

Lingaya's University

Academic Calendar Even Semester 2017-2018

Academic Calendar of Lingaya's University, Session 2017-2018 (Even Semester)			
S.No	Description	Even Semester	Responsibility
	Academic Calendar		
1	Requisition of books, lab equipment etc. for Even semester 2017-18	20th December, 2017	HOD
2	Allocation of teaching load/subjects	20th December, 2017	HOD
3	Announcement of CC, course coordinator, Floor Incharge, Dept. Exam Coordinator, Attendance Coordinator, Time Table Incharge & Lab Incharges	22nd December, 2017	HOD
4	Finalization of Time Table /updaton on website	30th December, 2017	HOD/ Centralized Time Table Incharge
5	Internship starts for final year students	1st January,2018	HOD/T&P
6	Preparation of course files & lab manuals	5th January,2018	HOD
7	Sending even semester scheme,list of CC, course coordinator, Floor Incharge, Dept. Exam Coordinator, Time Table Incharge , Lab Incharges & copy of Time table to academic Section	5th January,2018	HOD
8	Registration opens for the even semester 2017-18	8th January,2018	Academic Section
9	Commencement of Classes	15th January,2018	Department
10	Registration closes for even semester (2017-18)	15th January,2018	Academic Section
11	Forwarding Roll List to HOD's, Exam Cell, ERP & Account Section	16th January,2018	Academic Section
12	Verification of Student list in Byndr	17th January, 2018	HOD
13	Downloading report of Byndr attendance by all the	Last day of every	HOD



	departments	month	
14	Likely to be Detained list display on the university website/Notice board	4th day of subsequent month	Department
15	Course withdrawl for Final year Students	25th January,2018-13th February,2018	Academic Section
16	Review of Course File	1st week of February	HOD/PVC/VC
17	Quiz Based On Assignment -I	6th February,2018-8th February,2018	Department
18	Issue of Yellow cards & inform to the students/parents about attendance/marks through CC	9th February,2018	Department
19	Tech Fest & Sports	16th February,2018	Tech Fest Incharge/Sports In
20	Mid Semester Exam -I	5th March,2018-10th March,2018	Exam Section
21	Issue of Yellow cards & inform to the students/parents about attendance/marks through CC	10th March,2018	Department
22	Quiz Based On Assignment-II	20th March,2018-22th March,2018	Department
23	Feedback of the students on teaching learning	3rd week of March	ERP/Academics
24	Issue of Yellow cards & inform to the students/parents about attendance/marks through CC	10th April,2018	Department
25	Mid Semester Exam -II	23rd April,2018-28th April,2018	Exam Section
26	Quiz Based on assignment -III	2nd May,2018-4th May,2018	Department
27	End of Classes	11th May,2018	
28	Display of Detention List	1st May,2018	Academic Section
29	External Practical Exam	14th May,2018-18th May,2018	Department



30	Preparatory Leave for End Semester Exam	19th May,2018-27th May,2018	
31	End Semester Exams	28th May,2018-15th June,2018	Exam Section
32	Evaluation of Internship	11th June,2018-14th June,2018	Department
33	Summer Break	18th June,2018-13th July,2018	
34	Start of Next Odd Semester	16th July,2018	

