

## Lingaya's University

(Approved by MHRD/AICTE/PCI/BCI/COA/NCTE, Govt. of India u/s 3 of UGC Act 1956)

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5<sup>th</sup> IQAC Meeting

July 27, 2017

### Minutes of the IQAC Meeting held on July 27, 2017

A meeting of the IQAC was convened on July 27, 2017 at 02:00 P.M. in the Board Room of the Lingaya's University. Hon'ble Vice Chancellor, Chairperson, IQAC chaired the meeting and the following members were present in the meeting:

1.	Prof. (Dr.) R. K. Chauhan, Vice Chancellor	Chairperson
2.	Prof. (Dr.) G. V. Ramaraju, Pro-Vice Chancellor (R&D)	Member
3.	Prof. (Dr.) A. K. Arora, Pro-Vice Chancellor (Academics)	Member
4.	Dr. Pamela Chawla, Controller of Examinations	Member
5.	Ms. Seema Bushra, Registrar & Finance Officer	Member
6.	Dr. Pragati Kapoor, Associate Dean (Academic Affair)	Member
7.	Dr. Alok Agrawal, Associate Dean (R&D)	Member
8.	Mr. Nishant Mani, Joint Registrar - IQAC	Member
9.	Dr. Tapas Kumar, Associate Dean (CSE)	Member
10.	Dr. Jeevan Kumar Chaudhary, HOD - Management	Member
11.	Dr. Vidhushi Sharma, HOD - English	Member
12.	Mr. Prasanna Kumar Singh, HOD - ECE	Member
13.	Mr. Ravi Shankar, HOD - Mechanical Engineering	Member
14.	Mr. Raghvendra Kishore, Head - Civil Engineering	Member
15.	Mr. Bhavik Kuchipudi, Director, Lingaya's Group Affairs	Member
16.	Mr. Vinay Kumar Mathur (Civil Services), Alumni	Member
17.	Ms. Yashika Mehta, Alumni	Member
18.	Mr. Bharat Reddy, Student- B.Tech. 3rd Year Mechanical	Member
19.	Mr. Gagan Mathur, Executive Operation Manager - IBM	Member
20.	Mr. K.S. Yadav Chief, General Manager - Escorts	Member
21.	Prof. S.C. Kapoor, Former GM-BHEL	Member
22.	Prof. Y.V.S.R. Sastry, Former Professor - ME, DTU, Delhi	Member
23.	Prof. O.P.Grover, Ex Professor & Head - ME, DTU, Delhi	Member
24.	Dr. K.K.Mishra, Internal Quality Assurance Cell	Coordinator, IQAC



The agenda of the meeting is as under;

1. To apprise and approve IQAC minutes of meetings of 21 April 2017 and Action Taken Report (ATR).
- 5.1 Academic Assessment of students based on presentation.
- 5.2 Monitoring of Course file and Attendance register.
- 5.3. Flexibility and diversity in Academic courses.
- 5.4 Moderation of Question papers.

1. Action Taken report (ATR) of previous IQAC meeting is as follows;

S No	Agenda	Action Taken/Status
1	To apprise and approve the minutes of the previous IQAC meeting	<p>4.1 Dean (Academics) and all HoDs informed to the chair that all enrolled students got internship with the help of T&amp;P/Department/by self-resources. And training/mock sessions are conducted for placement objectives. Further, industrial visits are conducted.</p> <p>4.2 Marketing head also informed to the chair that for wider publicity for admissions in the university in different programmes, hoardings, banners, advertisement in local print media/social sites/also visited in various schools/and other regions of country to attract more number of students to get enroll in the university.</p> <p>4.3 Dean (Academics) apprise to the chair that faculty members from various disciplines got professional bodies membership.</p> <p>4.4 Dy. Registrar informed to the chair that shramdan, plantation drive, social awareness program, to eliminate the child labor etc. have been organized successfully with the support of local people.</p> <p>The Chair reviewed all the activities and instructed all the pending tasks need to be completed.</p>



S. No	Agenda	Discussion on Agenda	Responsibilities/Status
5.1	Academic Assessment of students based on presentation	Each student gives at least one presentation in a semester for all theory subjects. Faculty concerned will give a topic and make a schedule for presentation.	All HoDs
5.2	Monitoring of Course file and Attendance register	Dr. Pragati Kapoor requested all the HODs to check attendance registers and course files of every faculty members.	All HoDs
5.3	Flexibility and diversity in Academic courses	Dr. Pragati Kapoor proposed that, henceforth, at least one common technical workshop/activity to be organized by each department in a semester relevant to students from more than one department.	All HoDs
5.4	Moderation of Question papers	Dr. Pamela Chawla emphasized on ensuring the quality & conducts of each & every test/exam question paper and requested the HODs to ensure the same before submitting to Exam cell.	All HoDs

The meeting ended at 04:00 PM with vote of thanks to all the members.

*Mishra*  
**Dr. K.K. Mishra**  
 (Coordinator, IQAC)

