

## Academic Calendar - Lingaya's Vidyapeeth, 2020-2021 (Odd Semester)

Sr. No.	Description	Timeline	Responsibility
1	Mandatory online Registration for the Odd semester 2020-21 for existing students	15th-31st May,2020	Academic Section
2	Requisition of books and lab equipment, Faculty Requirement, Maintenance of Lab and Readiness of labs for odd semester 2020-21	10th July, 2020	HOD
3	Allocation of teaching load / subjects	15th July, 2020	HOD
4	Announcement of CC, course coordinator, Dept. Exam Coordinator, Attendance Coordinator, Time Table Incharge & Lab Incharges	21st July, 2020	HOD
5	Finalization of Time Table	24th July, 2020	HOD / Centralized Time Table Incharge
6	Sending odd semester scheme, list of CC, course coordinator, Dept. Exam Coordinator, Time Table Incharge, Lab Incharge & copy of time table to Dean (Academics)	27th July,2020	HOD
7	Preparation of course files & lab manuals	30th July, 2020	HOD
8	Forwarding Roll List to HODs, Exam Cell, ERP & Account Section	3rd August,2020	Dean(Academics)
9	Verification of Student list in Schoofi	3rd August,2020	HOD
10	Commencement of online Classes for registered existing students	4th August,2020	HOD/ Dean(Academics)
11	Downloading report of Byndr attendance by all the departments	last day of every month	HOD
12	Status of Students attendance to be displayed on the University Website/ schoofi	2nd day of subsequent month	HOD
13	Submission/filling of online class report	daily	faculty members/HOD
14	Submission of monthly report of School/Department to Dean Academics	3rd day of subsequent month	HOD
15	Teaching/learning evaluation through Assignments to students	every week	
16	Review of Course file	Last week of August 2020	HOD/ Dean(Academics)
17	Quiz/Test-1 Based on Assignments ( except 1st Yr)	1st-3rd Sept,2020	HOD
18	Issue of Yellow cards & inform to the students /parents about attendance /marks through cc	6th-10th Sept,2020	HOD
19	Deptwise online Oreientation for new students	11th Sept, 2020 (tentative)	Dean(Academics) /HODs
20	Commencement of online classes for new Students	14th Sept,2020 (tentative as per regulatory bodies guidelines)	HOD
21	Preparation of Mid semester exam datesheet and uploading on website	20th Sept, 2020	Exam section
22	submission od question Bank / question papers for Mid term Examination by school/ departments to Exam section	15th Sept, 2020	HOD
23	Mid Semester Exam - I	5th-10th October,2020	COE
24	Quiz/Viva /test -II Based on Assignments	28th - 30 October,2020	HOD
25	Issue of Yellow cards & inform to the students /parents about attendance /marks through cc	6th 10th Nov,2020	HOD
26	Payment of Fees of Even Semester,2020-21	20th October -10th November,2020	
27	Feedback of the students on teaching learning	16th -20th Nov,2020	Dean(Academics)
28	Quiz/ test -III Based on Assignments	16th - 18th November,2020	HOD
29	Mid Semester Exam - II(Pharmacy)	23rd -28th November,2020	COE
30	submission od question Bank / question papers for End semester Examination by school/ departments to Exam section	25th Nov , 2020	HOD
31	Practical classes for courses in which online classes were not possible	30th Nov -16th Dec, 2020	HOD
32	Preparation of End semester exam datesheet and uploading on website	1st Dec, 2020	Exam section
33	End of Classes (except 1st Yr)	4th Dec,2020	
34	Publishing Detention List for odd semester 2020-21	7th December,2020	Dean(Academics)
35	Preparatory Leave for End Semester Exam	5th -16th Dec,2020	
36	Hall ticket generation for those who are not in the detention list. (after Compliance of no dues)	7th December,2020	Academic section
37	External Practical Exam	17th -22nd December,2020	HOD/ COE
38	End Semester Exams	24th Dec- 9th January,2021	COE
39	Winter Break	10th -19th January,2021	
40	Start of Next Even Semester 2020-21	20th January,2021	

### List of Holidays

Id-uz-Zuha(Bakrid)	Saturday, 1st August,2020
Janmashtmi	Wednesday, 12th August, 2020
Independence Day	Saturday, 15th August,2020
Mahatma Gandhi Birthday	Friday, 2nd October,2020
Dussehra	Sunday, 25th October, 2020
Diwali	Saturday, 14th November, 2020
Guru Nanak's Birthday	Monday, 30th November,2020
Christmas Day	Friday, 25th December,2020
Republic Day	26th January, 2021

\*Detailed academic Calendar for 1st yr. will be prepared later as per regulatory bodies guidelines