



## Lingaya's University

(Approved u/s 3 of UGC Act 1956 & MHRD, Govt. of India)

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2<sup>nd</sup> IQAC Meeting

October 19, 2016

### Minutes of the IQAC Meeting held on October 19, 2016

A meeting of the IQAC was convened on **October 19, 2016** at 02:30 P.M. in the Board Room of the Lingaya's University. Hon'ble Vice Chancellor, Chairperson IQAC chaired the meeting and the following members were present in the meeting:

1. Dr. R.K. Chauhan, Vice Chancellor	Chairperson
2. Mr. Picheswar Gadde, CEO, Lingaya's University	Member
3. Dr. G.V. Ramaraju, Pro Vice Chancellor	Member
4. Prof. A.K. Nadir, Dean Academic Affairs	Member
5. Dr. Narender Chimni, Librarian	Member
6. Ms. Hema Gupta, Dy. Registrar	Member
7. Dr. Jivan Kumar Chowdhary, HOD, School of Management Sciences	Member
8. Dr. Tapas Kumar, Associate Dean-Deptt. of CSE	Member
9. Dr. K. Raghendra Kishore, HOD-Deptt. of Civil Engineering	Member
10. Dr. Pragati Kapoor, HOD, Deptt. of Electrical & Electronics Engineering	Member
11. Mr. R.K. Deb, Asst. Professor, Deptt. of Mechanical Engineering	Member
12. Mr. Subhash Chandra, Asst. Professor-Deptt. of Education	Member
13. Mr. Bharat Reddy, Student (B.Tech, 2 <sup>nd</sup> Year ME)	Member
14. Dr. K.K. Mishra	Coordinator, IQAC
15. Ms. Seema Bushra, Registrar	Member Secretary

The agenda of the meeting is as under;

1. To apprise and approve the minutes of the previous IQAC meeting and Action Taken Report (ATR).
- 2.1 To streamline student registration process as per Academic Calendar.
- 2.2 To initiate systematic feedback system from various stakeholders.
- 2.3 To encourage the faculty members for participation in FDP, STC, STTP and other development programmes.
- 2.4 Expansion of existing medical facilities for the welfare of students and staff of the University.



I. Action Taken report (ATR) of previous IQAC meeting is as follows;

S No	Agenda	Action Taken/Status
1	To apprise and approve the minutes of the previous IQAC meeting	<p>1.1.All Schools and Departments have submitted the curriculum with the inclusion of laboratory component.</p> <p>1.2. It has been found that all the activities under the COE and Dean (Academics) truly align with the academic calendar. The student registration process is found somewhere deviated from the timeline in the academic calendar.</p> <p>1.3.After the instruction of Vice Chancellor, faculty members have been motivated and many HoDs apprised to the Chair that a large number of faculties' papers have been under review and the possibility is that number of papers after acceptance will rise. The Chair emphasized that the number of publications should be increased in quality publisher like Nature, Elsevier, ACS and Springer etc.</p> <p>1.4.For the development of skill proficiency of non-teaching staff, training programs have been conducted on Computer proficiency and ERP modules etc.</p> <p>The Chair reviewed all the activities and instructed all the pending tasks need to be completed.</p>

S No	Agenda	Discussion on Agenda	Responsibilities/Status
2.1	To streamline student registration process as per Academic Calendar	Coordinator, IQAC suggested to the Dean (Academics) for the compliance of student registration as per the Academic Calendar.	Dean (Academics)
2.2	To initiate systematic feedback system from various stakeholders	Dean (Academics) apprised that currently the feedback is taken only from the students. The Vice Chancellor and Coordinator IQAC advised all the members that the feedback needs to be taken from all the stake holders inclusive of alumni, parents and employers.	Dean (Academics)
2.3	To encourage the faculty members for participation FDP, STC, STTP and other development programmes	Coordinator, IQAC suggested that the faculty members should participate in at least one FDP/STC/STTP in each semester.	1. HoDs to provide a list of faculty to depute to participate in FDP conducted in different organizations/University



			2. Dean (Academics) will initiate a dialogue
2.4	Expansion of existing medical facilities for the welfare of students and staff of the University	The Registrar states the need of improving present medical health facilities in the campus and a helpline no. should be placed at key points in the University in case of emergency the same can be utilized by any stakeholders. In addition to that, Registrar apprised that medical facilities need an isolated center. VC Sir recommends for the establishment of a medical isolation center in the campus.	Registrar 1. Medical Isolation room needs to be upgraded with the essential equipment medicines and first aid kit. 2. Provision of Isolation room to make the SOS medical emergency.

The meeting ended at 4:30 PM with vote of thanks to all the members.

  
 Dr. K.K. Mishra  
 (Coordinator IQAC)

