

1st IQAC Meeting

22nd July 2016

Minutes of the IQAC Meeting held on July 22, 2016

A meeting of the IQAC was convened on July 22, 2016 at 2:30 P.M. in the Board Room of the Lingaya's University. Hon'ble Vice Chancellor, Chairperson IQAC chaired the meeting and the following members were present in the meeting:

1. Dr. R.K. Chauhan, Vice Chancellor	Chairperson
2. Mr. Picheswar Gadde, CEO, Lingaya's University	Member
3. Dr. G.V. Ramaraju, Pro Vice Chancellor	Member
4. Prof. A.K. Nadir, Dean Academic Affairs	Member
5. Dr. Narender Chimni, Librarian	Member
6. Ms. Hema Gupta, Dy. Registrar	Member
7. Dr. Jivan Kumar Chowdhary, HOD, School of Management Sciences	Member
8. Dr. Tapas Kumar, Associate Dean-Deptt. of CSE	Member
9. Dr. K. Raghendra Kishore, HOD-Deptt. of Civil Engineering	Member
10. Dr. Pragati Kapoor, HOD, Deptt. of Electrical & Electronics Engineering	Member
11. Mr. R.K. Deb, Asst. Professor, Deptt. of Mechanical Engineering	Member
12. Mr. Subhash Chandra, Asst. Professor-Deptt. of Education	Member
13. Mr. Bharat Reddy, Student (B.Tech, 2 nd Year ME)	Member
14. Dr. K.K. Mishra	Coordinator, IQAC
15. Ms. Seema Bushra, Registrar	Member Secretary

The agenda of the meeting is as under;

- 1.1 Integration of laboratory components in curriculum.
- 1.2 Academic calendar need to be implemented more effectively.
- 1.3 To motivate the faculty for quality research publications.
- 1.4 To improve the competency skill of Non-teaching staff.



S No	Agenda	Discussion on Agenda	Responsibilities
1.1	Integration of laboratory components in curriculum	The Coordinator, IQAC raised peer team gap areas with regard to mentioned agenda 1. The Vice Chancellor advised Dean (Academics) to review the detailed syllabus for all the programmes in consultation with all the HoDs and directed to make the changes in the syllabus and submit a sample copy of incorporation mentioning laboratory components. The deliberations have to be noted in the further BoS.	Dean (Academics) All HoDs
1.2	Academic calendar need to be implemented more effectively	It has come into the notice that in some Departments, Academic calendar has some variations in its implementation. The Chairman, IQAC, advised and has given directions to all the department heads to follow timeline. Dean (Academics) and Registrar have given assurance to cohesively work and align all the activities and follow the timeline of the academic calendar.	Dean (Academics)
1.3	To motivate the faculty for quality research publications	Dean (Research) has raised the point that the number of publications is very low. Dr. G.V. Ramaraju and Dr. Jivan Kumar Chowdhary have suggested to motivate faculty members for more publications. In this context, some free time has to be given to faculty members.	Dean (R&D)
1.4	To improve the competency skill of Non-teaching staff	Some of the members of IQAC raised that the some of the non-teaching staff are not conversant with ERP module. The Vice Chancellor advised to conduct skill development proficiency programs for staff once in each semester.	Registrar

The meeting ended at 4:30 PM with vote of thanks to all the members.

K. K. Khatun
Dr. K. K. Khatun
(Coordinator, IQAC)

