

## **Registration Form filling Guidelines**

- All the students are required to fill and submit the registration form for the Semester by online mode through Schoofi website.
- Login the Browser from desktop/laptop only (not from mobile phone) for registration process.
- After submitting the online registration form, students are required to inform the concern HOD for validation.
- Registration process is given below:

Link: <http://schoofi.com>

Username: Your email ID given during admission

Password: 12345 (pl. change after login)

- Parent's Login >> Username and password >> click registration button >> select your semester >> fill the registration form, type/select your subjects >> submit >> open message box >> ok/submit

After completion of the Registration, the registration button will be disabled and will show a message e.g. **“You Have Registered Successfully in xx Semester”**. You will also receive SMS on your mobile.

**In case any query contact: Ms. Seema - 9891352139.**