

Academic Calendar of Lingaya's Vidyapeeth, Session 2019-2020 (Even Semester)			
S.No	Description	Date/Timeline	Responsibility
1	Requisition of Books, Lab equipment etc. for Even semester 2019-20	28th November, 2019	HOD
2	Preparation of Department Teaching load for even Semester	28th November, 2019	HOD
3	Allocation of Teaching load/Subjects	30th November, 2019	HOD
4	Announcement of CC, Course Coordinator, Floor Incharge, Dept. Exam Coordinator, Attendance Coordinator, Time Table Incharge Lab Incharges & ERP Co-ordinator	30th November, 2019	HOD
5	Finalization of Time Table and updation on Website	4th December, 2019	HOD/ Centralized Time Table Incharge
6	Submission of Even semester Scheme,list of CC, Course Coordinator, Floor Incharge, Dept. Exam Coordinator, Time Table Incharge, Lab Incharges & copy of Time Table to Academic and ERP section	5th December, 2019	HOD
7	Preparation of Course files & Lab manuals	9th December, 2019	HOD
8	Registration opens for the Even Semester (2019-20)	16th - 20th December, 2019	Academic Section
9	Commencement of Classes	16th December, 2019	HOD
10	Forwarding Roll List to HOD's, Exam Cell,ERP,Library & Account Section	23rd December, 2019	Academic Section
11	Verification of Student list in ERP software	24th December, 2019	HOD
12	Course withdrawl for Final year Students	24th December 2019- 3rd January 2020	Academic Section
13	Internship starts for final year students (B.Tech/MCA)	1st January,2020	HOD/T&P
14	Downloading report of Schoofi attendance by all the departments	Last day of every month	HOD
	Submission of monthly report of School/Department to Dean Academics	1st day of subsequent month	HOD
15	Status of students attendance to be displayed on the University website/Notice board	2nd day of subsequent month	HOD
16	Review of Course File	1st week of January 2020	HOD/Dean Academics
17	Winter Break for students	4th January -19th January 2020	
18	Quiz Based On Assignment -I	20th - 24th January, 2020	Department/HOD
19	Issue of Yellow cards & inform to the students/parents about attendance/marks through CC	7th February, 2020	HOD
20	Tech Fest & Sports Day	14th February,2020	Tech Fest Incharge/ Sports Incharge
21	Preparation of Mid term Examination Datesheet	10th February, 2020	Exam Section
22	Submission of Question Bank / question papers for Mid term Examination by school/ departments to Exam section	10th February, 2020	HOD
23	Mid Semester Exam	2nd - 7th March, 2020	Exam Section
24	Issue of Yellow cards & inform to the students/parents about attendance/marks through CC	7th March, 2020	HOD
	Submission of question bank / question papers for End Semester examination by school/ departments to Exam section	9th March, 2020	HOD
25	Quiz Based On Assignment-II	23rd -27th March, 2020	Department/HOD
26	Feedback of the students on Teaching learning	2nd Week of March 2020	ERP/Academics
28	Issue of Yellow cards & inform to the students/parents about attendance/marks through CC	7th April 2020	HOD
29	Preparation of End semester exam datesheet and uploading on website	10th April 2020	Exam section
30	Quiz Based on assignment -III	13th April - 15th April, 2020	Department/HOD
31	Mid Semester Exam-II (pharmacy)	20th April - 24th April, 2020	Exam section
32	Display of Detention List due to shortage of attendance	28th April,2020	Academics
33	End of Classes	1st May, 2020	
34	External Practical Exam	5th May- 8th May, 2020	HOD
35	Preparatory Leave for End Semester Exam(Revision classes)	9th May -12th May, 2020	
36	End Semester Exams	13th May - 30th May, 2020	Exam Section
37	Evaluation of Internship	1st June, -4th June, 2020	HOD
38	Summer Break	1st June - 26th July, 2020	
39	Start of Next Odd Semester (Continuing Students)	27th July, 2020	
40	Orientation for New Students	3rd August, 2020	
41	Commencement of Classes for New students	4th August, 2020	
List of Holidays (Even sem 2019-20)			
	Christmas day	Wednesday, 25th december 2019	
	Republic Day	Sunday, 26th January, 2020	
	Holi	Tuesday, 10th March,2020	
	Mahavir Jayanti	Monday, 6th April 2020	
	Idul Fitr	Monday,25th May,2020	

