

**Lingaya's University**

**Academic Calendar Odd Semester 2017-2018**

<b>Academic Calendar of Lingaya's University, Session 2017-2018 (Odd Semester)</b>			
<b>S.No.</b>	<b>Description</b>	<b>Odd Semester</b>	<b>Responsibility</b>
	Academic Calendar		
1	Requisition of books, lab equipment etc. for Odd semester 2017-18	1 <sup>st</sup> June, 2017	HOD
2	Allocation of teaching load/subjects	1 <sup>st</sup> June, 2017	HOD
3	Announcement of CC, course coordinator, Floor Incharge, Dept. Exam Coordinator, Attendance Coordinator, Time Table Incharge & Lab Incharges	20th June, 2017	HOD
4	Finalization of Time Table /updatation on website/ERP	22nd June, 2017	HOD/ Centralized Time Table In charge
5	Preparation of course files & lab manuals	30th June, 2017	HOD
6	Sending odd semester scheme,list of CC, course coordinator, Floor Incharge, Dept. Exam Coordinator, Time Table Incharge , Lab Incharges & copy of Time table to academic Section	3rd July, 2017	HOD
7	Registration opens for the odd semester 2017-18	17th July, 2017	Academic Section
8	Commencement of Classes (2nd Year Onwards)	24th July,2017	Department
9	Registration closes for odd semester (2017-18)	24th July,2017	Academic Section
10	Forwarding Roll List to HOD's, Exam Cell,ERP & Account Section	25th July ,2017	Academic Section
11	Forwarding Roll List of Ist year student's to HOD,Exam Cell,ERP & Accounts	4th August ,2017	Academic Section
12	Orientation Day for new students of all programs	5th August,2017	
13	Commencement of Classes for new students	7th August,2017	Department
14	Sending report of biometric attendance to all the departments	Last day of every month	Biometric Section
15	Monthly Likely to be Detained list display on the university website/Notice board	4th day of subsequent month	Department



16	Review of Course File	2nd week of August, 2017	HOD/PVC/VC
17	Issue of Yellow cards & inform to the students/parents about attendance/marks through CC	10th August, 2017	Department
18	Submission of question papers for mid sem-1, mid sem II and End semester exams	16th August, 2017	Exam Section
19	Quiz Based On Assignment -I	21st -23rd August, 2017	Department
20	Mid Semester Exam -I	11th - 16th September, 2017	Exam Section
21	Issue of Yellow cards & inform to the students/parents about attendance/marks through CC	8th September, 2017	Department
22	Quiz Based On Assignment-II	3rd -5th October, 2017	Department
23	Feedback of the students on teaching learning	2nd week of October	OSD(Academics)
24	Issue of Yellow cards & inform to the students/parents about attendance/marks through CC	10th October, 2017	Department
25	ZEST	27th-28th, October, 2017	
26	Mid Semester Exam -II	6th -11th November, 2017	Exam Section
27	Quiz Based on assignment -III	14th -16th November, 2017	Department
28	Display of Detention List	15th November, 2017	Academic Section
29	End of Classes	24th November, 2017	
30	External Practical Exam	27th Nov -01st Dec, 2017	Department
31	Preparatory Leave for End Semester Exam	2nd -10th December, 2017	
32	End Semester Exams	11th -30th December, 2017	Exam Section
33	Winter Break	1st - 13th January, 2018	
34	Start of Next even Semester	15th January, 2018.	

