



Lingaya's Vidyapeeth

Deemed-to-be-University u/s 3 of UGC Act 1956, Government of India
NAAC ACCREDITED | Approved by MHRD/ AICTE/ PCI/ BCI/ COA/ NCTE
Nachauli, Jasana Road, Faridabad- 121002 (Haryana)
URL: www.lingayasvidyapeeth.edu.in | Phone No.: 0129-2598200-05

9th IQAC Meeting

18th July 2018

Minutes of the IQAC Meeting held on July 18, 2018

A meeting of the IQAC was convened on **July 18, 2018** at 11:00 A.M. in the Board Room of the Lingaya's Vidyapeeth. Hon'ble Vice Chancellor, Chairperson IQAC chaired the meeting and the following members were present in the meeting:

1.	Prof. (Dr.) D. N. Rao, Vice Chancellor	Chairperson
2.	Dr. Pamela Chawla, Dean (Academics)	Member
3.	Ms. Seema Bushra, Registrar & Finance Officer	Member
4.	Dr. Alok Agrawal, Associate Dean (R&D)	Member
5.	Mr. Kiran Kumar, HOD - CSE	Member
6.	Dr. Jeevan Kumar Chaudhary, HOD - Management	Member
7.	Dr. Shagufta Jabin, HOD - Basic and Applied Sciences	Member
8.	Dr. K.K. Shrama, HOD - ECE	Member
9.	Dr. Prashant Rawat, HOD - Mechanical Engineering	Member
10.	Mr. Bhavik Kuchipudi, Director, Lingaya's Group Affairs	Member
11.	Ms. Yashika Mehta, Alumni	Member
12.	Mr. Bharat Reddy, Student- B.Tech. 3rd Year Mechanical	Member
13.	Mr. Gagan Mathur, Executive Operation Manager - IBM	Member
14.	Mr. K.S. Yadav Chief, General Manager - Escorts	Member
15.	Prof. S.C. Kapoor, Former GM-BHEL	Member
16.	Prof. Y.V.S.R. Sastry, Former Professor - ME, DTU, Delhi	Member
17.	Prof. O.P.Grover, Ex Professor & Head - ME, DTU, Delhi	Member
18.	Mr. Rakesh Kumar Choudhary, Internal Quality Assurance Cell	Coordinator, IQAC



The ATR of the previous IQAC Meeting dated 27th April, 2018 was circulated and confirmed as per the points mentioned:

Sr. no.	Agenda Item	Action Taken/Processing
8.1	Inventory physical verification/Stock verification	Ms. Seema Bushra (Registrar) appraised that through Stock Verification Committee, physical verification of stock has been completed.
8.2	Annual report for session 2017-18	Dean (Academics) informed to the Chair that Annual Report of 2017-18 has been compiled and circulated to all the departments and higher authorities
8.3	Effective class monitoring	Dr. Shagufta Jabin appraised to the Chair that all HoDs comply the class monitoring system in their departments and observed that overall discipline is improved. And suggests this process is to be continued in the forthcoming semesters.

The present meeting was called for discussing matters related to the forthcoming odd-semester starting in August, 2018, with the following points:

1. Dr. Pamela Chawla informed the members present in the meeting about the conduction of BOS meeting of various Departments.
2. Dr. Chawla also informed the members about the induction of "3-weeks duration Induction programme" in the Engineering Courses right at the start of the first year recommended under Model Curriculum proposed by AICTE in January 2018. The various Induction programmes adopted are:
 - a) Physical Activity
 - b) Creative Thinking/Arts
 - c) Communication Skills/Literacy
 - d) Guest Lectures
 - e) Visit to Local Areas
3. To impart overall quality and value addition, Dr. Chawla also proposed to implement the above mentioned programmes in all other courses offered by the Vidyapeeth.
4. The HODs of various Schools/Departments were asked to prepare the scheduled curricular and co-curricular activities well in advance for the students in all courses in the upcoming semester and submit the same to the Dean Academics in the second week of August, 2018.



5. Mr. Rakesh Choudhary, Coordinator IQAC, emphasized on maintaining good quality of education in the Vidyapeeth and suggested to conduct timely seminars and/or workshops on quality improvements. It was unanimously decided by the members to include at least one session targeted towards quality measures/parameters in every seminar/workshop on various academic/technical aspects/events organized in the Vidyapeeth for the faculties and students.
6. The planning and details of the 7th Convocation to be held during odd-semester, 2018 were presented by the COE. All the HODs were asked to shortlist the students under Academic achievers and Overall Achievers from their respective Departments.

Additionally, few other points discussed are as follows:

1. Ms. Hema Gupta briefed the extent of implementation of ERP in various functions and she also pointed out the technical limitation of existing ERP system.
2. The Dean (Academics) was advised to obtain a list of awards and recognitions obtained by the faculty members and students during the recently concluded semester from each department of the Vidyapeeth.
3. Decision was taken to conduct training on MS-Office non-teaching staff under Staff Skill Development programme.

Hon'ble Vice Chancellor thanked all the members and the meeting was concluded.


Mr. Rakesh Kumar Choudhary
Coordinator, IQAC

