

15th IQAC Meeting

16th January 2020

Minutes of the IQAC Meeting held on 16th January 2020

A meeting of the IQAC was convened on 16th January 2020 at 11:00 A.M. in the Board Room of the Lingaya's Vidyapeeth. Hon'ble Vice Chancellor, Chairperson IQAC chaired the meeting and the following members were present in the meeting:

1. Dr. S.K. Tewatia, Vice Chancellor	Chairperson
2. Mr. R.K. Kaul, Controller of Examination(COE)	Member
3. Mr. Prem Salwan, Registrar	Member
4. Dr. Neeraj Sharma, Dean (Academics)	Member
5. Mr. Asjad Iqbal, Training & Placement-Head	Member
6. Dr. Iqbal Ahmed Khan, HoD, Department of Mechanical Engineering	Member
7. Mr. Kiran Kumar, HoD, Department of Computer Science & Engineering	Member
8. Dr. Saurabh Dahiya, HoD, School of Pharmacy	Member
9. Ms. Kavita Nagpal, HoD, School of Architecture	Member
10. Dr. Shagufta Jabin, HoD, School of Basic and Applied Sciences	Member
11. Dr. Kirti Gulati, HoD, School of Commerce & Management	Member
12. Dr. Sushma Rani, HoD, School of Education	Member
13. Mr. Sitesh Kr. Singh, HoD, Department of Civil Engineering	Member
14. Prof.(Dr.) J.P. Gupta, Member, Board of Management	Member
15. Ms. Madhavi Garg, Alumni	Member
16. Mr. Ravi Yadav, Student – B.Tech 2 nd Year ME	Member
17. Mr. Pankaj Kumar, Napino, Gurugram	Member
18. Mr. Shan Vats, Infosys, Bangalore	Member
19. Mr. Munish, Orient Electric, Faridabad	Member
20. Mr. Vinod Kumar, Director, PNT Designs Pvt. Ltd, Kota, Rajasthan	Member
21. Ms. Adshayasha Sahu, IBM, Gurugram	Member
22. Dr. Manoj Malik, Associate Professor, School of Basic and Applied Sciences	IQAC, Coordinator
23. Mr. Deepak Kumar, IT Administrator, IT Department	Assistant Coordinator



The agenda of the meeting is as under;

1. To apprise and approve IQAC minutes of meetings of 17th October 2019 and Action Taken Report (ATR).

15.1 Academic and Administrative Audit report.

15.2 Encourage faculty members for E-Content.

1. Action Taken report (ATR) of previous IQAC meeting is as follows;

S.No	Agenda	Action Taken
14.1	Value Added courses for Curriculum enrichment.	The Dean shared the list of already running and newly inducted value added courses. All the Departments developed the content for few new value added courses and the same has been included in the curriculum for various programmes.
14.2	Capacity building programmes for employees	The Registrar apprised the Chair about the planner for the capacity building programmes for the employees of the Vidyapeeth to be organized at least once in every semester.
14.3	Promotion of research activities.	The Research coordinator apprised the Chair about the various research promotion policies and initiatives taken to promote research culture in the Vidyapeeth.

S.No	Agenda	Discussion on Agenda	Responsibilities/Status
15.1	Academic and Administrative Audit report	The Vice Chancellor advised the Dean (Academics) to conduct current year academic & Administrative Audit report before the end of this semester and all HoDs/incharges give their support.	The Dean, Academics & The Registrar.
15.2	Encourage faculty members for E-Content	Dean (Academics) suggested all the HoDs to motivate their faculty members for preparation of E-Content and other assessment tools for LMS.	All HoDs.

The meeting ended at 12:00 PM with vote of thanks to all the members.



Dr. Manoj Malik
(Coordinator, IQAC)