *All about GST – A Complete guide to model GST Law*, 5/e, Taxman Publications.
3. Gupta K Atul, (2016), *GST- Concept and Roadmap*, 1/e, LexisNexis Publisher.

4. Ahuja Girish & Gupta Ravi, (2016), *Practical Approach to Direct & Indirect Taxes, (Income Tax, Excise, Customs, CST, VAT, Service Tax, & Wealth Tax 34/e, CCH India*

BBALLB 402	Civil Procedure Code. 1908 (Including Limitation Act 1963 & Specific Relief Act 1963)	SEMESTER VIII	L-T-P	Credits
			4-0-0	4

**Objectives:** - The paper will focus on the civil procedures followed in instituting a suit. The students will be familiarized with certain important concepts and practical skill development activity will provide insights into the actual working of the court procedures.

### Unit I: Introduction

- Definitions: Decree, Decree Holder, Foreign Court, Foreign Judgment, Judgment, Judgment Debtor, Legal Representative, Mesne Profits, Order (Sec.2)
- Jurisdiction of Civil Courts, Nature of Suits (Sec.9)
- Stay of Suits, Res-judicata, Foreign Judgment (Sec.10, Section 11 and Section 13-14)
- Place of Suing, Transfer of Suits Sections. 15-25)
- Joinder of Parties, Representative Suits, Splitting of Claims and Relief. Joinder of Cause of Action (Order I & II)

### Unit II: Initial steps in a suit and Execution of a degree

#### A. Initial steps involved in a suit

- Rules of pleadings, Complaint and Written Statement (Order VI, VII and VIII)
- Summons to defendants and witnesses (Sections. 27-32 & Order V & XVI)
- Appearance and non-appearance of parties and Inspection (Order IX and X)

#### B. Execution

- Power and Jurisdiction of Executing Court (Secs.36- 47, 49-50)
- Procedure in Execution (Secs.51-54 & Order XXI Rules 1& 2, Rules 10- 25),-Stay of Execution ( Rules26-29)
- Mode of Execution (Rules 30-36), Arrest and detention (Secs.55-59& Order XXI Rules 37-40)
- Attachment of Property and Adjudication of Claims and Objections (Secs.60-64&Order XXI Rules41-59)
- Sale, Procedure in Sale and Distribution of Assets (Sections.65-73 & Order XXI Rules64-96)

### **Unit III: Appeal, Reference, Review and Revision**

- a. Appeals from Original Decrees, Procedure in Appeals and Powers of Appellate Court (Sections 96- 99A, 107-108 & Order XLI)
- b. Appeals from Appellate Decrees (Secs. 100-103 & Order XLII)
- c. Appeals to the Supreme Court (Sec.109)
- d. Reference to High Court (Sec. 113, Order XLVI)
- e. Review (Sec.114 & Order XLVI)
- f. Revision (Sec.115)

### **Unit IV: Suits in Particular Cases**

#### **A. Suits in Particular Cases**

- a. Suit against Government (Secs.79-82)
- b. b. Suit in case of Minors and Indigent Persons (Order XXXII and XXXL)

#### **B. Interim Orders**

- a. Commissions (Sec. 75- 78, Order XXV1),
- b. Arrest before Judgment
- c. Interpleader Suits (Sec.88 & Order XXXV),
- d. Attachment before Judgment
- e. Temporary Injunctions

### **Unit V: Indian Limitation Act**

- a. Salient features of the Limitation Act, Limitation of Suits, Appeals and Application (Secs.3-11)
- b. Exclusion of Time (Sec.12-15)
- c. Effect of Death, Fraud, Acknowledgement, Payments etc. on Limitation (Secs.16-22)
- d. Acquisition of Ownership by Possession (Sec. 25-27)

### ***Text Book Reference:***

- a. *C.K. Takwani, Code of Civil Procedure, Eastern Book Company, 2010*
- b. *M.R. Malik, Ganguly's Civil Court, Practice and Procedure, Eastern Law House, 2012.*
- c. *Mulla, Code of Civil Procedure.*

<b>BBALLB 404</b>	<b>Intellectual Property Law</b>	<b>SEMESTER VIII</b>	<b>L-T-P</b>	<b>Credits</b>
			<b>4-0-0</b>	<b>4</b>

**Objective:-** To create awareness about the concept of Intellectual Properties, various conventions, provisions of Copy Right Act, 1957, The Trade Mark Act 1999 and the Patents Act 1970. The students can understand the process of Registration of Copyright work, trade mark and patents with the help of this paper.

#### **UNIT- I**

1. Concept of Property vis-à-vis Intellectual Property
2. Basic concepts of Intellectual Property Law.
3. Nature of Intellectual Property Law
4. Origin and Development of Intellectual property- Copy Right, Trade Mark & Patent
5. Commercial Exploitation of Intellectual Property
6. Enforcement of Rights and Remedies Against Infringement.

#### **Unit-II**

1. International Character of Intellectual Property
2. Intellectual Property and Economic Development
3. International Protection of Intellectual Property- overview of International Conventions
4. Berne Convention- WIPO Treaties 1996; Paris Conventions, TRIPS Agreements etc.  
India's Position vis-à-vis International Conventions and Agreements.

#### **UNIT-III**

1. Object of Patent Law
2. Inventions- Patentable and Non-Patentable
3. Process Patent and Product patent.
4. Procedure for obtaining a patent
5. Rights and Obligations of a Patentee
6. Revocation and Surrender of Patents.
7. Infringement of Patent.

#### **UNIT-IV**

1. What is a Trade Mark
2. Functions of a trade Mark.
3. Trade Mark Registry and Register of Trade Mark.
4. Registration of Trade Marks.
5. Effects Of Registration.
6. Assignment and Transmission of Trade Marks.
7. Rectification and Correction of Register.
8. Passing off and Infringement action.

#### **UNIT-V**

1. Meaning and Basis of Copyright.
2. Copyright Office and Copyright Board.



3. Subject Matter of Copyright.
4. Ownership, assignment and Infringement of Copyright.
5. Remedies for Infringement
6. Abridgement of the work and Term of Copyright
7. Right of Broadcasting Authorities.

**BOOK RECOMMENDED:**

1. David A. Einhorn *Intellectual property Law in Cyberspace* (3<sup>rd</sup> Ed. 2017)
2. Xuan-Thao N. Nguyen, Robert W. Gomulkiewicz, and Danielle M. Conway. *Intellectual property, Software, and Information Licensing: Law and Practice* (Cumulative supplement 1st Ed. 2017)
3. Jerrey A. Maine and Xuan- Thao N. Nguyen. *Intellectual Property Taxation: Transaction and Litigation Issues* (Cumulative Supplement 2<sup>nd</sup> Ed. 2017)
4. Aline C. Flower. *Intellectual Property Technology Transfer* ( Supplement 2<sup>nd</sup> Ed. 2016)
5. Alexander I Poltroak: Parul J. Lerner. *Essentials of Intellectual Property: Law Cononomics, and Strategy* (Wiley 2<sup>nd</sup> Ed. 2011)
6. M.K.Bhandari. *Intellectual Property Rights*. (Central Law Publication, Ed. 2013)

BBALLB 406	Information Technology and Cyber Laws	SEMESTER VIII	L-T-P	Credits
			4-0-0	4

**Objective:-** Both the personal and professional worlds are extremely dependent today on the Cyber World. The world is increasingly dependent on network information and communication technologies (ICT). However, with growing dependency, new threats to network and information security have emerged and there is ever-growing rapidly and where ICT are of crucial importance for its economy. Thus, an effort to spread awareness of Cyber Security is the need of the hour and particularly among the law fraternity as these are the persons who must handle the cases of cybercrime. Lawyers, Police, Govt. Officers, Law students and the NGO's must know about the details of the Information technology and the regulatory frame work for the control of Cyber-crimes as they are in contact with the public at large and provide remedial measures for the public problems.

**UNIT-I**

**1. Basis Concept of Technology and Law**

- Understanding the technology
- Scope of Cyber Laws.
- Cyber Jurisprudence

**2. Understanding Electronic Contacts**

- The Indian law of Contract
- Types of Electronic Contracts.
- Constitution of Electronic Contracts

**UNIT – II**

**1. Copyright in Information Technology**

- Copyright in internet

- Software piracy
- Multimedia and copyright issues

## 2. Patents

- Indian position on computer related patents
- International context of patents.

## 3. Trademarks

- Trade mark Law in India
- Infringement and passing off.

## UNIT-III

### Information Technology Act 2000

- Digital Signature
- E- Governance
- Regulation of Certifying Authorities
- Duties of Subscribers
- Penalties and Adjudication
- Offences under the act
- Making of Rules and Regulation

## UNIT- IV

### 1. Understanding Cyber Crimes

- Crime in context of Internet
- Types of Crime in Internet,

### 2. Indian penal Law & Cyber Crimes (Fraud, hacking, Mischief, Trespass, Defamation, Stalking, Spam)

## UNIT- V

1. **Issues of Internet Governance** : i. Issues of Internet Governance, ii. Freedom of Expression in Internet, iii. Issues of Censorship, iv. Hate Speech, v. Sedition, vi. Libel, vii Subversion, viii. Privacy Issues, ix International position on Free speech in Internet.

BBALLB 408	Administrative Laws	SEMESTER VIII	L-T-P	Credits
			4-0-0	4

## Objective-

- 1) The objective of studying of administrative law is to understand the nature of administration and the rule of law.
- 2) To make students understand the nature, scope, concept, necessity and growth of Administrative law.

- 3) To familiarize the students with the conceptual and operational parameters of the general principles of the Administrative Law.
- 4) To make the students understand the difference between Constitutional law and administrative law.
- 5) To make the students aware of the working of Administration.

**Course Outcome :** On completion of this course, the students will be able to:

CO1. Define the objectives of Administrative law and the rule of Law

CO2. Explain the nature, scope, necessity and development of Administrative Law and action.

CO3. Identify the basic rules and principles followed to render administrative justice;

CO4. Identify distinction between the Constitutional Law and Administrative Law

CO5. Examine the functioning of the special bodies constituted as alternative means for administering justice viz., Administrative Tribunals, Ombudsman, Lokayukta, Lokpal;

This course has 5 units:

### **Unit-1: Introduction**

1. Meaning, Definition & Scope of Administrative Law
2. Sources & Development of Administrative Law
3. Relationship between Constitutional Law and Administrative Law
4. Separation of powers & Constitutional law
5. Rule of law & Constitutional law
6. Distinction between judicial, quasi-judicial and Administrative functions
7. Relationship between Constitutional law and Administrative Law

### **Unit-II: Delegated Legislation**

1. Delegated Legislation - Definition & Form
2. Necessity of Delegated Legislation
3. Reasons for the growth of Delegated Legislation
4. Types of Delegated Legislation
5. General Limitations upon Delegation of Powers - Principles:
  - i. Subsidiarity
  - ii. Delegatus non potest delegare
6. Droit Administratif

### **Unit-III: Principle of Natural Justice and Rule of Law**

1. Natural Justice & Legal Justice
2. Basic principles of natural law:
  - i. No man can be judge of his own cause (Dr. Bonham's Case)

- ii. Audi Alteram partem (right to fair hearing)
- 3. Exceptions to the rule of Natural Justice
- 4. Effects of non-compliance with principles of Natural Justice
- 5. Rule against Bias: Principle against arbitrariness: Wednesbury Rule

#### **Unit-IV: Adjudication & Judicial Review Power under the Administrative law**

- 1. Need for Administrative Adjudication
- 2. Modes of Administrative Decision making
- 3. Administrative Tribunals
- 4. Judicial Review of Administrative Actions: Constitutional Framework
- 5. Doctrine of ultra vires
- 6. Power to review own Decisions
- 7. Grounds for review:
  - i. Failure to exercise discretion
  - ii. Excess of discretionary authority
  - iii. Arbitrary exercise of discretion
- 8. Doctrine of proportionality
- 9. Doctrine of Legitimate Expectations

#### **Unit-V: Administrative Discretion & Mechanism for Control of Administrative Actions**

##### **A. Meaning of Discretionary Power & its rationale**

- 1. Scope of discretion & Grounds for challenging the exercise of Administrative Discretion
- 2. Abuse of discretion - Study of case-law:
  - a. Non-application of mind
  - b. Improper purpose
  - c. Irrelevant considerations
  - d. Fettering of discretion acting under dictation
- 3. Sovereign immunity in Administrative Law

##### **B. Institutional controls on Administrative Actions**

- a. Public Audit
- b. Commissions of Enquiry
- c. Ombudsman in India (Lokpal & Lokayuktha)
- d. The Right to Information Act

##### **C. Methods of judicial review**

- a. Statutory appeals
- b. Writs
- c. Declaratory judgments and injunctions
- d. Civil Suits for Compensation

### **TEXTBOOKS:**

1. K. Takwani, *Lectures on Administrative Law*, Eastern Books Co, Lucknow
2. P. Mittal, *Natural Justice Judicial Review & Administrative Law*
3. HWR Wade & CF Forsyth, *Administrative Law*, OUP, 2009.
4. MP Jain, *Cases & Materials On Indian Administrative Law*, LexisNexis, New Delhi, 1<sup>st</sup> Edn. 1994
5. Tushar Kanti Soha, *Administrative Law*, Kanishka, 2001

### **ARTICLES:**

1. Ajoy P.B., *Administrative Action and the Doctrine of Proportionality in India*, <http://www.iosrjournals.org/iosr-jhss/papers/Vol1-issue6/D0161623.pdf>
2. Justice Markandey Katju., *Administrative law and judicial review of administrative action*, [http://www.ebcindia.com/lawyer/articles/2005\\_8\\_25.htm](http://www.ebcindia.com/lawyer/articles/2005_8_25.htm)
3. Anupa V. Thapliyal, *Central Administrative Tribunals and Their Power to Issue Directions, Orders or Writs Under Articles 226 and 227 of the Constitution*, <http://www.ebc-india.com/lawyer/articles/92v4a4.htm>
4. Shubham Manoj Khare, *Administrative Discretion & Limitation on Administrative Discretion By Article 14 & 16 of the Indian Constitution*, [http://papers.ssrn.com/sol3/papers.cfm?abstract\\_id=1465519](http://papers.ssrn.com/sol3/papers.cfm?abstract_id=1465519)
5. D.Y. Chandrachud, *Constitutional and Administrative Law in India*, <http://scholarship.law.cornell.edu/cgi/viewcontent.cgi?article=1142&context=ijli>
6. Prof. S.S. Vishweshwaraiah, *Emerging Trends In Administrative Law*, <http://elearning.vtu.ac.in/P3/CIP71/5.pdf>
7. A. T. Markose, 'Judicial Control of Administrative Action in India. A Study in Methods.' <http://www.jstor.org/stable/pdfplus/1337434.pdf?acceptTC=true>
8. Y. P. Pardhasaradhi, Ravinder Kaur, *Administrative Reforms for Good Governance*, <http://socialsciences.in/article/administrative-reforms-good-governance>
9. 162<sup>nd</sup> Report of the Law Commission on Central Administrative Tribunal, <http://lawcommissionofindia.nic.in/101-169/report162.pdf>

<b>BBALLB 452</b>	<b>Moot Court, Pre-Trial preparation and Participation in Trial Proceeding (including Interviewing Techniques)</b>	<b>SEMESTER VIII</b>	<b>L-T-P</b>	<b>Credits</b>
			<b>2-0-6</b>	<b>5</b>

**Objective-** The objective of this subject is to teach students how to do legal research, present arguments and prepare memorial in a moot court along with basics professional ethics required in a court room.

#### **Course Outcome**

**On completion of the course students will be able to :**

**CO1:** Take part in Moot court competitions following relevant rules and instructions

**CO2:** Learn how to do legal research, form issues, address those issues and frame arguments.

**CO3:** Understand the pros and cons of argumentation.

**CO4:** Learn courtroom etiquettes and act in a professional manner

**CO5:** Develop confidence and communication skills.

**CO6:** Gain legal research skills.

#### **RULES FOR MOOT COURT COMPETITION**

##### **► MARKING CRITERIA FOR MEMORIALS:**

Marking Criteria	Marks Allotted
Evidence of Original Thought	20
Knowledge of Law and Facts	20
Proper and Articulate Analysis	20
Correct format and Citation	20
Extent and Use of Research	20
<b>TOTAL MARKS</b>	<b>100</b>

Number of Copies of Memorial to be submitted: 2

Number of Compendium to be submitted: 1

## **RULES FOR THE ORAL ROUNDS:**

### **Preliminary Rounds**

The preliminary rounds will be held on February 12, 2020. The Preliminary rounds shall comprise of Two Rounds of oral arguments subject to the allotment of team codes where three teams are representing as Applicant and three teams as the Respondents. In preliminary rounds, each team shall have to argue once, as per their allotment, either as Applicant or as Respondent.

Each team will get a total of 20 minutes to present their case. And 5 minutes will be allotted for rebuttal. The division of time per speaker is left to the discretion of the team, where the teams shall divide timings as:

- a. Speaker 1- mention the specific time with respect to specific issues.
- b. Speaker 2- mention the specific time with respect to specific issues,  
(on A4 size paper to be submitted in the court room)

The oral arguments should be confined to the issues presented in the memorial. The researcher may sit with the speakers during the oral rounds. Maximum scores for the oral rounds shall be 50 points per speaker by judge. The speakers shall provide the copies of the compendium in the court room. No two Teams will argue against each other more than once in the Preliminary Rounds.

The oral rounds shall be judged on the following criteria:

Marking Criteria	Marks Allotted
Preparation and familiarity with facts	10
Structure of Legal Argument	10
Knowledge & Application of Law	10
Organization, Presentation, Speaking Ability	05
Responsiveness to Questions	05
Persuasiveness and Advocacy	05
Courtroom Etiquette	05
MARKS FOR EACH SPEAKER	50
TOTAL MARKS	100

- The winners of the preliminary rounds, i.e. total two teams (2 teams) shall qualify for the Final Rounds.

**Final Rounds:**

The Final Rounds shall also take place on February 12, 2020. The two teams who stand declared as winners of the Preliminary Rounds shall qualify for the Final Rounds. Each team will get a total of 30 minutes to present their case which will include rebuttal and sub-rebuttal time. The Winner of the Final Round shall be declared Winner of the Competition.

**>Scouting**

Teams shall not be allowed to observe the orals of another team, unless they have been officially knocked-out of the competition. Scouting is strictly prohibited. Scouting by any team shall entail instant disqualification.



BBALLB 501	Banking & insurance Laws	SEMESTER IX	L-T-P	Credits
			4-0-0	4

**Objectives:** - The main aim of the course is to apprise the students about the functioning of banks as the same is covered as general utility service. The students are imparted instruction so as to enable them to understand the multi-dimensional functional issues relating to banking system in India. The subject covered customer-banker relationship, as well as issue relating to Money Laundering etc. Further, the importance and relevance of Ombudsman in Banking is specially highlighted in the instruction imparted to the students. The objectives and structural aspects of RBI, Monopoly of Note Issue, Credit Control, and Determination of Bank Rate Policy are also discussed with the students. Moreover, a comprehensive knowledge regarding the Law of Negotiable Instruments is also given to the students.

#### **Unit I:**

- Banking Definition and Meaning
- Bank, Banker, Banking Company
- Commercial Banks and Essential Functions
- Agency Services, General Utility Services, Information Service
- Emergence of Multi- Functional Dimensions
- System of Banking-Unit Banking, Branch Banking, Group Banking and Chain Banking
- Banking Companies in India

#### **Unit II:**

- Customer: Meaning, Legal Character of Banker-Customer Relationship
- Right and Obligation of Banks
- Right to Set Off, Bankers Lien
- Duty of Confidentiality and Exception to the Duty
- Current Accounts, Deposits Accounts, Joint Accounts and Trust Accounts
- Special Types of Customers: Lunatics, Minors, Agents
- Administrators and Executors, Partnership Firms and Companies

#### **Unit III:**

- Control by Government and its Agencies
- Need for Elimination of Systematic Risk

- Avoidance of Money Laundering
- Control by Ombudsman

#### **Unit IV:**

- R.B.I. as Central Bank of India and its
- Characteristics and Functions of Central Banks
- Central Bank as Banker and Advisor of the State
- Central Bank as Bankers Bank
- Objectives and Organizational Structure of R.B.I
- Regulations of the Monetary system, Monopoly of Note Issue, Credit Control, Determination of Bank Rate Policy, Control and Supervision of other Bank

#### **Unit V:**

- Negotiable Instrument and its Kinds
- Holder and Holder in Due Course
- Parties, Payment in Due Course
- Negotiation, Presentment and Discharge from Liability
- Dishonour
- Civil Liability, Procedure for Prosecution, Extent of Penalty
- The Paying Bankers, Duty to Honour Customers Cheques, Exception to the Duty to Honour Cheques, Money Paid by Mistake, Good Faith and Statutory Protection to the Collecting Banker

#### **BOOKS RECOMMENDED:**

- *M.L. Tannen. Banking Law and Practice in India(Eastern Book 2<sup>nd</sup> Ed. 2014)*
- *S.N. Gupta. The Banking Law and Practice in India (Allahabad Law Agency Ed. 2013)*
- *S.N. Gupta, Banks and the Customer Protection Law (Allahabad Law Agency Ed. 2017 )*
- *Maurice Megrah & F.R. Ryder, Pagets Law of Banking (Ed. 2014)*
- *Lord Chorley, Law of banking (Central Law Agency 6<sup>th</sup> Ed. 2011)*
- *O.P. Faizi. The Negotiable Instruments Act (Butterworth) (Latest Ed.)*
- *R.K. Bangia. Negotiable Instruments Act (Latest Ed.)*
- *Avtar Singh, Negotiable Instrument Act (Central Law Agency, 9<sup>th</sup> Ed. 2015)*

BBALLB 503	Investment Law	SEMESTER IX	L-T-P	Credits
			4-0-0	4

**Objective:** An investment objective is one of the few parameters that a financial advisor, asset management company, or robo-advisor require in order to determine the assets in the portfolio of their clients. An investment objective is the purpose of the client for which he or she decides to invest in a particular asset or security.

### UNIT-1 : SECURITIES

1. Evolution of Securities and Investment Laws in India
2. Concept of Securities and Kinds of Securities.
3. Regulatory Framework to Govern Securities in India: The Securities Contracts (Regulation) Act, 1956 - Delisting of Securities
4. Role of Stock Exchange under It - Powers and Functions under SEBI Act, 1992
5. The Depositories Act, 1996 -Dematerialization of Shares

### UNIT-2 : ROLE OF BANKS

1. Role of Banks to Issue Securities
2. Changing Functions of Banks from Direct Lending to Modern System of Investment Banking.
3. Securitization and Reconstruction of Financial Assets

### UNIT-3 : FOREIGN LAWS

1. Role of the Foreign Exchange Management Act, 1999 to Regulate Foreign Trade - Difference from FERA
2. Administration of Exchange Control **IV**.
3. Adjudicatory Powers .
4. Foreign Trade (Development & Regulation) Act, 1992

### UNIT-4 : JOINT VENTURE

1. Joint ventures in India and Foreign Collaborations
2. Concept of Transnational Corporations and Multinational Corporations – UNCTAD model .
3. Foreign Direct Investment.
4. Foreign Institutional Investors: Its Regulatory

### UNIT-5: DEPOSITORIES

1. Denationalized securities
2. Recognition of securities
3. Types of depository receipt: IDR, ADR, GDR and EURO receipt
4. SEBI guidelines on depositories.

**Text Books:**

- Avatar Singh, *Company Law*, Eastern Book Company, Lucknow.
- Ramaih, *A Guide to Companies Act*, Wadhwa Publications.
- *Securities Laws And Compliances By ICSI*

BBALLB 505	Financial Market Regulation	SEMESTER IX	L-T-P	Credits
			4-0-0	4

**Objective:** The objectives of market regulation are to control fraud, control agency problems, promote fairness, set mutually beneficial standards, prevent undercapitalized financial firms from making excessively risky investments, and to ensure that long-term liabilities are funded.

**UNIT-1 : MEANING AND INSTRUMENTS**

1. Meaning and Segments of Financial Markets.
2. Functions performed by the financial markets
3. Financial Institutions: Banking & Non-Banking Financial Companies (NDFC)
4. Mutual Funds, Call Money Market, Industrial Securities Market, Commercial Bills Market, Bill of Exchange and Promissory note
5. Treasury Bill Market, Commercial papers, Govt. Securities Market, Certificate of Deposits, Indian Money Market

**UNIT-2: CAPITAL MARKET**

1. Indian Capital Market, Primary and Secondary Capital Market
2. History of Stock Exchange in India
3. Bombay Stock Exchange, Over the Counter Exchange of India
4. Different Settlement in Indian Scenario,
5. Listing agreement with special reference to Clause-49

**UNIT-3: DERIVATIVES**

1. History and meaning of Derivatives
2. Futures, Options, Swaps

3. Derivatives, Credit Derivatives
4. Risk Management through derivatives
5. Regulatory control on derivatives.

#### **UNIT-4: IMPORTANT ROLE**

1. Role of SEBI as a Regulator
2. Role and functions of RBI in regulating financial market transactions
3. Role of Ministry of Company Affairs as a Regulator
4. Role of Central Govt. as a Regulator

#### **UNIT-5: AUTHORITY**

1. Insurance regulatory and development authority
2. Pension fund regulatory and development authority.

#### **Leading Cases**

1. Mehta Vs Central Bureau of Investigation (2003) 3 SCC 641-AIR 2003 SC 2748
2. Sahara Scam
3. Satyam Scam Case

#### **Text Books:**

- *G.S. Batra : Financial Services and Market (Deep & Deep Publication)-2005*
- *Bharti V. Pathak : Indian Financial System (Pearson Education)*
- *Taxmann's SEBI Practice Manual by V.L Iyer*
- *Indian Financial System By M.Y. Khan*

<b>BBALLB 507</b>	<b>Foreign Trade</b>	<b>SEMESTER IX</b>	<b>L-T-P</b>	<b>Credits</b>
			<b>4-0-0</b>	<b>4</b>

**Objective:** Foreign trade and the accompanying financial transactions are generally conducted for the purpose of providing a nation with commodities it lacks in exchange for those that it produces in abundance; such transactions, functioning with other economic policies, tend to improve a nation's standard of living.

## **UNIT-1: GENERAL AGREEMENT**

1. Introduction And History Of Foreign Trade
2. Institutions Controlling Foreign Trade
3. General Agreement on Tariffs & Trade (GATT).
4. Agreement on Sanitary & Phytosanitary Measures.
5. Agreement on Technical Barriers to Trade.
6. Agreement on Agriculture.

## **UNIT-2: SPECIAL AGREEMENT**

1. Agreement on Trade Related Investment Measures
2. Agreement on Subsidies & Countervailing Measures
3. Anti-dumping Agreement.
4. Agreement on Safeguards.
5. General Agreement on Trade in Services
6. Ongoing Multilateral Negotiations

## **UNIT-3: INTERNATIONAL TRADE DISPUTE RESOLUTION**

1. Nullification or Impairment,
2. Dispute Settlement
3. World trade organization.

## **UNIT-4: CONTEMPORARY FOREIGN ISSUES**

1. Prohibition of the Use of Force
2. Exceptions to the Prohibition: Individual and Collective Self Defence
3. Authorized or Recognised Military Actions
4. Responsibility to Protect.

## **UNIT-5: RECOGNITION AND EXTRADITION**

1. Theories of Recognition
2. Defacto, Dejure Recognition, Implied Recognition.
3. State Jurisdiction
4. Customary Law Basis
5. Treaty Law

### ***Text Books:***

- Kaul, Avtar Krishan : *The General Agreement on Tariffs and Trade/World Trade Organization-Law, Economics and Politics*, Satyam
- Carr, Indira : *Principles of International Trade Law* Charley,
- Janetle : *International Trade Law* Motiwal,

- *O.P. : International Trade- The Law and Practice*
- *SAARC, BRICS, NAFTA*

<b>BBALLB 509</b>	<b>Transportation Laws</b>	<b>SEMESTER IX</b>	<b>L-T-P 4-0-0</b>	<b>Credits 4</b>
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**Objective:** The goal of transportation Law is to make effective decisions concerning the allocation of transport resources, including the management and regulation of existing transportation activities. Thus, transport policy can be concomitantly a public and private endeavor.

#### **UNIT-1 : ROAD ACT**

1. The Carriage by Road Act., 2007.
2. Report of the committee on road safety and traffic management February, 2007.
3. The Motor vehicles Act, 2019

#### **UNIT-2 : THE RAILWAY ACT 1989**

1. Chapter-I : Preliminary
2. Chapter VIII : Carriage of Passengers,
3. Chapter IX : Carriage of Goods,
4. Chapter XI : Responsibilities of Railway Administrations as carriers
5. Chapter XII : Accidents
6. Chapter XIII : Liability of Railway Administration for death and injury to passengers due to accidents
7. Chapter XV : Penalties and offences.

#### **UNIT-3 : CARRIAGE**

1. The Carriage By Air Act, 1972
2. Multimodal Transportation of Goods Act, 1993
3. (Indian) Merchant Shipping Act, 1958 (Along with Amendments) – With reference to Registration of Indian Ships;
4. Limitation of liability of ship-owners; receiver of wreck.

#### **UNIT-4 : THE CUSTOMS ACT.**

1. The Customs Act, 1962 – Provisions relating to ships carrying imported / exported goods (Sec. 29-42);
2. Power to search vessel (Sec. 106) ;
3. Power to confiscate vessel (Sec. 115)
4. Penalty for short-landing of goods (Sec. 116)
5. Criminal prosecution (Sec. 135 – only outline)
6. Passenger baggage regulations (Appendix A, X-XI)

#### **UNIT-5: LEGAL OUTCOMES**

1. Powers Of Courts And Tribunals
2. Rights And Obligations Of Parties
3. The Commercial Courts Act, 2015

#### **Text Books:**

- *Motor vehicle bare act.*
- *Transportation law book by Gargi rajvanshi*

<b>BBALLB 551</b>	<b>Internship (Lawyers / Law firms)</b>	<b>SEMESTER IX</b>	<b>L-T-P</b>	<b>Credits</b>
			<b>0-0-10</b>	<b>5</b>

Students have to do mandatory internship with a lawyer or law firm for a period of one month and during that period he/she has to prepare a diary where he will make a report containing the details of the cases he attended.

Evaluation of Ninth Semester Internship (Internal) After the completion of internship by the students, the work done by the candidate as recorded in his/her daily diary along with a consolidated internship report would be evaluated by a Board of examiners consisting of Dean, an External Examiner, one faculty member.



BBALLB 502	Bankruptcy & Insolvency	SEMESTER X	L-T-P	Credits
			4-0-0	4

**Course objective:**

To make students to learn and understand the legal dimensions relating to insolvency and bankruptcy in India and to acquaint the students with legal framework relating with the subjects.

**Course outcomes:**

After the completion of this course students will be able to:

CO1: Discuss the Insolvency and Bankruptcy Regime in India.

CO2: Understand Enforcement Mechanism: CIRP (Corporate Insolvency Resolution Process).

CO3: Explain the Liquidation process, Liquidation Estate and Determination of Claims.

CO4: Define Insolvency Resolution and Bankruptcy for Individuals and Partnership Firm.

**Unit I: Introduction to Insolvency and Bankruptcy Regime in India & Adjudicating Authorities**

- a) Insolvency and Bankruptcy: Social, Legal, Economic and Financial Perspectives
- b) Need for Insolvency and Bankruptcy Code: Exploring the rationale and objectives
- c) Role of Adjudicating Authorities.
- d) Role of Insolvency and Bankruptcy Board of India (IBBI).
- e) Appellate Authorities and analysis of some important cases.

**Unit II: Enforcement Mechanism: CIRP (Corporate Insolvency Resolution Process)**

- a) Initiation of Insolvency Resolution Process and Role of Interim Resolution Professional.
- b) Committee of Creditors: Powers, Duties and Processes.
- c) Fast Track Resolution
- d) Cross Border Insolvency: International Perspective

### **Unit III: Liquidation Process**

- a) Role of IP's as a liquidator and
- b) Liquidation process Liquidation Estate: Determination of Claims
- c) Liquidation Estate : Determination of Estate
- d) Voluntary Liquidation

### **Unit IV: Insolvency Resolution and Bankruptcy for Individuals and Partnership Firm**

- a) Fresh start Process
- b) Insolvency Resolution Process
- c) Role of IP in managing claims
- d) Bankruptcy Order
- e) Rights of homebuyers & Insolvency laws
- f) Emerging Issues and Development in law and practice of IBC

### ***Text and References***

- ☐ *Taxmann's Guide to Insolvency and Bankruptcy Code, 2016.*
- ☐ *Insolvency and Bankruptcy Code 2016 - Bare Act.*

<b>BBALLB 504</b>	<b>Corporate Governance</b>	<b>SEMESTER X</b>	<b>L-T-P</b>	<b>Credits</b>
			<b>4-0-0</b>	<b>4</b>

### **Objective-**

Corporate governance is the set of processes, customs, policies, laws and institutions affecting the way a corporation is directed or controlled. Emergence of corporate social responsibility affecting all the stakeholders seeks to make the corporations socially responsible. The course aims at providing basic idea about corporate governance and its implications on society and legal system. To make students to learn and understand the various legal dimensions of corporate governance in India and to acquaint the students with legal framework relating with the subjects.

## **Course Outcome**

On completion of this course, the students will be able to:

1. Understand the concept of corporate governance and the role and importance of its stakeholders.
2. Explain the principles, theories and models of corporate governance.
3. Discuss the students will be familiarized with the legislative framework of corporate governance in India.
4. Explain the concept of corporate social responsibility.
5. Understand corporate frauds, reasons and the ways and means to deal with the same.

It has 4 units which are as follows:

### **Unit I: Corporate Governance**

- a) Importance of Corporate Governance.
- b) Different Systems of Corporate Governance.
- c) Impact of Legal tradition and the Rule of Law on Corporate Governance
- d) Legal reform of Corporate Governance in India.
- e) Reports of various Committees on Corporate Governance.

### **Unit II: Emerging Trends in Corporate Governance**

- a) Emerging Trend in Corporate Governance based on the recommendation of the committees in the Companies Act 2013
- b) Listing Agreement with Special reference to Clause 49.
- c) Women on Corporate Board.
- d) Social Media Governance.
- e) Corporate Governance vis-a- vis Companies Act 2013

### **Unit III: Corporate Social Responsibility**

- a) Introduction to CSR: Meaning & Definition of CSR,

- b) History & evolution of CSR.
- c) Concept of sustainability & Stakeholder Management.
- d) Building a socially responsible business: Challenges & Suggestion.
- e) Statutory provisions & CSR.

#### **Unit IV: Corporate Governance and Public Policy**

- a) Transnational Business: Challenges and Opportunities
- b) Corporate Governance and Political Economy
- c) Corporate Governance and Co-operative Governance in India.
- d) Impact of Corporate Governance on Stakeholders: Consumers & Employees.

#### ***TEXTBOOKS AND REFERENCES:***

- 1. Saleem Sheikh & William Rees, Corporate Governance & Corporate Control (2002)*
- 2. Avtar Singh, Company Law, 2007 Eastern Book Company.*
- 3. Companies Act, 1956*
- 4. S.K Verma & Suman Gupta, Corporate Governance & Corporate Law Reform in India.(2005)*

<b>BBALLB 506</b>	<b>Mergers and Acquisitions</b>	<b>SEMESTER</b>	<b>L-T-P</b>	<b>Credits</b>
		<b>X</b>	<b>4-0-0</b>	<b>4</b>

**OBJECTIVES:** The fundamental aim of the course is to prepare students to take advantage of the current scenario and understand how corporate restructuring is implemented. At the end of the course, the students should be able to focus on the process of restructuring, identify issues post transaction, their implications and determine the managerial actions for decision making. The course should be complemented with the use of analytical tools.

### **Unit-I: Corporate Restructuring**

1. Concept of Corporate Restructuring
2. Reasons for Restructuring
3. Barriers to Restructuring
4. Types of Corporate Restructuring

### **Unit II: Mergers**

1. Mergers- types of merger
2. Theories of mergers
3. Operating, financial and managerial synergy of mergers –
4. Value creation in horizontal, vertical and conglomerate mergers –
5. Internal and external change forces contributing to M & A activities-
6. Impact of M & A on stakeholders

### **Unit III: Legal aspects of Mergers/amalgamations and acquisitions/takeovers**

1. Combination and Competition Act
2. Competition Commission of India (CCI)
3. The SEBI Substantial Acquisition of Shares and Takeover code

### **Unit IV: Takeovers**

1. Takeovers, types, takeover strategies, -
2. Takeover defences – financial defensive measures
3. Methods of resistance –
4. Anti-takeover amendments – poison pills
5. Benefits and disadvantages of Takeover

### **Unit V: Cross-Border M&A**

1. Cross-Border M&A
2. Activity Drivers and returns from cross-border M&A
3. Valuation of cross-border firm
4. Foreign And National Merger

### Text Books References

- *Value Creation from Mergers And Acquisitions*, SudiSudarsanam – I/e, Pearson Education, 2003.
- *Merger Acquisitions & Corporate Restructuring* – Chandrashekar Krishna Murthy & Vishwanath. S.R – Sage Publication.
- *Mergers, acquisitions and Corporate Restructuring*, NishikantJha, Himalaya Publishing House, 2011.
- *Corporate Restructuring*, Bhagaban Das, DebdaRaskhit and SathyaSwaroopDebasish, Himalaya Publishing, 2009.

BBALLB 508	Equity & Trust	SEMESTER	L-T-P	Credits
		X	4-0-0	4

**OBJECTIVES:** This course aims to introduce students with general principal of Equity, Trust and Fiduciary Relations and remedies available under Equity.

#### UNIT-I Concept of Equity

1. Definition, Nature and origin of equity
2. Equity as a Court of conscience
3. Relation between common law and equity
4. Judicature Acts of 1873 and 1875
5. Equitable rights & Equitable Remedies,

#### UNIT-II Major maxims or principles of equity and their application

1. Equity will not suffer a wrong to be without a remedy
2. Equity follows the law; where equities are equal
3. The law shall prevail; where equities are equal, first in time shall prevail
4. He who seeks equity must do equity
5. He who comes to equity must come with clean hands

### **UNIT III Indian Trusts Act, 1882**

1. Classification or kinds of Trusts
2. Creation of Trusts
3. Essential of Trust
4. Administration of Trust

### **UNIT-IV Trustee & Beneficiaries**

1. Rights and liabilities of Trustees & Beneficiaries
2. Appointment and Discharge of Trustees
3. Trustees and their disabilities under the Indian Trusts Act
4. Extinction of trust

### **UNIT V Trust & Fiduciary Relations**

1. Fiduciary Relationship— Concept, kinds vis-a-vis Trusteeship
2. Obligations in the nature of Trusts and Fiduciary relations
3. Trust and contract, Power, condition, charge and personal obligations— distinguished

### **Text Books & References**

1. *Aquil Ahmad, Equity, Trusts and Specific Relief.*
2. *Desai S.T., Equity, Trusts and Specific Relief.*
3. *Gandhi B.M., Equity, Trusts and Specific Relief, Eastern Book Company.*
4. *Jhabwala N.H, Elements of Equity, Trusts and Specific Relief.*
5. *Rao Subha GCV, Equity, Trust and Fiduciary Relation.*
6. *Singh G.P., Principles of Equity.*
7. *Singh G.P., Equity, Trusts, Mortgage and Fiduciary Relations, Central Law Agency*
8. *M.P. Tandon., Principles of Equity And Trust And Specific Relief*

<b>BBALLB 510</b>	<b>Law of Project Finance</b>	<b>SEMESTER X</b>	<b>L-T-P</b>	<b>Credits</b>
			<b>4-0-0</b>	<b>4</b>

**OBJECTIVES:** The fundamental aims at making the student learn the tools and techniques for effective planning and management of projects and risk analysis and risk management technique. At the end of the course, the students should be able to focus on concepts and approach used in structuring and arranging project finance transactions for major infrastructure schemes.

### **Unit-I: Project Finance: An Introduction**

1. Project Management: An Introduction
2. The Project Finance Markets
3. Role of Advisors in Project Finance
4. Project Development and Management
5. Valuing the Project and Project Cash Flow Analysis

### **Unit II: Assessing Risks & Mitigation in Project Finance**

1. Understanding the risk allocation
2. Country and political risks
3. Industry risks, Project risks, Environment risks
4. Construction risks, Contractor risks, Operator risks
5. Funding risks
6. Risk Mitigation Methodologies for Projects

### **Unit III: Parties in Project Finance**

1. Parties involved - interests and roles
2. Project company/borrower
3. Sponsors/shareholders
4. Banks, Insurers
5. Multilateral and export credit agencies
6. Construction companies

### **Unit IV: Legal Aspects in Project Finance**

1. Legal Aspects in Project Finance
2. Project Agreements
3. Sub-Contracts and Other Related Agreements
4. Project Finance Loan Documentation
5. Contemporary Issues in Project Finance

### **Unit V: Documentation**



1. Shareholder / sponsor arrangements
2. Project documents
3. Legal and structuring issues
4. Seniority, senior debt, junior debt , equity
5. Cash flow waterfall
6. Guarantees / securities

### **Text books & References**

- “*Prasanna Chandra*”, *Projects-Planning Analysis, Selection, Financing, Implementation and Review*, 6th edition, 2006.
- “*Gopalakrishnan*”, *Project Management*, TMH, 2007.
- “*H.R.Machiraju*”, *Introduction to Project Finance*, Vikas Publications, 2005.
- “*Bhaves M.Patel*”, *Project Management*, Vikas Publication, 2007.
- “*Narendra singh*”, *Project Management Control*, 4th Revised edition, Himalaya Publishing House, 2007.

<b>BBALLB 552</b>	<b>Dissertation and Viva voce</b>	<b>SEMESTER X</b>	<b>L-T-P</b>	<b>Credits</b>
			<b>0-0-10</b>	<b>5</b>

The tenth semester dissertation shall carry 100 (75+25 Viva) marks. It shall be evaluated by the Board of Examiners consisting of Dean, an External Examiner, one faculty member nominated by APC and the supervisor concerned.