

7th IQAC Meeting

January 4, 2018

Minutes of the IQAC Meeting held on January 4, 2018

A meeting of the IQAC was convened on **January 4, 2018** at 02:00 P.M. in the Board Room of the Lingaya's University. Hon'ble Vice Chancellor, Chairperson IQAC chaired the meeting and the following members were present in the meeting:

1.	Prof. (Dr.) R. K. Chauhan, Vice Chancellor	Chairperson
2.	Prof. (Dr.) G. V. Ramaraju, Pro-Vice Chancellor (R&D)	Member
3.	Prof. (Dr.) A. K. Arora , Pro-Vice Chancellor (Academics)	Member
4	Dr. Pamela Chawla, Controller of Examinations	Member
5	Ms. Seema Bushra, Registrar & Finance Officer	Member
6	Dr. Pragati Kapoor, Associate Dean (Academic Affair)	Member
7	Dr. Alok Agrawal, Associate Dean (R&D)	Member
8	Mr. Nishant Mani, Joint Registrar -IQAC	Member
9	Dr. Tapas Kumar, Associate Dean (CSE)	Member
10	Dr. Jeevan Kumar Chaudhary, HOD - Management	Member
11	Dr. Vidhushi Sharma, HOD – English	Member
12	Mr. Prasanna Kumar Singh, HOD - ECE	Member
13	Mr. Ravi Shankar, HOD - Mechanical Engineering	Member
14	Mr. Raghvendra Kishore, Head - Civil Engineering	Member
15	Mr. Bhavik Kuchipudi, Director, Lingaya's Group Affairs	Member
16	Mr. Vinay Kumar Mathur (Civil Services), Alumni	Member
17	Ms. Yashika Mehta, Alumni	Member
18	Mr. Bharat Reddy, Student- B.Tech. 3rd Year Mechanical	Member
19	Mr. Gagan Mathur, Executive Operation Manager - IBM	Member
20	Mr. K.S. Yadav Chief, General Manager - Escorts	Member
21	Prof. S.C. Kapoor, Former GM-BHEL	Member
22	Prof. Y.V.S.R. Sastry, Former Professor - ME, DTU, Delhi	Member
23	Prof. O.P.Grover, Ex Professor & Head - ME, DTU, Delhi	Member
24	Dr. K.K.Mishra , Internal Quality Assurance Cell	Coordinator, IQAC



The agenda of the meeting is as under;

1. To apprise and approve IQAC minutes of meetings of 30 October, 2017 and Action Taken Report (ATR).
 - 7.1 Participation of students in workshops/seminars.
 - 7.2 Teaching-learning quality measures.
 - 7.3 Training programme on Human Rights.
 - 7.4 Training programme for supporting staff.

1. Action Taken report (ATR) of previous IQAC meeting is as follows;

S No	Agenda	Action Taken/Status
1	To apprise and approve the minutes of the previous IQAC meeting	<p>6.1 NSS coordinator conducted Citizenship Right Awareness in youngsters for the students.</p> <p>6.2 HoD (Computer Science & Engineering) apprised to the chair that Department of Computer Science & Engineering has organized FDP on "Data Science and its Research challenges" as per the schedule successfully.</p> <p>6.3 Controller of Examination (COE) informed to the chair that result analysis of January-July 2017 of each department have been prepared and circulated to the concerned departments HoDs and Dean (Academics).</p> <p>6.4 All HoDs informed that their department had included Professional Development Programme (PDP) slot in their time table.</p> <p>The Chair reviewed all the activities and instructed all the pending tasks need to be completed.</p>



S. No	Agenda	Discussion on Agenda	Responsibilities/Status
7.1	Participation of students in workshops/seminars	Dr. Pragati Kapoor highlighted the importance of students' participation in Seminars, Workshops, etc., and emphasized upon developing a supporting mechanism to encourage students for the same. One Immediate policy proposed was that henceforth no financial contribution would be charged from the students of Lingaya's University participating in any kind of academic and/or such extended academic events. All the members present appreciated the proposal and unanimously agreed to imbibe the same in Lingaya's Group policy.	All HoDs
7.2	Teaching-learning quality measures.	Dr. Pragati Kapoor requested the HODs to encourage the respective faculty members to undergo training of at least 5 days during their upcoming winter vacation in order to update their knowledge in their related field of study.	All HoDs
7.3	Training programme on Human Rights	Dr. Bhavna Sharma briefed the members about the one day basic training programme on Human Rights to be organized by School of Law on February 24, 2018.	HoD (School of Law)
7.4	Training programme for supporting staff	Dr. Pragati Kapoor, Associate Dean, Academics informed about the training programme on skill development for supporting staff to be organized on 12 th January, 2018 (Friday) at 10:30 AM in Seminar Hall N-137	All HoDs

The meeting ended at 04:00 PM with vote of thanks to all the members.


Dr. K.K. Mishra
 (Coordinator, IQAC)

